

ALLESLEY PARISH COUNCIL

Minutes of the PARISH COUNCIL MEETING held at 7:45pm
24th February 2020 at Jaguar Sports & Social Club, Fenton Road, Allesley

Present: Councillor T Burton (Vice Chairman) Councillor A Hobson
Councillor Mrs J College Councillor Mrs V Parry
Councillor I Farrar Councillor L Swann (Chairman)
Councillor B Shakespeare

Ward Councillors: 0

Public: 1 (part)

In Attendance: Jane Chatterton, Clerk & RFO

Meeting Commenced at 7:45pm

355. PUBLIC FORUM

Resident Update

Property on Washbrooke Lane appears to be frequently piling up household rubbish containing furniture on the edge of their boundary and then burning it. The pile whilst awaiting being burnt looks unsightly and as though it could be as a result of fly-tipping. Issues discussed that the burning of the materials is close to the watercourse and poses a risk for pollution.

ACTION: report the matter to CCC.

Issues Raised

Resident unhappy of being accused of interfering in CCC's grass cutting schedule having previously been asked to address such concerns through the Parish Council rather than approaching CCC directly.

Resident updated on their recent planning application that was submitted and not supported by the Parish Council. It was made clear that the resident was unhappy about this and claimed that a member of the Parish Council had called her a hypocrite at that meeting.

Litter pick

The litter pick was unable to go ahead as the Risk Assessment deemed it to be too dangerous. Resident unhappy of being accused of interfering in CCC's grass cutting schedule. CCC had previously agreed to carry out an Autumn cut but failed to do so.

Phone box

Clarification sought on the status of the phone box.

ACTION: Clerk to provide an update and chase the status of the application.

Parish Noticeboard

Request for the Noticeboard to be made accessible for community groups and to include more information on events, major developments. This would help with community engagement.

The resident then left the meeting. It was ascertained that no member of the Parish Council had made this allegation to them.

356. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Lorna Hegarty and CCC Ward Councillors Councillor Birdi and Councillor Jandu.

357. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

There were no declarations of interest.

358. MINUTES OF THE PREVIOUS MEETING

The minutes of the Parish Council Meeting held on the 13th January 2020 were discussed.

RESOLVED THAT the minutes of the meeting held on 13th January 2020 were approved.

359. MATTERS ARISING

There were no matters arising that were not agenda items.

360. HIGHWAYS MATTERS

Storm Damaged Trees – Wall Hill Road

It was updated that the line of trees between Pikers Lane and Holyfast Lane had been damaged in the recent storms and were overhanging the carriageway. This had been reported but CCC had not attended to removed.

ACTION: Clerk to report again.

ACTION:

Write to head of the CCC asking why Colin Knight and Colin Whitehouse are not acknowledging meeting invitations.

361. PLANNING MATTERS

To Consider Planning Applications received since the last meeting

Weekly list for the period 26 January to 1 February 2020

361.1 Application Number:	DC/2020/0152
Application Site:	Pickford Farm Brickhill Lane
Application Type:	Discharge of Condition
Proposal:	Discharge of Conditions 3 (Sample Details) and 4 (Window and Door Details) imposed on planning permission LB/2019/0646 for Listed Building Consent for the Erection of garages granted on 07/05/2019.

RESOLVED THAT: No Comment.

Weekly list for the period 2 February to 8 February 2020

361.2 Application Number: DC/2020/0164
Application Site: Pickford Farm Brickhill Lane
Application Type: Discharge of Condition
Proposal: Discharge of Conditions 3 (Sample Details) and Condition 4 (Window and Door Details) imposed on planning permission HH/2019/0624 for the erection of garages granted on 07/05/2019

RESOLVED THAT: No comment.

361.3 Application Number: DC/2020/0193
Application Site: Hawkesmill and Coventry Nurseries Browns Lane
Application Type: Discharge of Condition
Proposal: Discharge of Conditions 12 (Pedestrian and Cycle Link) and 21(Highway Layout- scheme of speed reducing measures) imposed on planning permission FUL/2018/0774 for the redevelopment of the site for residential purposes, (including the demolition of all existing buildings) and creation of associated access, parking, landscaping and associated infrastructure granted on 13/12/2018.

RESOLVED THAT: No comment.

361.4 Application Number: HH/2020/0202
Application Site: 171 Hawkes Mill Lane
Application Type: Householder Application
Proposal: Erection of single storey rear extension and loft conversion with a front and rear dormers.

RESOLVED THAT: No comment.

Weekly list for the period 9 February to 15 February 2020

Nothing to discuss.

362. CORRESPONDENCE**362.1 Response from WALC**

WALC had been contacted for advice on if and how the Parish Council could seek a change in the parish boundary.

WALC had responded, that what is proposed was not just a change of a Parish Boundary - this was a Change of the City Boundary and a County Boundary. Changes of this nature had to be requested by the City Authority and involved the Local Government Boundaries Commission it was assumed that North Warwickshire Borough Council would have to be in agreement as well.

Whilst not impossible it was though highly unlikely that they would agree to this.

Perhaps there should be an investigation as to why this request had come forward and what can be done to improve the situation.

363. Finance

to approve payments: -

Cheque Payments (Current Account)

Date	Reference	Payee	Details	Value
24.02.20	E33	J Chatterton	February's Salary DPA	
24.02.20	E34	J Chatterton	Office allowance February	£36.00

RESOLVED THAT payments be approved.

363.2 Expenditure over £100 document

The Expenditure over £100 document was received and discussed.

RESOLVED THAT the document be approved.

364. Internal Auditor

The Parish Council's accounts for 2019-20 were required to be internally audited by an independent and competent auditor.

RESOLVED THAT it was agreed to instruct Louise Best, to carry out the 2018-19 internal audit.

365. CCTV

It was reported that information was still being gathered and various options and suppliers investigated.

Classic Alarms had advised that they did not have sufficient expertise to carry out the works required so would not wish to be considered further.

366. Governance

The following Policies and Procedures below had been reviewed and required approval.

- 12.1 Financial Control document
- 12.2 Risk Assessment
- 12.3 Asset Register 2019 20
- 12.4 Health & Safety Policy 2020

RESOLVED THAT the above policies be approved.

367. Councillor Code of Conduct

The Clerk reported that the Monitoring Officer at Coventry City Council had carried out an audit of Parish Council documentation including DPI forms and the current Code of Conduct.

The Clerk had updated the APC Code of Conduct and would circulate the draft for review.

ACTION: Agenda item for April's meeting.

368. Meeting with CCC Parish Councils

A meeting was being arranged for Monday 23rd March. Representatives from Coventry's three Parish Councils were invited.

ACTION:

- (i) Councillor Swann to book the function room at the Jaguar Sports and Social Club.
- (ii) Clerk to invite representatives from Keresley and Finham Parish Councils.

Councillor Shakespeare left the meeting.

369. Councillor's reports and items for future Agenda:

Fly-tipping

Councillor Mrs Parry updated on the increased fly-tipping in the Parish. The incidents and volume were increasing, and many residents were fed up with the constant mess.

ACTION:

- (i) Investigate new signage to say welcome to Allesley Parish you are on CCTV.
- (ii) Clerk to obtain prices for cameras to deter fly-tippers.

Parish Councillor Emails

The Clerk updated that as previously reported it was best practice for the parish councillors to have a dedicated parish council email to use for parish council business.

ACTION: Clerk to set up councillor email addresses and circulate.

370. Date of the next meeting

The date of the next meeting was confirmed as Monday 6th April 2020

The meeting closed at 9:20pm

SIGNED BY THE CHAIRMAN
Councillor Thomas Burton

22nd June 2020