

**ALLESLEY PARISH COUNCIL**  
**Minutes of Council Meeting held on Monday, 27th June 2016 at 7.45 pm**  
**in the Bree Room, All Saints Church, Allesley**

Present: Cllr L Swann Chairman  
Cllr T Burton  
Cllr Mrs V Parry  
Cllr I Farrar  
Cllr Mrs J Colledge  
Cllr B Shakespeare  
The Clerk

Ward Cllr G Williams (for part of meeting)

**PUBLIC FORUM**

None present.

**APOLOGIES FOR ABSENCE**

Apologies received from Cllr Hobson. Members noted apologies from Ward Cllrs Birdi and Kershaw.

**MEMBERS' CODE OF CONDUCT - DECLARATIONS OF PECUNIARY OR OTHER INTEREST**

There were no declarations of interest.

**REQUESTS FOR DISPENSATIONS**

None received.

**MINUTE 79/2016 - MINUTES OF LAST MEETING**

The Minutes of the Council Meeting held on 16<sup>th</sup> May 2016 were submitted as circulated and read.

**RESOLVED:** that the Minutes of the Council meeting held on 16th May 2016 be approved and signed as a correct record.

**MINUTE 80/2016 - ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2016 AND INTERNAL AUDIT**

Members considered the accounts a copy of which had been circulated at the June Meeting and the report of the Council's Internal Auditor.

**RESOLVED:** that a) the Internal Auditor's report be approved, b) the Council had reviewed all its in-house and internal audit processes, was satisfied with the scope and results of these procedures and c) noted changes implemented in accordance with the provisions of the Smaller Authorities (Transparency Requirements) Regulations 2015.

**MINUTE 81/2016 – GOVERNANCE AND EXTERNAL AUDIT OF ACCOUNTS**

Following consideration and approval of the members, and completion of the Annual Governance Statement for the year 2015/2016,

**RESOLVED:** that a) the Chairman and Clerk sign the Annual Governance Statement in Section 1 and b) the Accounting Statements in Section 2 of the annual return which have been prepared in accordance with the requirements of the Accounts and Audit Regulations 2015 (SI 2015 No 234) and the Local Audit and Accountability Act 2014, and be approved for submission to the External Auditor appointed for 2015/2016.

**MINUTE 71/2016 - REGISTER OF PARISH COUNCILLOR'S DPI'S  
CODE OF CONDUCT TRAINING**

Members noted that the training session offered by the City Council had been requested to take place prior to a Parish Council Meeting and a date was still to be confirmed.

#### **MINUTE 52/2015 - NEIGHBOURHOOD PLAN APPLICATION**

A note of the recent Working Party Meeting attended by Mr Haigh, Coventry City Council to discuss the Council's proposed Neighbourhood Plan had been circulated to members. Cllr Shakespeare proposed the Parish Council put it's application on hold until it is clear about how it will develop or evolve. Cllr Farrar advised that the Parish Council need to register it's application with the Government via Locality that this was not an application for funding and did not commit the Parish Council to going head with a Neighbourhood Plan.

#### **MINUTE 82/2016 - WALC – CORRESPONDENCE / LEGAL TOPIC NOTES/NOTIFICATION OF SEMINARS**

Recent communications received from WALC had been circulated to members.

#### **MINUTE 72/2016 - CPRE – COVENTRY LOCAL PLAN – LIAISON BETWEEN COMMUNITY GROUPS**

Cllr Shakespeare advised that the Parish Council need clarification on whether the Inspector will agree a co-ordinated approach by community groups. He also advised that the Parish Council could not agree a joint approach because it did not know what individual community responses were, but in any event the Inspector would have sight of all objections submitted. He advised that the deadline for submissions was in February. Cllr Shakespeare asked if CPRE or Keresley Parish Council had received any response from the Planning Inspector. Cllr Farrar was not aware if CPRE or Keresley Parish Council had received any response from the Inspector and it was agreed that the Clerk contact CPRE and Keresley Parish Council to see what response they have received to their request to the Inspector to consider the evidence submitted in the form of submissions.

#### **MINUTE 73/2016 - WOODLAND TRUST – FREE TREE PROJECT**

Members noted the project was ongoing and a response awaited for further consideration.

#### **MINUTE 83/2016 - PLANNING MATTERS**

a) Allesley Hotel – Members noted the application for variation to hours had been withdrawn

b) Planning applications

List week ending 17th June 2016

No applications

List week ending 10th June

Application Number: LDC/2016/0591 Slash Pitts Farm, Wall Hill Lane

Application Type: Certificate of Lawful Development

Proposal: Application for a lawful development certificate for existing agricultural barn

**RESOLVED:** that the application be noted.

List week ending 3rd June

Application Number: HH/2016/1366 37 Streamside Close

Erection of first floor extension with increase in height of roof and application of external render

**RESOLVED:** that the application be noted.

List week ending 20th May

No applications

FUL/2016/1233

Proposal : erection of agricultural building for livestock, feed and machinery storage

Land north of A45

Birmingham Road CV5 9BU

Cllr Farrar referred to this planning application and advised that applications had been submitted previously with different addresses. He advised that nothing had changed since the previous applications had been refused by the City Council.

**RESOLVED:** that the Parish Council request the present application be refused consent for the objections outlined previously. The previous planning applications to be referred to.

#### **MINUTE 84/2016 – HIGHWAY MATTERS**

a) Wall Hill Road

The Clerk advised that she had raised resurfacing of Wall Hill Road with the City Council and they confirmed that the work was planned to take place in the financial year 2016/17 and the resurfacing work was due to be completed in September 2016. That any specific problems should be reported via the normal channels.

Ward Cllr Williams advised that he has also asked officers to provide a full report on when it is expected to be resurfaced and what the situation is regarding money from the Coal Authority. He had attended a meeting the previous week and has requested confirmation that this is being looked into.

b) A45 Broad Lane Junction

Ward Cllr Williams provided an update on the Broad Lane junction which the Clerk reported. It had been announced that this whole junction would be reviewed. There has been an independent assessment of this junction which has concluded that it is safe. However, there will be modifications to the design which will be announced and started this autumn. It is understood that it is not proposed to put the junction back to the original traffic light system that there was before. In addition, the number of accidents which happen at this junction did not record those which are just 'shunts'.

Ward Cllr Williams had also advised that the City Council's highways team had recently conducted a '3 month safety audit and assessment' on the new junction at Browns Lane and The Windmill Hill following mixed responses from residents. As a result of this audit there is a draft report which is being published within the week, this will say if there are any recommendations to amend this junction. Ward Cllr Williams advised members he would keep the Parish Council updated with regard to any proposals agreed by the City Council.

He reported that fly-tipping, is a problem across Allesley Parish, Coundon Wedge and Keresley Parish, as well as other parts of the city, and he would be raising this with the City Council at the next Council Meeting.

#### **MINUTE 85/2016 - FINANCE**

a) Income

Members noted receipt of grant received from WALC for office equipment to comply with the Transparency Code.

b) Payments

W J Robinson	£60.00
Internal Audit	

The Clerk's salary was approved under confidential terms.

**RESOLVED:** that the above payments be approved.

#### **MINUTE 86/2016 - NJC SALARY SCALES – NATIONAL SALARY AWARD 2016**

Members had been circulated with details of the NJC National Salary Award for 2017/18 and the increase for staff for 2016 effective from 1<sup>st</sup> April 2016

**RESOLVED:** that the clerk be paid the NJC Salary Award for 2016 with effect from 1<sup>st</sup> April 2016.

**MINUTE 61/2015 - CLERK'S HOURS OF WORK AND PENSION IMPLICATIONS**

This item was deferred to the next meeting.

**MINUTE 78/2016 - COMMUNICATIONS RECEIVED**

Members noted receipt of Local Council Review.

The Chairman closed the meeting at 9.35 pm

