

Planning List Week Ending 24th March

Application Number: HH/2017/0620 Site: Silver Birches Pickford Grange Lane, Allesley

Proposal: Erection of ground floor extension to existing study

RESOLVED:- that the application be noted.

Planning List Week Ending 31st March

No applications

MINUTE 14/2017 - CONSULTATION ON PROPOSED MODIFICATIONS TO COVENTRY CITY COUNCIL LOCAL PLAN AND CITY CENTRE ACTION PLAN (AAP) – PUBLICATION DRAFTS

Members considered an email from Coventry City Council dated 15th March 2017 regarding amendments to the City Council's Draft Local Plan. Cllr Farrar requested members agree a formal response to the Local Plan amendments. He advised that had had attended the City Council Meeting when the Inspector's proposed amendments had been discussed. The Inspector had requested the City Council provide further information on a number of issues. Cllr Burton advised that there had been 6 public meetings, but very little publicity regarding these meetings. Following consideration of matters to have regard to in submission of any response and discussion by members:

RESOLVED:- to delegate approval of draft response to be submitted by the Parish Council to the Chairman and Vice Chairman in consultation with the members.

MINUTE 52/2016 - NEIGHBOURHOOD PLAN

Members considered the lack of support within the community for a Neighbourhood Plan and the lack of attendance at the previous Annual Meeting when Cllr Hodson had given a presentation on proposals for a Neighbourhood Plan. Following further consideration of an appropriate venue, date and agenda for a public meeting, it was agreed that a meeting be arranged to gauge support for a Neighbourhood Plan from local residents living within the parish who would ultimately have a vote when any Neighbourhood Plan proceeded to a referendum. Cllr Farrar advised that leaflets advertising the meeting could be circulated to local residents. The Clerk advised that she would check when the hall was available.

RESOLVED:- that a public meeting be arranged to take place in the main hall, All Saints Church, from 6.00 to 8.30 pm preferably on Monday, 22nd May, subject to this date being available.

MINUTE 15/2017 - WALC – NEWSLETTER /LEGAL TOPIC NOTES/FORTHCOMING SEMINARS

Members noted receipt of communications which had been circulated via email, including a newsletter advising of extended opening hours and banking service for Post Offices.

MINUTE 16/2017 - ALL SAINTS CHURCH – REQUEST FOR DEFIBULATOR

Members noted that All Saints Church had raised the possibility of having a community defibrillator purchased by the Parish Council and placed by the Pharmacy on the Birmingham Road. Members noted that the proposed location was outside the parish, but that in any event, there was defibrillator at Harry Caplain House by the old School, which possibly people were unaware of.

MINUTE 17/2017 - RISK SCHEDULE

Members considered and reviewed the Risk Schedule. Cllr Shakespeare advised that he had checked the bench and this need some maintenance work doing to it, which he would undertake.

RESOLVED: that the Risk Schedule be approved as updated.

MINUTE 18/2017 - APPOINTMENT OF CLERK/RFO

Following consideration of this item in confidential session, members noted the report of the Staff Panel and agreed the draft advertisement for the Clerk. Cllr Shakespeare advised that in accordance with best practice interviews were normally undertaken by two members and it was agreed that the interview panel would comprise of the Chairman/Vice Chairman.

MINUTE 19/2017 - STAFF PANEL – TERMS OF REFERENCE

Cllr Burton reported on the recent Staff Panel Meeting to discuss a replacement Clerk/RFO.

MINUTE 20/2017 - NOTICE OF AUDIT

Members noted receipt of Notice of Audit of the parish council's accounts from the External Auditor and Notice of Appointment of Date for the Exercise of Electors' Rights

MINUTE 21/2017 - FINANCE

a) Payments

D Malley	£91.00
Payroll Agent's fee 2017/18	

D Weir	£156.00
Use of Home as Office Allowance	
Apl 16 – March 17	

WALC – fee for attendance at AGM	£50.00
Cllrs Farrar/Shakespeare	

RESOLVED:- that the payments presented be approved.

b) Appointment of Internal Auditor

RESOLVED:- that Mr Robinson be appointed for 2016/2017.

c) Automatic Enrolment – Acknowledgement of declaration of compliance

Members noted receipt of declaration of compliance from the Pension Regulator.

MINUTE 22/2017 - BANKING ARRANGEMENTS AND AUTHORISED SIGNATORIES

RESOLVED: that the following Councillors continue as signatories: Cllr Mrs Parry, Cllr Burton, Cllr Shakespeare and Cllr Swann, any two Councillors to sign any payments.

MINUTE 23/2017 - COMMUNICATIONS RECEIVED

An additional highways matter was raised and the Clerk was asked to request the Highways Department consider making Hollyfast Lane one way for a trial period which it was felt would alleviate the problem of Hollyfast Lane being used as a short cut.

There were no further issues raised.