

ALLESLEY PARISH COUNCIL**Minutes of the PARISH COUNCIL MEETING held at 7:00pm
25th February 2019 at Bree Hall, All Saints Church, Allesley**

Present: Councillor T Burton Councillor A Hobson
Councillor Mrs J Colledge Councillor Mrs V Parry
Councillor I Farrer Councillor L Swann (Chairman)
Councillor Mrs L Hegarty Councillor W Shakespeare

In Attendance: Jane Chatterton, Clerk & RFO

Ward Councillors: Councillor Birdi

Public: 0

Meeting Commenced at 7:00pm

232. PUBLIC FORUM

There were no members of the public present.

Councillor Glenn Williams had sent a report which was read out at the meeting:

A successful Parish Litter pick last week which included evidence of criminal activity on Pikers Lane, passed to the police. Since then there has been the remains of a cannabis factory dumped in the same place. This has been reported to the Council and police.

Council Tax rise of 2.9% was approved at Full Council last week by 43 – 1. Cllr Mutton also confirmed that there would be money coming from reserves to be spent on fly-tipping. I shall be looking into this and lobbying him for money in the rural areas.

Highways England have objected to the planning application South of A45. So have other statutory bodies. Planning Department, City Council, have gone back to Hallam Developers to ask for a new plan. This will then be consulted on again with all the residents and the Parish Council. At this stage it will have delayed the application by at least a few months.

The application for two houses in the garden of Pickford House Cottage (home to Cllr Mrs Jayne Innes) was approved unanimously at the Planning Committee on the 14th Feb.

A meeting was held on 8th February regarding flooding of the Sherbourne at Butt Lane area. Environment Agency are looking at plans for 'natural flood management' further up the river into the parish.

233. APOLOGIES FOR ABSENCE

There were no apologies for absence from parish councillors.

234. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

There were no declarations of interest.

235. MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council Meeting held on 14th January were discussed.

RESOLVED THAT the minutes of the meeting held on 14th January be approved.

236. MATTERS ARISING

There were no matters not listed as agenda items

237. HIGHWAYS MATTERS**237.1 Tractor Turning Signage**

It was noted that the signage alerting drivers to tractors turning was missing.

ACTION: Clerk to report to CCC, requesting signage be installed.

237.2 Washbrook Lane Surface Deterioration

It was reported that the road surface on Washbrook Lane was starting to breakdown and deteriorate again.

ACTION: Clerk to report to CCC.

238. PLANNING MATTERS

To Consider Planning Applications received since the last meeting

Weekly list for the period 28 January to 1 February 2019

Nothing to report

Weekly list for the period of 4 February to 8 February 2019**238.1 Application Number: FUL/2019/0222**

Application Site: Brook Farm Pickford Green Lane

Proposal: Erection of 3 detached dwellings with garages and a new access road

RESOLVED THAT: No comment.

Weekly list for the period 11 February to 15 February 2019**238.2 Application Number: HH/2019/0141**

Application Site: 5- Harvest Hill Cottages Oak Lane

Proposal: Retrospective erection of decking and boundary screening to rear

RESOLVED THAT: No comment.

Weekly list for the period 18 February to 22 February 2019**238.3 Application Number: OUT/2019/0316**

Application Site: The Piggeries, Wall Hill Road

Proposal: Outline application for demolition of existing vehicle sales, repairs workshops and associated buildings and erection of three dwellings (Use Class C3) (all matters except access, scale and layout reserved)

RESOLVED THAT: No comment.**239. CORRESPONDENCE****239.1 Parish Map**

A letter had been received from a company offering to create a new parish map at a cost of £500.00. After discussion it was agreed to review the information on the link circulated.

RESOLVED THAT: No decision to progress at this stage.**239.2 Making Tax Digital**

An update on Making Tax Digital had been received from WALC. Making Tax Digital would require all affected bodies to keep their records digitally and submit VAT return figures directly from software. The parish council was not currently affected by the new system.

Further update once known.

RESOLVED THAT the update be noted.**240. Finance**

240.1 to approve payments: -

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
25.02.19		J Chatterton	Clerk Salary (Feb)	
25.02.19		J Chatterton	Expenses Nov Dec (Outstanding)	£40.00
25.02.19		J Chatterton	Expenses March – inc stamps	£32.08
25.02.19		ICO	Membership	£35.00

241. Internal Auditor

The Parish Council's accounts for 2018-19 were required to be internally audited by an independent and competent auditor.

RESOLVED THAT it was agreed to instruct Louise Best, who completed the internal audit for 2017-18 be requested to carry out the 2018-19 internal audit.

242. Meeting with CCC**Creation of a Coventry Local Charter**

The Clerk updated that she had attended a meeting on 21st February with Adrian West; Julie Newman, the Monitoring Officer; Barbara Bland, the Acting Clerk from Keresley Parish Council; Rosie Weaver, Chairman of WALC (and Meriden PC) and John Crossling from WALC.

Issues were raised and the creation of a Coventry City Council Local Charter was discussed. The document was a framework to support a mutually beneficial working relationship between the tiers of authority in Coventry. Working better in partnership would benefit local people. Warwickshire and Solihull already had a Charter which proved beneficial.

Further meetings would take place and the Charter be progressed.

243. Neighbourhood Watch

Councillor Mrs Hegarty updated that she had discovered that there were 6 neighbourhood watch schemes locally to the parish with no link to each other.

Clerk updated that Finham had a very successful and well-run neighbourhood watch scheme with a co-ordinator who had recently won an award in recognition for his work.

ACTION: Clerk to pass Councillor Hegarty, the name of the Finham NHW co-ordinator.

244. Neighbourhood Plan

It was reported that a meeting had taken place to progress the NHP.

Members of the NHP team would be the following:

Councillor Ian Farrar

Councillor Lorna Hegarty

Councillor Adrian Hobson

Councillor Thomas Burton

Mandy Davies – Allesley Parish, parishioner

Tony Simons – Allesley Green Residents Association

Colin Smith – Allesley Green Residents Association

Councillor Farrar updated that Berkswell were holding an NHP meeting on Saturday 2nd March to discuss their NHP which was near completion. Councillor Farrar would be attending.

RESOLVED THAT the update be noted.

245. Election Process

The key dates and election process was discussed.

Tuesday 26th March	Notice of Election by Election Authority Nomination Period Commences – Each nomination must be separate, and hand delivered
Wednesday 3rd April	Poll card despatched from elections authority 4pm Last Date for Receipt of Nominations by elections authority Deadline for withdrawal of form
Thursday 4th April	FIND OUT IF A POLL OR NOT Publication of persons nominated
Friday 12th April	Last date for registering to vote
Monday 15th April	Last date for new postal vote applications

Wednesday 24th April	Last day for proxy vote applications
Thursday 2nd May	Polling Day – all elections - 7am to 10pm 11am - if there are more vacancies than candidates the returning officer will declare them elected
Friday 3rd May	Results
Tuesday 7th May	(All councillors retire on the same day) New councillors take office on this day (4 days after the date of the election – the Saturday and Sunday are counted) – on the 7th in 2019 because the 6th is a Bank Holiday which is not counted as one of the 4 days.
7th to 23rd May	The first meeting of the council must take place between these dates Only Sundays are omitted when calculating the 14 days after the councillors taking office, during which the meeting must take place.

RESOLVED THAT the update be noted.

246. Next Meeting

The next meeting was confirmed as 8th April 2019.

Meeting closed at 7:45pm

Following the Main Parish Council meeting, Allesley Parish Councillors met with Mr Colin Knight, Director (Transportation and Highways), Coventry City Council to discuss the new Keresley Link Road. The meeting was to raise concerns, and obtain information in relation to junction improvements within the parish and surrounding areas including Pickford Way, Brownhill Green, Long Lane/Tamworth Road.

Other discussion points were road resurfacing requirements (Washbrook Lane) and signage for Amazon delivery lorries.

SIGNED BY THE CHAIRMAN
COUNCILLOR THOMAS BURTON

8th April 2019