

ALLESLEY PARISH COUNCIL**Minutes of the PARISH COUNCIL MEETING held at 7:45pm****13th September 2021 the meeting was held at Corley Village Hall, Church Lane, Corley**

Present: Councillor T Burton (Chairman) Councillor Mrs V Parry
Councillor Mrs M Davies Councillor L Swann

Ward Councillors: 0

Public: 0

In Attendance: Jane Chatterton, Clerk & RFO

Meeting Commenced at 7:45pm

Councillor Burton was in the Chair.

CCTV Presentation

Representatives from Lucas Fire & Security Ltd attended the meeting to talk through the requirements for the installation of CCTV equipment.

ACTION:

- (i) Quotation for 14 CCTV systems as detailed on the Allesley Parish ANPR location plan would be provided.
- (ii) Should the price be acceptable a full survey of the properties where the installs would be carried out would be undertaken. (Quotation to be discussed at October's Parish Council meeting).
- (iii) Following discussion any adjustments would be listed and discussed and a final quote will be issued by the Company.

516. PUBLIC FORUM**Councillor Jandu Update (written report had been provided)**

Further two litter bins would be installed on the Birmingham Road. The first one would be by the Post Office on the floor. The second can be a post bin further along, going out of town.

Councillor Steve Keough

The Clerk updated that she had contacted Councillor Keough again and messaged the Leader of the Conservative Group, no response had been received from either.

ACTION: Clerk to raise again.

517. APOLOGIES FOR ABSENCE

Apologies for absence were received from Parish Councillors; Councillor Hobson, Councillor Mrs Hegarty, Councillor Farrar and City Councillors; Councillors Jandu and Birdi.

Councillor Resignation

It was reported that Mrs Janet Colledge had resigned as Parish Councillor.

ACTION:

- (i) Clerk to notify CCC.
- (ii) Remove information from the PC website.
- (iii) Start the process to fill the vacancy.

Councillor Mrs Hegarty

Concern was raised in relation to the absence of Councillor Mrs Hegarty. It was noted that the Councillor had almost been timed out a few times previously and emails remained unanswered.

ACTION: Councillor Burton to write to Councillor Hegarty for an update on her current situation, including if there were any issues to be made aware and whether she intended to continue in the role.

518. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

There were no declarations of interest.

519. MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council Meeting held on 19th July 2021 were discussed.

RESOLVED THAT the minutes of the meeting held on 19th July 2021 were approved.

520. MATTERS ARISING**Drainage Report Work Brick Hill Lane**

Councillor Davies updated that notification had been received from CCC that officers would be attending on 21st September to carry out drainage repairs along Brick Hill Lane between Daffodil House and Brick Hill Lane's junction with Oak Lane. The work would take approximately 3 days to complete. To carry out the work safely road closures between Birmingham Road and Oak Lane would be undertaken to through traffic. Access to properties would be maintained.

It was hoped that this work would mean the road would not flood this winter.

ACTION: Monitor after the work had been completed.

Discussed at a previous meeting under
473.1 Responsibility in relation to flood prevention
www.api.warwickshire.gov.uk/documents/WCCC-1039-69

Clerk to investigate the cost for flyers to be printed and distributed throughout the parish. Find the equivalent document from CCC.

Traffic Diversion

It was requested that diversion signs should be installed at the junctions of both Oak Lane and Brick Hill Lane with the A45 deter traffic from turning from the A45 and guide them to the main Pickford roundabout. These roads would otherwise soon be used by diverted traffic with regards to the road closure during the Meriden Road bridge repair. It was suggested that a weight limit could be applied to Oak Lane to deter HGVs but CCC had not been open to this.

ACTION: Delegated authority given to Councillor Mrs Davies to progress.

521. HIGHWAYS MATTERS**Broken Telegraph pole**

The broken telegraph pole on Washbrook Lane opposite the junction of Hawkes Mill Lane still remained. Only the debris had been cleared.

ACTION: Clerk to contact BT Open Reach and report again.

CCC Officer attendance at Parish Council meeting

Mr Colin Knight will attend October's Parish Council meeting to discuss the link road and the impact on the Parish. Closed meeting to be given as an option.

Mr Rob Back be invited to attend a meeting to provide an update and detail the process for S106 monies in relation to the various developments taking place in the Parish.

521.1 Road Closures for events

ACTION: Invite the responsible officer (David Robinson) to November's meeting.

521.2 Closing off Watery Lane

ACTION: Clerk to request an update from Councillor Birdi.

521.3 Japanese Knotweed

Councillor Mrs Davies updated that the Japanese Knotweed on Bridle Brook Lane was now in full flower. She had met with Mr George Scott, Environmental Case Officer.

Councillor Mrs Davies surveyed the area but no more could be found, despite the Council suggesting otherwise. A response from George Scott as to when the Japanese Knotweed will be removed is awaited.

ACTION: Monitor and check that CCC had now dealt with the Japanese Knotweed removal.

521.4 Overhanging hedges

Issue with overhanging hedges on Oak Lane was discussed. This would be a major issue during the diversion whilst work was carried out on the bridge repair in Meriden.

ACTION: Clerk to write to Rob Little, the responsible officer at CCC and request a survey be carried out and the hedges cut back.

522. PLANNING MATTERS

To Consider Planning Applications received since the last meeting

522.1 Statutory Notification

The Clerk updated that the Parish Council were not receiving the legal Statutory Notification of planning applications that fell within the Parish. This had been raised with CCC again.

Weekly list 15 August to 21 August 2021

522.2 Application Number: HH/2021/2214
Application Site: The Cedars 12 Harvest Hill Lane
Proposal: Erection of detached garage

RESOLVED THAT: No comment.

Weekly list for the period 29 August to 4 September 2021

522.3 Application Number: DC/2021/2417
Application Site: Lilac Cottage Oak Lane Application Type: Discharge of Condition
Proposal: Submission of details to discharge condition:4. Timber cladding details, 5. bat surveys, 6. Bat mitigation and conservation measures imposed on planning permission HH/2021/0420 for Erection of side ground floor extension granted on 29/04/2021.

RESOLVED THAT: No comment.

522.4 Application Number: DC/2021/2641
Application Site: Land to the north and south of A45
Proposal: Submission of details to discharge condition no.8 - Drainage (Surface Water) Details imposed on planning permission reference S73/2021/ 0337 granted on 27.04.21 for the 'Construction of grade separated junction with associated access roads, landscaping, drainage, and engineering works.'

RESOLVED THAT: No comment.

522.5 Application Number: LDCE/2021/2280
Application Site: Glen Ellen Wall Hill Road
Proposal: Application for Lawful Development Certificate (LDC) for the existing storage of vehicles and equipment in outbuildings.

RESOLVED THAT: No comment.

523. CORRESPONDENCE

Nothing to discuss.

524. FINANCE**524.1 To approve payments**

Date	Ref	Payee	Details	Amount
19.08.21	E20	DM Payroll	Half yearly payroll	£60.00
19.08.21	E21	Corley Village Hall	Room bookings	£120.00
19.08.21	E22	J Chatterton	Clerk Salary August	DPA
19.08.21	E23	J Chatterton	Expenses August	£27.23

RESOLVED THAT the payments be approved.

525. Service Level Agreement – Verge mowing within Allesley Parish

It was reported that CCC had returned the draft Service Level Agreement with a few updates, this had been circulated to members prior to the meeting. The document had been reviewed and the updates accepted.

RESOLVED THAT:

- (i) The Clerk confirm that the Parish Council were happy with the SLA and make arrangements for the document to be signed.
- (ii) The Parish Council would commence mowing from Spring 2022.
- (iii) CCC would be requested to carry out the September cut.

526. Police and Crime update

Nothing to discuss.

527. CCTV

Nothing further to discuss.

528. Councillor Code of Conduct

It was noted that all parish councils are required to have a local Councillor Code of Conduct.

The role of Parish Councillor across all tiers of local government is a vital part of our country's system of democracy. It is important that as Councillors could be held accountable, that all adopt the behaviours and responsibilities associated with the role.

Conduct as an individual Councillor affects the reputation of all Councillors. The role of Councillor should be one that people aspire to.

The Local Government Association (LGA) has developed a Model Councillor Code of Conduct, in association with key partners and after extensive consultation with the sector, as part of its work on supporting all tiers of local government to continue to aspire to high standards of leadership and performance. This document had been used to create a Code of Conduct for Allesley Parish Council members.

RESOLVED THAT:

- (i) The Code of Conduct was signed by Councillors, Thomas Burton, Mrs Mandy Davies, Mrs Vicky Parry and Les Swann.
- (ii) Code of Conduct to be signed at October's meeting by Councillors, Adrian Hobson, Ian Farrar and Mrs Lorna Hegarty.

529. Task Groups

Updates from task groups

- **Facebook** – (Councillor Mrs Parry)

Councillor Mrs Parry updated that the Parish Council Facebook page had been set up and was being used to provide updates.

530. Councillor's reports and items for future Agenda:

Attendance by Colin Knight – discussion, new link road

531. Date of the next meeting

The date of the next meeting was confirmed as 11th October 2021, Corley Village Hall.

The meeting closed at 9:30pm

SIGNED BY THE CHAIRMAN
COUNCILLOR THOMAS BURTON

11th October 2021