

ALLESLEY PARISH COUNCIL

Minutes of the PARISH COUNCIL MEETING held at 7:45pm

9th September 2026 the meeting was held at Corley Village Hall, Church Lane, Corley

Present: Councillor T Burton (Chairman) Councillor M Davies
Councillor V Parry Councillor L Gilleran
Councillor I Farrar Councillor A Hobson

Ward Councillors: Councillor J Wells

Public: 3

In Attendance: Jane Chatterton, Clerk & RFO

Councillor Burton was in the Chair

The Chairman opened the meeting.

1087. Public Forum

Concerns - Hollyfast Lane

Issues raised with persistent fly tipping on Hollyfast Lane. Request made for the Parish Council to install cameras on Hollyfast Lane.

The Chairman confirmed that APC had purchased two standalone systems. The Parish Council were pursuing the installation of a physical barrier to prevent vehicles driving through from Wall Hill Road to the Tamworth Road. Residents of Hollyfast Lane were supportive of a physical barrier being installed.

ACTION: APC to continue to request the closure with CCC.

1088. Apologies for Absence

Apologies for absence were received from Councillors Grove and Swann. Ward Councillors Wells, Fearn and Clark.

Councillors are reminded that apologies for absence should be sent to the Clerk in writing prior to the meeting.

1089. Members' Code of Conduct – Declarations of Interest

There were no declarations of interest.

1090. Correspondence

Dog barking complaints

The Clerk updated that she continued to receive complaints in relation to dog barking and more recently over breeding of horses at the property.

Councillor Training

CCC had proposed dates for Councillor Training.

ACTION: Clerk to reply and propose 9th December 6:30pm.

1091. Minutes of the Previous Meetings

The Minutes of the Parish Council Meeting held on 8th July 2026 were received and discussed.

RESOLVED THAT the minutes of the Parish Council Meeting held on 8th July 2026 be approved.

1092. Matters Arising

There were no matters arising not listed on the agenda.

1093. Coventry City Council Complaint

ACTION: Clerk to circulate Parish Council queries email to Councillors.

1094. Planning Matters

1094.1 Review of outstanding applications and planning enforcement matters

Nothing to discuss.

1094.2 Public Meeting Coventry Local Plan – 11th September Meeting with Officers from CCC

The Chairman and Councillor would be meeting CCC officers on 11th September.

Public information meeting

A public meeting would take place on Friday 11th September 7pm, Corley Village Hall. This was an opportunity for parishioners to receive information on the Local Plan and an update on ways to engage with the consultation.

ACTION:

- (i) Clerk to prepare a paper version of the online petition (using CCC template) to be shared at the meeting.
- (ii) Collect parishioner emails for circulation of documentation.
- (iii) PowerPoint presentation to be used.

1095. Police and Crime update

Car crashes on the A45

It was reported that there had been car accidents on the A45. The first involved a single car that crashed on the A45 whilst coming off at Pickford Way, this had closed the A45.

The previous day another car had been turning off the A45 and had crashed into street furniture. Female passenger with baby fled from the scene.

A third involved as a lorry.

Incident on Watery Lane

It was reported that someone had set fire to the hedge, whilst residents were out putting the fire out the person who had set the fire had burgled the peoples' houses.

1096. Fly Tipping

All incidents have been reported and cleared.

Corner of Pikers Lane

Fly tipping in laundry bags had been reported.

1097. CCTV

ACTION: Cllr Farrar to contact the CCTV Company to review the internet connection at Mr Jackson's property.

1097.1 Wildlife cameras (Cllr Hobson)

It was noted that two RuralView cameras had been purchased and sites were discussed.

ACTION:

- (i) Clerk to pay for the SIMs.
- (ii) CCTV signage to be installed as a matter of urgency.
- (iii) Request an update from Councillor Grove on the hi viz jackets.

1097.2 Discuss quote for maintenance (Cllr Farrar)

Councillor Farrar updated that he had made contact with the contractor and was awaiting a response.

ACTION: discuss DJ internet speed and PL unable to connect.

1098. CCC Parish Area and Boundary Review (inc CCC Local Plan)

The Chairman updated that he had received a response from Councillor George Finch.

1099. Highways Matters**1099.1 Wall Hill Road - Overhanging Trees**

It was reported that the occupier had carried out groundworks which had affected the bank on the land between Pikers Lane and Hollyfast Lane. The work to the bank had loosened the roots and everything was hanging over the highway. Vehicles were being damaged by the trees.

ACTION: Clerk to report again for action.

1099.2 Closing off of Watery Lane

Update had been received from David Edwards at CCC.

ACTION: arrange a meeting (October) with the Clerk and Cllr Davies to discuss.

1100. Finance

1100.1 Payments to be approved

2026-27 - Expenditure

DATE	REF	PAYEE	DETAILS	TOTAL EXPENDITURE	Inc VAT
08.06.26	E25	Freeola Ltd	Website	£14.76	£2.46
30.06.26	E26	Unity	Service Charge	£7.00	£0.00
10.07.26	E27	J Chatterton	Clerk Salary July	DPA	£0.00
10.07.26	E28	HMRC	Tax & NI employer and employee	DPA	£0.00
10.07.26	E29	J Chatterton	PC Office costs and reimbursement	£36.00	£0.00
10.07.26	E30	DM Payroll Services Ltd	Invoice 5308	£81.00	£13.50
21.07.26	E31	Heritage Contracting Ltd	Invoice 0820	£1,020.00	£170.00

21.07.26	E32	J Chatterton	Rural View Reimbursement 360 zoom camera	£343.99	£57.93
27.07.26	E33	Unity	Service Charge	£7.00	£0.00
01.08.26	E34	J Chatterton	Clerk Salary August	DPA	£0.00
01.08.26	E35	J Chatterton	Reimbursement Street Signage	£338.21	£56.37
01.08.26	E36	HMRC	Tax & NI employer and employee	DPA	£0.00
01.08.26	E37	J Chatterton	PC Office costs and reimbursements	£36.00	£0.00
01.08.26	E38	Corley Village Hall	August extra meeting	£27.00	£0.00
30.08.26	E39	Unity	Service Charge	£7.00	£0.00

RESOLVED THAT the payments be approved.

1100.2 Clerk Scheme of Delegation

The document sets out the manner in which the Parish Council had delegated powers and responsibilities. This document was one of the four major ways in which the Council regulates its affairs; the others are its Standing Orders, Financial Regulations and Financial Control.

The Clerk had Delegated Authority to make payments identified in the Budget as these had been previously approved by the Full Council. The Clerk & RFO also had delegated authority to make payments up to the sum of £1,000 in times of emergency or need eg to carry out repairs to assets where time was of the essence.

Councillors agreed to increase this to £3,000.

RESOLVED THAT the Clerk had delegated authority to make payments up to the value of £3,000.

1101. Social Media Updates

Nothing further to report.

1102. Review Action List

ACTION: Clerk to update and circulate.

1103. Councillor's Reports and Items for Future Agendas

To review outstanding items.

1104. Date of the Next Meeting

The date of the next meeting was confirmed as **WEDNESDAY 14th October 2026**

Meeting closed at 9:30pm