

ALLESLEY PARISH COUNCIL
Minutes of Meeting held on Monday, 18th January 2016 at 7.45 pm
at All Saints Church, Allesley

Present: Cllr L Swann Chairman
 Cllr T Burton
Cllr Mrs J Colledge
Cllr Ms V Smith
 Cllr I Farrar
 Cllr A Hobson
 Cllr A Deakin
 The Clerk

PUBLIC FORUM

APOLOGIES FOR ABSENCE

Cllr Shakespeare was absent.

MEMBERS' CODE OF CONDUCT - DECLARATIONS OF PECUNIARY OR OTHER INTEREST

Cllr Deakin declared an interest in item 18 as he lived in Hollyfast Lane..

REQUESTS FOR DISPENSATIONS

None received.

MINUTE 1/2016 - MINUTES OF LAST MEETING

The Minutes of the Council Meeting held on 30th November 2015 were submitted as circulated and read. Members noted that minutes of meetings are a record of decisions made and are not a verbatim record.

RESOLVED: that the minutes of the Council meeting held on 30th November 2015 be approved and signed as a correct record.

MATTERS ARISING FROM THE MINUTES

There were no matters arising.

MINUTE 1/2016 - COVENTRY HALF MARATHON – SUNDAY, 28TH FEBRUARY 2016

Members noted email correspondence received from the Event Organisers acting for the City Council arranging the Decathlon Half Marathon taking place on 28th February 2016. The correspondence confirmed the travel and access arrangements for the Decathlon, together with a copy of the route detailing road closures, diversion routes and reopening times. Members referred to the problem of water stations and the number of water bottles thrown away by runners and left in the road after the race.

RESOLVED: that the Event Organiser be asked to ensure that all the water bottles thrown away are removed from the route following the event.

MINUTE 52/2015 - NEIGHBOURHOOD PLAN

Cllr Farrar reported on the Working Party Meeting on 11th January with Officers from the City Council when advice had been received on the Parish Council undertaking a Neighbourhood Plan. Members considered progressing an application for a Neighbourhood Plan.

RESOLVED: that a) the boundary of the initial application for a Neighbourhood Plan be the area of the parish, b) quotations for consultancy service be deferred to the next Parish Council Meeting c) the Planning Consultant be invited to a Working Party Meeting to talk to members, d) update on the Neighbourhood Plan for the Parish Magazine be deferred to the next Meeting, e) Cllr Farrar be delegated to prepare the draft application for submission by the Clerk to the City Council, f) a Steering Group be established to progress the application for a Neighbourhood Plan comprising of Cllrs Farrar, Hobson, Deakin and Burton. The Chairman to attend subject to availability and f) number of Steering Group Meetings be deferred to the next Meeting

Cllrs Burton and Mrs Colledge left the meeting to move their cars.

MINUTE 2/2016 - SAFER NEIGHBOURHOODS INITIATIVE

Cllr Ms Smith reported that she had attended a meeting with the Rural Crime Co-ordinator, North Warwickshire Police wearing two hats, namely a) Rural Watch and b) Horse Watch. Cllr Ms Smith advised that North Warwickshire Police had had a lot of success recently with recovering stolen items, mainly from word of mouth and local feedback and where a very proactive team.

Cllrs Burton and Mrs Colledge returned.

MINUTE 3/2016 - COVENTRY DRAFT LOCAL PLAN – EASTERN GREEN SITE

Cllr Farrar outlined his concerns with regard to the proposals for the Eastern Green Site in the draft Local Plan.

RESOLVED: that Cllr Farrar be delegated to prepare a draft response for the Parish Council to approve at the next Parish Council Meeting.

MINUTE 56/2015 - WALC CORRESPONDENCE/TRANSPARENCY FUND/ANNUAL REPORT

Members noted receipt of correspondence received from WALC regarding the Transparency Fund.

RESOLVED: that the Parish Council approve the application for the Clerk to submit to WALC for a grant for funding for equipment from Central Government to comply with the Transparency code.

MINUTE 4/2016 – WALC / NALC CORRESPONDENCE / FINANCIAL SEMINAR

Members considered correspondence received from WALC including a note on setting the Precept, Legal Topic Note on Pensions, Legal Topic Notes on Financial Contract Regulations and Procurement and notice of the forthcoming finance seminar.

RESOLVED: that the Parish Council approve the fee of £30 for the Clerk to attend the Finance Seminar on 6th February 2016.

MINUTE 5/2016 – BABLAKE WARD FORUM – 27th JANUARY 2016 AT 7.00 PM

Members noted receipt of the Agenda for the Bablake Ward Forum on 27th January.

RESOLVED: that the Clerk contact the Ward Councillors to express the Parish Council's concern that the draft Local Plan does not appear on the Agenda for the Bablake Ward Forum, and to request this item is added to the Agenda, particularly as local residents will be affected by the proposals in the draft Local Plan.

MINUTE 6/2016 - EXTERNAL AUDIT

Members noted an email from WALC dated 21st December advising that following abolition of the Audit Commission the Parish Council have the opportunity to make it's own arrangements for appointing

external auditors after 2017. NALC have set a deadline of 31st March 2016 for councils that wish to opt out of the new Sector Led Body arrangements.

RESOLVED: that the Parish Council opt in to the new Sector Led Body arrangements.

MINUTE 7/2016 - WEBSITE HOSTING

Members noted the present website host was retiring and the Parish Council would need to find someone to host the parish council's website.

RESOLVED: that this item be deferred to the next meeting.

MINUTE 8/2016 - NOMINATIONS FOR ATTENDANCE AT ROYAL GARDEN PARTY AT BUCKINGHAM PALACE TUESDAY 24TH MAY 2016

Members considered correspondence from WALC inviting nominations for attendance at the Royal Garden Party in May.

RESOLVED: that Cllr Ms Smith and a partner be submitted to WALC for nomination for attendance at the Royal Garden Party.

MINUTE 67/2015 - PRECEPT 2016/17

Members considered the bank reconciliation as at 30th November. A draft budget had been circulated and members considered the Council's budgetary requirements, taking into account the cost of financing a Neighbourhood Plan and advice received regarding grant aid. Members debated the level of precept to be set having regard to the information provided by the City Council and upon which the charge per household will be calculated.

RESOLVED: that the precept to be raised for the financial year 2016/2017 and upon which the charge per household will be calculated, be set at £8,125 plus the grant of £621 making a total of £8,836. A letter for publication in the Parish Magazine setting out details of the Parish Council's precept and reasons for the increase.

MINUTE 9/2015 – PARISH COUNCIL'S STANDING ORDERS

Members noted that the Parish Council's standing orders were being reviewed by Cllr Shakespeare.

RESOLVED: that this item be deferred to the next Parish Council Meeting.

MINUTE 68/2015 –HIGHWAY MATTERS

a) HOLLYFAST LANE BEING USED AS A COMMUTER ROUTE

Cllr Burton outlined to members the difficulties being faced with Hollyfast Lane being used as a commuter route and how this was impacting on local inhabitants. In order to alleviate these problems, he felt that until future proposals to construct a new road were in place, there should be temporary traffic lights at the junction of Long Lane and Tamworth Road as an experimental measure to see if this would reduce congestion at the Long Lane junction and make Hollyfast Lane less likely to be used as a commuter route.

RESOLVED: that the Clerk write to the Highways Authority outlining the Parish Council's concern about traffic using Hollyfast Lane as a short cut to avoid congestion at the junction of Long Lane and Tamworth Road and requesting that temporary traffic lights be installed at the junction of Long Lane and Tamworth Road as an experimental measure.

MINUTE 10/2016 - PLANNING MATTERS

a) Planning applications

List dated week ending 4th December 2015

Application Number: FUL/2015/3843 **Applicaton Site:** Brownhill Green United Reform Church
Hawkes Mill Lane **Applicaton Type:** Full Applicaton Post Code: CV5 9FQ

Proposal: Erection of detached dwelling

RESOLVED: that the Parish Council note the application.

List dated week ending 11th December 2015

No applications

List dated week ending 18th December 2015

No applications

List dated week ending 25th December 2015

No applications

List dated 8th January 2016

No applications

MINUTE 11/2016 – FINANCE

Avon Planning Services £105.00
For initial advice on local plans under a scheme set up by WALC

Ian Geddes £34.48
Website Hosting

RESOLVED: that the payments presented be approved. The Clerk's salary was approved under confidential terms.

MINUTE 60/2015 - MEETING DATES FOR 2016

Members agreed a number of proposed dates for a meeting to be arranged with the Planning Consultant. The Clerk advised that meeting dates for 2016 could be arranged following the outcome of discussions with the City Council on progression of a Neighbourhood Plan. The February Meeting to be held on either the 22nd or 29th February, meetings to be arranged subject to availability of the Hall.

MINUTE 61/2015 - CLERKS HOURS OF WORK AND PENSION IMPLICATIONS

RESOLVED: that this item be deferred to the next Parish Council Meeting pending the outcome of any discussions with regard to a Neighbourhood Plan.

The Chairman closed the meeting at 9.35 pm.