

## ALLESLEY PARISH COUNCIL

Minutes of the PARISH COUNCIL MEETING held at 7:45pm  
22<sup>nd</sup> October 2018 at Bree Hall, All Saints Church, Allesley

**Present:** Councillor T Burton  
Councillor Mrs J Colledge  
Councillor I Farrar  
Councillor Ms L Hegarty  
Councillor A Hobson  
Councillor Mrs V Parry  
Councillor L Swann (Chairman)  
Councillor W Shakespeare

**Ward Councillors:** 0

**Public:** 0

**Meeting Commenced at 7:45pm**

### 190. PUBLIC FORUM

#### **Update from Ward Councillor, Councillor Glenn Williams**

In his absence, Councillor Williams provided a written report.

#### **Coundon Wedge off Browns Lane**

It was noted that at next week's Coventry City Council's Cabinet Meeting, members would rubber stamp the proposal that the consultants produce an outline planning application for 475 dwellings on the Coundon Wedge off Browns Lane. It was reported that there had been no consultation with the Ward Councillors. Councillor Williams would be writing to as many residents as possible this week. The report was available on the Council website under the Cabinet agenda.

The details on the Council's website stated that CCC owned the freehold of land located at Browns Lane comprising approximately 42 acres. The site had been allocated as a future housing site in the adopted Local Plan. The Local Plan evaluated the land at Browns Lane with a capacity of up to 475 dwellings. The Coventry Local Plan was adopted by the Council on the 5th December 2017 and came into effect the following day.

It was proposed that officers instruct consultants to undertake requisite studies and to prepare and submit Outline Planning Applications for the land situated at Browns Lane. Subsequent to planning permission being granted, the site would be released for marketing and disposal by tender over the financial years between 2020-2022.

#### **Chestnut Nurseries**

The application for Chestnut Nurseries would be discussed at the Planning Committee on 15<sup>th</sup> November.

#### **Amazon**

Councillor Williams would be meeting managers at Amazon to discuss the many issues that had been raised by local residents. Meeting was also scheduled with National Express about the issues of Amazon workers on Browns Lane.

### 191. APOLOGIES FOR ABSENCE

Apologies for absence were received from Ward Councillor, Councillor Williams.

**192. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**

None declared.

**193. MINUTES OF THE PREVIOUS MEETINGS**

The minutes of the Parish Council Meeting held on 3<sup>rd</sup> September 2018 were discussed.

**RESOLVED THAT** the minutes of the meeting held on 3<sup>rd</sup> September 2018 be approved.

**194. MATTERS ARISING**

There were no matters arising.

**195. HIGHWAYS MATTERS****195.1 Oak Tree (Junction of Wall Hill Road/Bridle Brook Lane)**

It was noted that the dead oak tree situated at the junction of Wall Hill Road and Bridle Brook Lane had been reported to the Arboricultural team for inspection/action.

**RESOLVED THAT** noted.

**196. PLANNING MATTERS**

Planning Applications received since the last meeting

**Weekly list for the period 24 September to 28 September 2018****196.1 Application Number: FUL/2018/2658**

Application Site: Barkers Butts Rugby Football Club Pickford Grange Lane  
Proposal: Erection of an extension to the existing changing Room Block (Additional Changing Rooms) at Rugby Football Club (Re-submission of FUL/2018/2056)

**RESOLVED THAT:** No comment.

**196.2 Application Number: LDGP/2018/2510**

Application Site: Harvest Hill Farm Oak Lane  
Certificate of Lawful Development  
Proposal: Lawful development certificate for proposed detached outbuilding / garage with porous driveway & hardstanding

**RESOLVED THAT:** No comment.

**196.3 Application Number: OUT/2018/2653**

Application Site: 260A Hawkes Mill Lane  
Proposal: Outline application for demolition of existing buildings and erection of three dwellings (all matters except access reserved)

**RESOLVED THAT:** Register a concern about the viability of the access to the proposed three dwellings.

**Weekly list for the period 1 October to 5 October 2018**

Nothing to note

**Weekly list for the period 8 October to 12 October 2018**

- 196.4 Application Number: DC/2018/2723**  
 Application Site: 234 Browns Lane  
 Proposal: Discharge of Conditions: 3- Materials, 4 - SUDS, 5 - Method Statement & 6 - Soil Contamination imposed on planning permission FUL/2015/3020 for Demolition of existing dwelling house and outbuildings on site and erection of 3 new detached dwellings with new access road granted on 29/10/15.

**RESOLVED THAT:** No comment.

**Weekly list for the period 15 October to 19 October**

Nothing to note.

**197. CORRESPONDENCE****197.1 Loss of Liver & Pancreas Department University Hospital**

A letter had been received from the Chairman of Finham Parish Council informing that he had received information that the liver and pancreas service including major surgery at University Hospital Coventry & Warwickshire (UHCW) was being threatened with closure by commissioners unless it submitted itself to a takeover by University Hospital Birmingham (UHB). The plans were to downgrade its specialism and utilise it as a subsidiary. UHB would relocate all complex treatments and operations to Birmingham.

**RESOLVED THAT** the Parish Council write to the CEO of the University Hospital expressing their concern.

**198. Finance**

198.1 to approve payments: -

<b>Cheque Payments (Current Account)</b>				
<b>Date</b>	<b>Reference</b>	<b>Payee</b>	<b>Details</b>	<b>Value</b>
22.10.18	Cheque	J Chatterton	Clerk Salary (Oct)	
22.10.18	DD	Freeola	Website Hosting fee	£10.33
22.10.18	Cheque	DM Payroll Services	Payroll	£45.50
22.10.18	Cheque	J Chatterton	Reimbursement Domain Name Charge	£19.16
22.10.18	Cheque	J Chatterton	Office Allowance Sept & Oct	£36.00
22.10.18	DD	HMRC	Tax for Clerk (June quarter)	£200.54
22.10.18	DD	HMRC	Tax for Clerk (Sept quarter)	£200.00
22.10.18	Cheque	J Chatterton	Reimbursement Ink	£70.77

**RESOLVED THAT** the payments be approved.

**198.2 Bank Reconciliation up to 30<sup>th</sup> September 2018**

The Bank Reconciliation up to 30<sup>th</sup> September 2018 was discussed.

Balance per bank statements as at 30<sup>th</sup> September 2018 - £18,568.23.

**RESOLVED THAT** the Bank Reconciliation up to 30<sup>th</sup> September 2018 be approved.

**198.3 Quarterly Report up to 30<sup>th</sup> September 2018**

The Quarterly Report up to 30<sup>th</sup> September 2018 was discussed.

**RESOLVED THAT** the Quarterly Report up to 30<sup>th</sup> September 2018 be approved.

**198.4 Expenditure over £100 up to 30<sup>th</sup> September 2018**

The Expenditure Over £100 document up to 30<sup>th</sup> September 2018 was discussed.

**RESOLVED THAT** the Expenditure over £100 document up to 30<sup>th</sup> September 2018 be approved.

**199. Connecting Coventry strategy**

It was confirmed that after many emails and follow up requests a meeting between the Parish Council, Colin Knight and his colleagues from Coventry City Council had been arranged for Monday 5<sup>th</sup> November.

Also in attendance would be representatives from Corley Parish Council, Fillongley Parish Council and Keresley Parish Council.

**RESOLVED THAT** the Clerk make the necessary arrangements.

**200. Governance****200.1 Update on Clerk's Position**

It was reported that the Clerk had now completed the Certificate in Local Council Administration qualification and was now a qualified Clerk.

It was noted that the Clerk's salary had not been updated to reflect the NALC pay award increase on 1<sup>st</sup> April.

**RESOLVED THAT** the Clerk request Payroll to make the necessary payment of the arrears. In recognition of completing the CILCA, the Clerk moved one point up the pay scale.

**201. Defibrillator Training**

No further update available.

**ACTION:** Agenda item for a future meeting.

**202. Neighbourhood Plan**

Councillor Burton requested an update on the Neighbourhood Plan (NHP). Councillor Farrar stated that this was progressing, slower than hoped, but a meeting would be arranged. A team was required, and Councillor Farrar would be looking to create one shortly. Councillor Hegarty offered to join the team.

Councillor Burton asked that this be progressed, if not, consideration should be given to not proceeding with the NHP.

**203. Next Meeting**

It was confirmed that the next meeting was confirmed as 26<sup>th</sup> November 2018

Meeting closed at 21:05pm

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