

ALLESLEY PARISH COUNCIL
Minutes of Meeting held on Monday, 14th April 2014 at 7.45 pm
in the Bree Room, All Saints Church, Allesley

Present: Cllr W Jeffery (Chairman)
Cllr N Slater
Cllr T Burton
Cllr J Colledge
Cllr T Astbury
Cllr L Swann
Cllr V Smith
The Clerk

The Chairman opened the meeting commencing with the published agenda.

PUBLIC FORUM

No members of the public present.

APOLOGIES

No apologies. Cllr Shakespeare absent.

MEMBERS' CODE OF CONDUCT - DECLARATIONS OF PECUNIARY OR OTHER INTEREST

There were no declarations of interest.

REQUESTS FOR DISPENSATIONS

None received.

MINUTES OF LAST MEETING

The **Minutes** of the **Council Meeting** held on **10th March 2014** had been circulated.
RESOLVED: that the minutes of the meeting held on the 10th March 2014 be approved

MATTERS ARISING FROM THE MINUTES

MINUTE 7/2014 – ALTON LANE – SURFACING

Members noted the response from the City Council's Highways Department regarding Alton Lane. With regard to the 'metaled' surface of the lane, subsequent advice that following an inspection of the surface of Alton Lane it was considered that the surface was in a satisfactory condition for use as a country side footpath and therefore the City Council did not propose to carry out any repairs. Any damage that was occurring was being caused by the action of vehicular traffic using the lane and as a private road the users should arrange for repair.

RESOLVED: that the resident be notified of the City Council's response.

MINUTE 14/2014 - ACCOUNTS 2013/2014 – NOTICE OF AUDIT

Members noted that the nationally appointed Auditors, Grant Thornton had issued Notice of Audit and the Clerk would undertake the statutory procedure for advertisement and public inspection.

MINUTE 39/2012 - HIGHWAYS MATTERS UPDATE

- i) The Clerk advised that she would raise the issue of scrap cars opposite Harvest Hill Farm.
- ii) A note from a resident was passed to the Clerk regarding Ragwort. The Clerk advised that she would raise the complaint with Coventry City Council.

iii) Cllr Slater advised that he would check the condition of the Parish Council's bench at Hollyfast Lane.

Members noted the City Council's response to the following issues:-

a) Wall Hill Cottage open drain issue

An Officer had been out to investigate but could not locate the broken drain.

b) the junction of Windmill Hill and Washbrook Lane.

An officer of the City Council had inspected the overgrown vegetation and was satisfied that it did not impact on the visibility for vehicles stopped at the give way line.

c) Browns Lane - The traffic calming scheme was substantially completed. The road resurfacing scheme programmed due to take place on Browns Lane in the very near future (April 2014).

Members commented that work had just commenced and the road had been closed. A shuttle bus service was to be provided for the next month. Members also commented that it was particularly dangerous by the school.

d) Brickhill Lane – further clearing of the watercourse which passes under the road.

This work was currently planned for late summer/early autumn 2014.

RESOLVED: that a) the Clerk suggest the City Council call at Wall Hill Cottage when Mr Delaney could show them where the broken drain is and b) that visibility for drivers depends on the height of the car and the driver and to ask the City Council to look at this problem again.

MINUTE 12/2014 - APPOINTMENT OF INTERNAL AUDITOR

The Chairman confirmed that he had spoken to Mr Tomlin. Members noted that Mr Robinson had been appointed as the Council's Internal Auditor.

MINUTE 8/2014 – CONCERN ABOUT CRIME IN THE PARISH - MEETING WITH WEST MIDLANDS POLICE

A copy of the note of the meeting attended by Cllrs Burton, Slater, Swann and the Clerk with West Midlands Police had been circulated to members together with a copy of the Notice on the parish council website regarding neighbourhood policing.

RESOLVED: that a copy of the notes of the meeting be forwarded to Mr Farrar and Mrs Davies.

MINUTE 15/2014 - WALC : RENEWAL OF ANNUAL SUBSCRIPTION/NEWSLETTER/BRIEFINGS Repeal of S150 (5) Local Government Act 1972 - reliance on cheque payments, legalisation of internet banking, new Model Financial Regulations, HMRC requirement for electronic payments, Accounting for Council Tax Support Grant.

Members noted that the new Model Financial Regulations received from WALC and circulated to members in March, had since been amended and a copy of the amended Model Financial Regulations 2014 emailed to members, together with amended legal topic notes LTN31, LTN79, LTN31 Section 137 and LTN79 Staff Pensions.

RESOLVED: that renewal of the subscription be deferred to the May Meeting.

MINUTE 16/2014 - WALC : CONSULTATION – PUBLIC RECORDING OF LOCAL COUNCIL MEETINGS AND ACCESS TO DOCUMENTS AND OPINION ON COMPULSORY TRAINING FOR COUNCILLORS

RESOLVED: that the consultation be noted. Members felt the Consultation was not typical of parish councils and aimed at more active councils. It was unreasonable to expect all councillors to undertake training.

MINUTE 17/2014 - ZURICH MUNICIPAL – INSURANCE RENEWAL

Members considered renewal of public liability, all risks and employer's liability insurance.

RESOLVED: that the Council's insurance cover be renewed with Zurich Municipal at a premium of £243 including tax.

MINUTE 18/2014 NORTHBROOK ATHLETIC FUN RUN – ROUTE

Members noted the response from Mr Nuttall, Service Manager, Sports & Arts, Coventry City Council. A note was passed to the Clerk from a resident regarding the half marathon.

RESOLVED: that the Clerk raise with Mr French, Northbrook Athletic Club, the problems posed by Northbrook Athletic Club members training on Sunday mornings, running in the middle of the roads in Alleseley with headphones on, with a request for the Club's athletes to be more considerate.

MINUTE 19/2014 - PLANNING MATTERS

a) Planning Applications

List dated 7th March 2014

FUL/2014/0601 Applicant: E.ON Energy Solutions 203 Wall Hill Road Coventry CV5 9EL

Proposal: Installation of External Wall Insulation

RESOLVED:- no comment

FUL/2013/2647 Applicant: Mr Tredell Greentree Enterprises Ltd Birmingham Road

Proposal: Conservatory extension to front

RESOLVED:- no comment

List dated 14th March 2014 - No applications

List dated 21st March 2014 - No applications

List dated 28th March 2014

S73/2014/1009 Applicant: Mr Williams Application Type Section 73/73A Variation

The Old Byre Wall Hill Road - CV5 9EN Proposal: Removal of Condition No 3 imposed upon appeal decision associated with planning application reference FUL/2011/0890 restricting the occupation of the building to short term holiday lets.

RESOLVED:- that the Parish Council support this application on grounds that a precedent has been set with the similar application for Thomas White Charity, recently approved by the City Council.

List dated 4th April 2014 - No applications

MINUTE 20/2014 - WALC – NALC UPDATES, LEGAL TOPIC NOTES, ELECTIONS, DEFAMATION, STAFF PENSIONS, REPEAL OF S.150(5) OF LOCAL GOVERNMENT ACT 1972

Members noted various email correspondence received from WALC including the NALC Financial Briefing regarding repeal of S.150(5) of the Local Government Act 1972 and forthcoming changes to Governance and Accountability for Local Councils to provide for Councils wishing to dispense with current requirement for two signatures when making payments.

MINUTE 21/2014 – FINANCE

a) Payments	Cheque No.	
Mrs D Weir Reimbursement of expenses as per schedule	100046	£56.12
Mrs D Malley Payroll Services 2014/15	100047	£48.00
Zurich Municipal Public Liability Insurance cover	100048	£243.80

The contractual salary payment was dealt with as a confidential item.

RESOLVED:- that the payments presented be approved for payment.

MINUTE 22/2014 – TO NOTE ANY COMMUNICATIONS RECEIVED

Members noted receipt of correspondence and photographs from local residents in Allesley Village regarding the ongoing problem with delivery vehicles parking on double yellow lines. The Clerk had referred the correspondence to the City Council, Ward Councillors and West Midlands Police.

Date of the next meeting : 19th May 2014

The Chairman closed the Meeting at 9.10 pm.