

ALLESLEY PARISH COUNCIL**Minutes of the PARISH COUNCIL MEETING held at 7:30pm****11th April 2022 the meeting was held at Corley Village Hall, Church Lane, Corley**

Present: Councillor T Burton (Chairman) Councillor L Swann
Councillor Mrs V Parry Councillor Adrian Hobson (Vice Chairman)
Councillor Mandy Davies

Ward Councillors: Councillor Birdi, Councillor Jandu and Councillor Keogh

Public: 2

In Attendance: Jane Chatterton, Clerk & RFO

Meeting Commenced at 7:30pm

Councillor Burton was in the Chair.

The Chairman opened the meeting.

**Attendance by Ian Lewis, Project Delivery Officer, Coventry City Council
Richard Frost – Project Officer, Coventry City Council**

The officers attended the meeting to provide an update including maps on the Keresley Link Road.

Updates included:

- The Link Road route was defined and goes from the Tamworth Road, along Long Lane and out towards Prologis Park.
- The link road was in different stages and the cost of each part was to be met from the various housing developers.
- The first stage, Tamworth Road to Bennetts Road had been paid for by the developer for the houses currently under construction.
- The works to be completed were under control of CCC.
- The stretch of road between Bennetts Road to Prologis Park still required funding.
- Some of the developments are indicative and for the benefit of CCC.
- The idea was to try to put as much traffic on to the new road.
- When working out suitability of new roads, Officers worked to the “worst case scenario” and then work backwards to CCC standards.
- Some of the route still remained confidential.
- Two roundabouts would be installed. Near the junction of Long Lane and Tamworth Road.
- Works would include taking off a small corner of Coundon Park.
- Consultation had been completed and this has gone through Cabinet. Just the funding to be sorted.
- When Developers come forward to build the houses, they are required to fund the building of the new road to CCC’s specification.

Question was raised about the roundabout on Long Lane near the Nursery, it was confirmed that nothing had been planned. Cllr Burton requested that a survey of the current traffic here be carried out, as it was considered to be a congestion hot spot already.

- 9 months after completion there would be a road safety audit.

It was confirmed that the consultations regarding the route as previously promised by Colin Knight would not happen.

Mr Lewis agreed to attend future meetings if required.

The Chairman thanked the Officers for attending.

582. PUBLIC FORUM

No members of the public were present.

583. UPDATES FROM WARD COUNCILLORS

Nothing to update.

564. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Ian Farrar and Councillor Lorna Hegarty.

565. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

There were no declarations of interest.

566. MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council Meeting held on 28th February 2022 were received and discussed.

RESOLVED THAT the minutes of the meeting held on 28th February 2022 were approved.

567. MATTERS ARISING

No response had been received from Rob Back.

ACTION: Clerk to invite Mr Back to May's meeting.

568. HIGHWAYS MATTERS – Cllr Davies to lead

Japanese Knotweed

Councillor Mrs Davies updated that she had checked the area, and no visible regrowth could be found at the moment.

ACTION: Area to be monitored.

Fly tipping

Land off the A45 – further occurrences of fly tipping. Including more on William Antrobus's field. This would be responsibility of the landowner to remove it.

ACTION: Parish Council to write to the landowner requesting they remove the rubbish.

It was noted that Parish Council has received from a parishioner a photographic record of the registration details of the works van that is reported to have dumped the rubbish.

ACTION: Councillor Mrs Davies to speak to the company owner in the first instance. If the advice is not taken, then the Parish would start legal proceedings.

Mowing

Councillor Mrs Davies updated that she had liaised with the Contractor, and all was fine, and they were ready to start mowing when required. A cut would take place late autumn with a winter cut depending on the need. Site lines and safety areas would be cut throughout the year as required. It was agreed that some form of contract needed to be drawn up with the contractor to agree responsibilities and price.

ACTION: Councillor Mrs Davies to monitor and be APC liaison with the contractor.

Telegraph pole

The broken telegraph pole that remained at the end of Hawkesmill Lane junction had finally been removed.

Flooding

CCC Officer had met with Mr Martin Edge and had also written to everyone in the neighbouring vicinity. CCC planned to install the pipe deeper in the ground and repair the part of the culvert that was broken. The Officer would produce the design and map where the culverts were doing in that area.

ACTION: Councillor Mrs Davies to liaise with the CCC Officer and ask for the design to be sent the APC prior to the work being carried out.

Junction of Oak Lane and Clay Lane

During a road traffic accident, a car had entered the ditch and caused damage to the culvert. The cost of repairs should be made by the car owner's insurers.

ACTION: Request information from CCC. Councillor Mrs Davies to progress.

Washbrook Lane – building another bonfire

The owner of the property who was prosecuted previously for illegal bonfires that also caused damage hedgerow and trees was building another large bonfire. The pile of rubbish to be burnt included hazardous waste.

ACTION: Refer the matter to CCC Enforcement.

568.1 Closing off of Watery Lane

The Clerk updated that the Officer dealing with the closing off of Watery Lane had updated that CCC were expecting the results of the traffic survey this week. CCC still intended to close off the road.

ACTION: Request an update at the end of April.

568.2 Fly tipping

Nothing further to add.

568.3 Mowing of land within the parish

Nothing further to add.

569. PLANNING MATTERS – Cllr Hobson to lead

A Barn had been approved on Wall Hill Road at Dadleys Wood – no Statutory Consultation had been received. Approved under permitted development.

CIL monies

It was noted that CCC should have moved from s106 to CIL in 2017. This leaves developer contributions subject to negotiation which is open to abuse and does not give the Parish Council automatic entitlement to funding.

ACTION: a formal letter to be sent to CCC to ask why

570. Flooding – Cllr Swann to lead

Nothing to report.

571. Social Media Update – Cllr Parry to lead

Nothing to update.

572. Police and Crime Update – Cllr Farrar to lead

The local PCSO had been invited to the meeting but unfortunately the meeting doesn't coincide with the officer's shift pattern.

ACTION: provide dates for future meetings.

573. CCTV

The Chairman updated that 3 CCTV systems had been installed throughout the parish. Councillors were once again asked for assistance with identifying future sites. Cllr Hobson to investigate a contact on Wall Hill Road.

Two or three future CCTV installations required the purchase of a pole.

RESOLVED THAT: expenditure approved.

574. CORRESPONDENCE

Nothing to report.

574.1 Councillor email addresses

ACTION: Clerk to resend councillor email addresses and passwords.

275. FINANCE**275.1 To approve payments****Expenditure**

DATE	REF	CHEQUE	PAYEE	DETAILS	AMOUNT
01.03.22	E48	100302	J Chatterton	Clerk Salary March inc back pay	DPA
22.03.22	E49	100303	Lucas Fire & Sec	CCTV Install 1	£1,978.80
22.03.22	E50	100304	Lucas Fire & Sec	CCTV Install 2	£1,978.80
22.03.22	E51	100305	Lucas Fire & Sec	CCTV Install 3 & 4	£4,473.60
22.03.22	E52	100306	Lucas Fire & Sec	CCTV Install 5	£1,978.80
22.03.22	E53	DD	ICO	Membership	£35.00
22.03.22	E54	DD	Freeola	Website	£13.86

RESOLVED THAT: the payments be approved.

275.2 Bank Reconciliation 31st March 2022

The Bank Reconciliation 31st March 2022 was received and discussed.

Balance per bank statements as at 31 st March 2022:	£	£
	£17,242.81	
	<hr/>	£17,242.81
Less: any unpaid invoice cheques at 31 st March 2022	£0.00	
	<hr/>	(£0.00)
Add: any un-banked cash at 31 st March 2022	£0.00	
	<hr/>	£17,242.81
Net balances as at 31 st March 2022		<u>£17,242.81</u>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK

Opening Balance 1 st April 2021	£22,571.39
Add Receipts up to 31 st March 2022	£14,992.60
Less: Payments up to 31 st March 2022	<u>(£20,321.18)</u>
Closing balance per cash book as at 31 st March 2022	£17,242.81

RESOLVED THAT the Bank Reconciliation 31st March 2022.

275.3 Quarterly Report 31st March 2022

The Quarterly Report 31st March 2022 was received and discussed.

RESOLVED THAT the Quarterly Report 31st March 2022 be approved.

274. Communications Policy

A new Communications Policy was reviewed.

Additions identified:

Timescale for responding to emails

When sending emails – Clerk to indicate:

- For information
- For Review
- For response
- If urgent

It was agreed that members would not send acknowledgements without comment to the whole circulation.

275. Councillor's reports and items for future Agenda:

Nothing to add.

276. Date of the next meeting

The date of the next meeting was confirmed as 23rd May 2022 including the Annual Parish Meeting, Annual Parish Council Meeting. Meetings would take place at Corley Village Hall

Arrangements for the APM

ACTION: Contact Allesley Charities and request an update for the APM.

The meeting closed at 9:30pm

SIGNED BY THE CHAIRMAN

23rd May 2022