

ALLESLEY PARISH COUNCIL
Minutes of Meeting held on Monday, 30th November 2015 at 7.45 pm
at All Saints Church, Allesley

Present: Cllr L Swann Chairman
 Cllr T Burton
Cllr Mrs J Colledge
Cllr Ms V Smith
 Cllr I Farrar
 Cllr A Hobson

The Clerk

PUBLIC FORUM

Mr A Hobson had submitted an application to be co-opted as a member of the Parish Council and introduced himself to members.

APOLOGIES

Apologies received from Cllr Deakin and Ward Cllr Galliers. Cllr Shakespeare was absent.

MEMBERS' CODE OF CONDUCT - DECLARATIONS OF PECUNIARY OR OTHER INTEREST

Cllr Mrs Colledge declared an interest in item 5 – Co-option as the applicant was known to her.

REQUESTS FOR DISPENSATIONS

None received.

MINUTE 61/2015 - MINUTES OF LAST MEETING

The Minutes of the Council Meeting held on 19th October 2015 were submitted as circulated and read.

RESOLVED: that the minutes of the Council meeting held on 19th October 2015 be approved and signed as a correct record subject to amendment to Minute 49/2015 to include :Cllr Farrar also attended the BablakeWard Forum and he had previously submitted a written request for crime and outcomes in the parish. The Officer attending the Forum had no knowledge of his request and was not in a position to provide any information.

MINUTE 62/2015 - CO-OPTION

Members considered the application for co-option received from Mr Hobson. The Chairman invited him to speak on why he wished to join the Parish Council. Mr Hobson advised that he was interested in local issues and felt he had a lot to give to the community.

RESOLVED: that Adrian Hobson be co-opted onto the Parish Council. He signed Declaration of Acceptance of Office and took office.

MINUTE 63/2015 -MATTERS ARISING FROM THE MINUTES

Members noted the ParishCouncil Websitewould need to be updated.

MINUTE 52/2015 - NEIGHBOURHOOD PLAN

Members discussed progressing a Neighbourhood Plan.

RESOLVED: that a) the Parish Council proceed with a Neighbourhood Plan, b) a meeting to be arranged with the City Council to consider what support and assistance the City Council can provide,

including acting on behalf of the Parish Council in making an application for grant aid, c) where possible, regular updates on the Neighbourhood Plan to be submitted in the Parish Magazine and d) Neighbourhood Plan to be an agenda item for the January Meeting for feedback following discussions with the City Council and e) a Working Party to be established at the January Meeting.

MINUTE 64/2015 - ESTABLISHMENT OF PLANNING COMMITTEE

Members considered whether a Planning Committee should be established. Members did not feel that at the present time there was such a need for a Planning Committee.

RESOLVED: that a Planning Committee not be established.

MINUTE 65/2015 - ESTABLISHMENT OF POLICE AND CRIME COMMITTEE

Members considered whether a Police and Crime Committee should be established. Members did not feel that at the present time there was a need for such a Committee. Cllr Ms Smith advised that she attended Horsewatch meetings at Leek Wootton which come under North Warwickshire Police. That she had been appointed a Volunteer Ambassador.

RESOLVED: that a Police and Crime Committee not be established, but contact be made with North Warwickshire Police to see if the Parish Council can be included on their email circulation list for rural crime and also Safer Neighbourhoods Initiative be included on the next Agenda.

MINUTE 66/2015 - PROPOSED AMENDMENT TO STANDING ORDERS

Cllr Farrar requested members consider the start time of meetings to be changed from 7.45pm to 6.30pm or 7.00 pm. The proposal was not seconded. Members considered a proposal for meetings to finish at 9.30 pm with any business outstanding being deferred.

RESOLVED: that if a meeting is still in session at 9.30pm after its commencement then the Council shall consider whether the meeting should continue or whether alternative arrangements should be made to complete the Agenda.

MINUTE 56/2015 - WALC CORRESPONDENCE/TRANSPARENCY FUND/ANNUAL REPORT

RESOLVED: that this item be deferred to the next Parish Council Meeting for consideration of an application for funding from Central Government in accordance with the guidelines provided by WALC.

MINUTE 67/2015 - PRECEPT 2016/17

Members considered the bank reconciliation as at 30th November. With regard to proposed expenditure for the next financial year, members noted that the Parish Council should be notified of the proposed tax base by the City Council to enable the Parish Council to set its precept at its next meeting.

RESOLVED: that this item be deferred to the next Parish Council Meeting for consideration, by which time the Parish Council will have met with the City Council to consider the financial arrangements for a Neighbourhood Plan. With regard to proposed expenditure for the next financial year.

MINUTE 9/2015 – PARISH COUNCIL'S STANDING ORDERS

The Clerk had circulated members with an initial draft of the Financial Regulations which had been updated for the members to consider adopting, pending the review of the revised model standing orders.

RESOLVED: that this item be deferred to the January Parish Council Meeting in order that Cllr Shakespeare could be present to report on updating of the Parish Council's Standing Orders.

MINUTE 68/2015 -HIGHWAY MATTERS

Members noted information provided by Ward Cllr Galliers with regard to Pikers Lane and Green Lane as below:-

a) PIKERS LANE

Following a complaint regarding encroachment on the public highway, the City Council's Enforcement Officer has inspected the site and the works that have been carried out are considered to be engineering works that require planning permission.

b) GREEN LANE

Green Lane that connects Windmill Lane and Watery Lane is not adopted highway and the speed humps were not installed by the City Council, therefore the City Council can take no responsibility for their maintenance.

c) HOLLYFAST LANE BEING USED AS A COMMUTER ROUTE

RESOLVED: that this item be deferred to the January Parish Council Meeting in order that Cllr Deakin could be present.

MINUTE 69/2015 - PLANNING MATTERS

a) Planning applications

List dated week ending 23rd October 2015

No applications

List dated week ending 30th October

Application Number: LB/2015/3628 **Applicaton Site:** Pickford Farm Brick Hill Lane

Applicaton Type: Listed Building Consent Post Code: CV5 9BU

Proposal: Listed building consent applicaton for alteratons to existng windows

RESOLVED: that the Parish Council note the application.

List dated week ending 6th November 2015

Application Number: HH/2015/3536 **Applicaton Site:** Orchard Bungalow Wall Hill Road

Applicaton Type: Householder Applicaton Post Code: CV7 8AH

Parish: Allesley

Proposal: Single storey side extension

RESOLVED: that the Parish Council note the application.

Application Number: LDC/2015/3606 **Applicaton Site:** Green Acre Ted Pits Lane

Applicaton Type: Certificate of Lawful Development Post Code: CV5 9FL

Proposal: Applicaton for a lawful development certificate for the erection of a proposed single storey side extension

RESOLVED: that the Parish Council refer the Planning Department to the main water pipeline in an adjoining field in close proximity to the proposed extension.

List dated 13th November 2015

Application Number: FUL/2015/3792 **Applicaton Site:** Allesley Scout Hut Washbrook Lane

Applicaton Type: Full Applicaton Post Code: CV5 9FH

Proposal: Change of use of existng building (use class D2) to include day nursery (use class D1), and erecton of detached outbuilding (retrospectveapplicaton).

Members noted that the previous application had been withdrawn and a new one submitted and considered the new application.

RESOLVED: that the Parish Council support the application in principle provided the issues of car parking and noise nuisance could be addressed

List dated 20th November 2015

No applications

MINUTE 70/2015 – FINANCE

The Clerk's salary was approved under confidential terms.

MINUTE 60/2015 - MEETING DATES FOR 2016

The Clerk advised that meeting dates for 2016 could be arranged following the outcome of discussions with the City Council on progression of a Neighbourhood Plan. With regard to proposed meetings in January, provisional dates of 11th January and 18th January were agreed.

MINUTE 61/2015 - CLERKS HOURS OF WORK AND PENSION IMPLICATIONS

RESOLVED: that this item be deferred to the next Parish Council Meeting pending the outcome of any discussions with regard to a Neighbourhood Plan.

MINUTE 62/2015 - COMMUNICATIONS RECEIVED

Members noted that a local litter pick was to be held on 14th February 2016.

The Chairman closed the meeting at 9.25 pm.

