

**ALLESLEY PARISH COUNCIL**  
**Minutes of Annual Meeting held on Monday, 19<sup>th</sup> May 2014 at 7.45 pm**  
**in the Bree Room, All Saints Church, Allesley**

Present: Cllr W Jeffery ( Chairman)  
Cllr N Slater

Cllr T Burton  
Cllr J Colledge

Cllr T Astbury  
Cllr L Swann  
Cllr V Smith  
The Clerk

The Chairman opened the meeting commencing with the published agenda asking for nominations for Chairman. Cllr Slater proposed Cllr Jeffery. There were no other nominations.

**MINUTE 23/2014 - ELECTION OF CHAIRMAN**

**RESOLVED:** that Cllr Jeffery be elected Chairman of the Council for the civic year 2014/2015..

**MINUTE 24/2014 - CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**

The Chairman signed his declaration of office, witnessed by the Clerk.

**MINUTE 25/2014 - ELECTION OF VICE CHAIRMAN**

**RESOLVED:** that Cllr Slater be elected Vice Chairman of the Council for the civic year 2014/2015.

**MINUTE 26/2014 - APOLOGIES**

The Chairman gave apologies for Cllr Shakespeare who could not attend due to another commitment. No comments were passed by members.

**MINUTE 27/2014 - MEMBERS' CODE OF CONDUCT - DECLARATIONS OF PECUNIARY OR OTHERINTEREST**

Cllr Burton declared an interest in a planning application as the applicant was a supplier of his.

**MINUTE 28/2014 - REQUESTS FOR DISPENSATIONS**

None received.

**MINUTE 29/2014 - MINUTES OF LAST MEETING**

**RESOLVED:** that the minutes of the Parish Council Meeting held on the 14<sup>th</sup> April 2014 be confirmed as a correct record.

**MINUTE 30.2014 - MATTERS ARISING FROM THE MINUTES**

The Chairman raised the issue of problems with traffic in Allesley Village. Cllr Vicki Smith advised that a Traffic Warden had been taking details of cars parked on the pavement in Allesley Village.

**MINUTE 31/2014 - APPOINTMENT OF SIGNATORIES FOR FINANCIAL MATTERS**

**RESOLVED:** that the Chairman, Cllr Slater and Cllr Burton be approved as authorised signatories for the civic year 2014/2015.

**MINUTE 32/2014 - TO APPROVE REPRESENTATIVES TO SIT ON OUTSIDE BODIES**

**RESOLVED:**-that the Council be represented as follows:-

- (a) Allesley Charities  
Cllr Jeffery
- (b) Bablake Neighbourhood Forum  
Cllr Jeffery
- (c) Allesley Festival  
Cllr Vicki Smith

#### **MINUTE 18/2014 NORTHBROOK ATHLETIC FUN RUN – ROUTE**

Members noted a Newsletter which Mr French, Northbrook Athletic Club had emailed the Clerk prior to the meeting, setting out the proposed route for the Northbrook Athletic Club Road Race and fun run on 13<sup>th</sup> July 2014. He confirmed that he was not on the Committee for the Club, but would be able to attend a meeting with the Parish Council, dependant upon the date. Cllr Burton expressed concern that the Club had not been in touch with the Parish Council before the Newsletter had been drafted for circulation. Members considered that Allesley Park could be used to take pressure off the roads in Allesley parish being used for the road race leading to road closures affecting local residents and the problems with local businesses not being able to trade.

**RESOLVED:** that the Clerk contact Mr French, Northbrook Athletic Club, to arrange a meeting to discuss the Road Race and road closures.

#### **MINUTE 39/2012 - HIGHWAYS MATTERS UPDATE**

- a) The junction of Windmill Hill and Washbrook Lane – Members noted that the City Council's Highways Officer was currently making further enquiries with regard to overgrown vegetation at this location and will respond when enquiries are completed. She advised that a realistic timescale for response was likely to be the beginning of June.
- b) Harvest Hill Cottages - The City Council advised that they had looked at motor vehicle repairs, sales and dismantling at Harvest Hill Cottages, Oak Lane and this would be an on-going investigation as there are many vehicles there.
- c) Parish Council's bench at Hollyfast Lane  
Cllr Slater advised that he had looked at the bench and cleaned it, and whilst it did not require any immediate maintenance, it would need monitoring.
- d) Wall Hill Cottage open drain issue  
Cllr Burton advised that no-one from the City Council had been in touch with Mr Delaney regarding the location of the broken drain.

Members raised various issues of concern over how public money was being spent with regard to highways matters.

**RESOLVED:** that the Clerk raise the issues of concern with Ward Cllr Galliers with a request that he raise these issues with the City Council on behalf of the Parish Council.

#### **MINUTE 8/2014 – CONCERN ABOUT CRIME IN THE PARISH - MEETING WITH WEST MIDLANDS POLICE**

Members noted the response received from Sherbourne and Bablake Police Neighbourhood Team advising that patrols have been increased in and around the country lanes during both early and late shifts. Arrangements had started to try to get a Farm / Rural Watch up and running for the farmers land owners. They were still awaiting secure boxes from the council to be placed in the two farm shops in the rural area regarding confidential information being forwarded to the police and it was hoped that after the local elections on 22 May 2014 these would be available.

Following recent burglaries in the parish, West Midlands Police had agreed that police surgeries be held at Cornerways Farm, Washbrook Lane, so that officers are available for customers / local residents to be able to speak to them. Also to have better liaison with the parish council to discuss local issues. Cllr Swann confirmed that he had received a visit from the Neighbourhood Police Team.

Members wished a more formal arrangement to be arranged in order that this can be publicised.

**RESOLVED-** that the Clerk contact the Neighbourhood Team for an update regarding arrangements for police surgeries and the secure box scheme.

### **MINUTE 15/2014 - WALC :RENEWAL OF ANNUAL SUBSCRIPTION/COMMUNICATIONS/NEW MODEL FINANCIAL REGULATIONS**

- a) Members noted clarification received from WALC with regard to renewal of the Annual Subscription, the electorate for Allesley Parish was 656 and the subscription renewal fee £264.00.
- b) Model Financial Regulations – details previously emailed to members
- c) Chairman's training event Saturday 28th June 2014 at Alderminster Village Hall – details previously emailed to members.

**RESOLVED:** that the annual subscription with WALC be renewed at a fee of £264.00.

### **MINUTE 33/2014 – PLANNING MATTERS**

#### a) Planning applications

Members considered the planning applications from local knowledge as they had not been able to access the links on the planning portal and there was no information/plans on a number of applications.

**RESOLVED:** the Clerk advise the City Council's Planning Department of problems experienced with the Planning Portal.

Planning list week ending 11th April 2014

No applications

Planning list week ending 18th April 2014

Application Number: FUL/2014/1188 Applicant: Mrs Moralli Application Site: 216 Hollyfast Road - CV6 2AG Proposal: Extension to front of existing garage and new pitched roof.

**RESOLVED:** no comment

Application Number: FUL/2014/1213 Applicant: Mr Charley Application Site: Dovedale Harvest Hill Lane - Post Code : CV5 9DD Parish: Application: Erection of single storey rear extension

**RESOLVED:** no comment

Planning list week ending 25th April 2014

No applications

Planning list week ending 2nd May 2014

Application Number: FUL/2014/1311 Applicant: Mr Sloyan Application Site: The Heathers Oak Lane - CV5 9DF Proposal: Single and two storey rear extension.

**RESOLVED:** no comment

Planning list week ending 9th May 2014

No applications

Planning list week ending 16th May 2014

Application number: FUL/2013/2131 Applicant: Mr Holmes Application Site: Fairfield, Birmingham Road CV5 9AL Proposal: Submission of details to discharge condition no. 2 (bat survey) : imposed on planning application reference FUL/2013/2131, granted on 31st January 2014 for two storey rear extension and erection of outbuildings.

**RESOLVED:** no comment

Application number: FUL/2014/1592 Applicant: Mr Casserly Application Site: Old Stables, Oak Lane, Cllr Burton advised members that although this application was not highlighted as being in Allesley Parish on the City Council's Planning List, it did come within the parish. He stated that the

application related to Mr Casserly's previous planning application and was for a change to the previously approved facing materials from shiplap boarding to feather edge boarding.

**RESOLVED:** no comment

b) Members raised concern at the exceptionally loud noise stemming from firework displays late at night from the Windmill Hotel.

**RESOLVED:** that the Clerk write to the Windmill Hotel regarding this situation.

#### **MINUTE 34/2014 – FINANCE**

a) Payments

Cllr Jeffery

Cheque no. 100050

£50.00

Chairman's Allowance 2013/2014

WALC – Subscription renewal

Cheque no.100051 £264.00

**RESOLVED:-** that the payments presented be approved.

#### **b)Governance and External Audit of Accounts.**

Following consideration and approval of the members, and completion of the Annual Governance Statement for the year 2013/2014:

**RESOLVED:-** that the Chairman and Clerk sign the Annual Governance Statement and the Parish Council's accounts be approved for submission to the External Auditor appointed by the Audit Commission.

c) Notice of public inspection

Members noted the requirements for public inspection.

#### **MINUTE 35/2014 – CHAIRMAN'S ALLOWANCE 2014/2015**

**RESOLVED:** that the Chairman's Allowance for the civic year 2014/2015 be approved in accordance with the provisions of the Local Government Act 1972.

#### **MINUTE 36/2014 - COMMUNICATIONS RECEIVED**

a) Invitation from All Saints Church to family community event at All Saints Churchyard – 1st June

b) Email from Meriden Parish Council re date of Millison's Wood Boundary change – forwarded to Cllr Slater.

Cllr Slater referred to the ditch on Wall Hill Road being filled with grass cuttings.

The Chairman closed the Meeting at 9.10. pm.

