

## ALLESLEY PARISH COUNCIL

Minutes of the Council Meeting held at 7:45pm  
4<sup>th</sup> September 2017 at Bree Hall, All Saints Church, Allesley

**Present:** Councillor L Swann (Chairman) Councillor Burton  
Councillor Mrs V Parry Councillor W Shakespeare  
Councillor A Hobson Councillor Mrs J College  
Councillor I Farrar

**Ward Councillors:** 0

### PUBLIC FORUM

The Chairman suspended the standing orders to allow for public participation.

### Hawkes Mill Lane

Lee Clarke attended the meeting in relation to requesting support for his planning application for 114 Hawkes Mill Lane. It was noted that the address fell outside of Allesley Parish. Mr Clarke was advised to talk to neighbouring properties.

### Allesley Green Residents Association

Tony Simons, Allesley Green Chairman and Colin Smith attended the meeting and spoke about the Coventry Local Plan and WDC Local Plan. The group had read through the 630+ page document and had attended the inspector's hearings. They were still hopeful that the inspector would find in favour of not approving the local plan.

The group had organised a public protest and had engaged with various people including Sajid Javid and Andy Street.

Several groups including parish councils and resident associations were coming together to proceed with a judicial review. Funding was sought from parish councils and other groups.

The group had a meeting arranged for 22<sup>nd</sup> September, the Parish Council were also invited to attend.

**ACTION:** Clerk to contact Hallam Management to respond to their meeting request.

### 53/17 APOLOGIES FOR ABSENCE

There were no apologies for absence.

### 54/17 MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

Councillor Swann declared an interest in Planning Application Number: LDCE/2017/1963. There were no other declarations of interest.

### 55/17 MINUTES OF THE PREVIOUS MEETING

It was agreed due to the late circulation of the minutes that they would be approved at the next meeting.

**RESOLVED** that the minutes be approved at October's meeting.

### 56/17 NEIGHBOURHOOD PLAN

An update was received from Councillor Farrar on the Neighbourhood Plan. It was agreed that a public meeting would be held in October.

**RESOLVED** that Councillor Farrar liaise with the Clerk to arrange a date for the meeting.

**57/17 COVENTRY/WARWICKSHIRE PLANNING REVIEW**

Councillor Farrar updated that a letter had been written in relation to Coventry City Council Local Plan; population projections and the objectively assessed need (OAN) for future housing.

It was requested that the letter be sent from the Parish Council to the list of recipients.

**RESOLVED that:**

- (i) The letter was approved to be sent.
- (ii) Clerk to send the letter to
  - Every CCC Ward councillor
  - 3 Coventry MPs (Colleen Fletcher, James Cunningham, Geoffrey Robinson)
  - Meriden MP Caroline Spelman
  - CCC Head of Planning Tracy Miller
  - CCC Deputy Chief Executive Martin Yardley
  - West Midlands Mayor (Andy Street)
  - Secretary of State (Sajid Javid) and Shadow Secretary of State for Housing (John Healey)
  - Coventry Evening Telegraph and Coventry Observer
  - Local Parish Councils

**57.1 Supporting the Citywide Campaign**

Councillor Farrar reported that he had attended a recent meeting on 29<sup>th</sup> August. It was noted that the meeting had been positive and well attended (30+) with delegates from all over the City, Warwickshire and North Warwickshire.

It was reported that the recent doubts that had been cast over the ONS international student figures plus the drop in net migration meant that the belief was that the CCC population projections were wrong.

All of the groups represented had agreed to work together, at this stage Councillor Farrar was attending as an individual and had not pledged the Parish Council's backing, but was updating the Parish Council.

There had been much progress on the proposed Court injunction with a volunteer client coming forward, a barrister willing to work for a fixed fee and pledges of money already made. A working group had been set up to take this forward.

The Facebook page set up to publicise the development was now "Keep Our Greenbelt GREEN. Coventry & Warwickshire". <https://www.facebook.com/KeepEasternGreenGREEN/>

**RESOLVED** that the information be noted.

**57.2 Supporting an event**

Councillor Farrar requested that the Parish Council consider officially supporting an event in association with AGRA and others in the Allesley/Eastern Green area.

Initialled

It was reported that there had been a couple of peaceful protest events across the city and it was suggested the next should be in Allesley/Eastern Green. Again, he had personally agreed to assist the Allesley Green Residents Association to support this.

**RESOLVED that**

- (i) It was agreed that the Allesley Green Residents Association and not the Parish Council should lead on any protest. Councillors could attend if they wished but only under the capacity as a local resident.
- (ii) Councillor Farrar would feedback further information once known.

**57.3 Purchasing banners**

**RESOLVED** that the purchasing banners to use at the event was not approved.

**58/17 HIGHWAYS MATTERS**

Nothing to report.

**59/17 PLANNING MATTERS**

To Consider Planning Applications received since the last meeting

**List Week Ending 28<sup>th</sup> July**

Application Number: DC/2017/1766 Valid date: 25/07/2017  
Application Site: Alton Hall Farm Washbrook Lane CV5 9DN  
Proposal: Submission of details to discharge condition 4 (protected species method statement) :imposed on application reference FUL/2017/0040, granted on 3rd March 2017 for erection of a steel portal frame general purpose farm building for machinery storage

**RESOLVED:** No comment.

Application Number: HH/2017/1855 Valid date: 24/07/2017  
Application Site: 105 The Windmill Hill CV5 9FR  
Proposal: Erection of single storey side and rear extension

Application Number: LDCP/2017/1856 Valid date: 24/07/2017  
Application Site: 105 The Windmill Hill CV5 9FR  
Proposal: Application for a Lawful Development Certificate for proposed hip to gable loft conversion with dormer to rear and velux to front

**RESOLVED:** No comment.

Application Number: HH/2017/1844 Valid date: 26/07/2017  
Application Site: 294 Browns Lane, CV5 9EE  
Proposal: Erection of 1st floor rear extension

**RESOLVED:** No comment.

Application Number: PA/2017/1886 Valid date: 28/07/2017  
 Application Site: Office Building at The Old Sawmill Harvest Hill Lane  
 Application Type: Prior Notification for Change of Use from business, hotels etc. to state-funded schools or registered nursery  
 Proposal: Prior approval notification for change of use from office building to state funded school

**RESOLVED:** No comment.

Application Number: HH/2017/1951 Valid date: 02/08/2017  
 Application Site: The Gables Birmingham Road CV5 9BA  
 Proposal: Erection of double and single storey extension.

Application Number: LDCE/2017/1952 Valid date: 03/08/2017  
 Application Site: Frater House Washbrook Lane CV5 9FH  
 Proposal: Application for a Lawful Development Certificate for a proposed garage conversion and reinstating new window in existing opening, new window & door in place of garage doors.

**RESOLVED:** No comment.

Application Number: LDCE/2017/1963  
 Application Site: Cornerways Farm Washbrook Lane  
 Application Type: Certificate of Lawful Development [Existing]  
 Proposal: Lawful development certificate for existing mixed use of site for retail/storage building, two ancillary storage buildings, ancillary storage cabin, together with parking and external storage yard

Councillor Swann left the room during discussion.

**RESOLVED:** No comment.

**ACTION:** Clerk to circulate weekly Coventry City Council planning list.

**60/17 CORRESPONDENCE**

Correspondence received:

60.1 Email from Martin Potts - Barn at a45 Brickhill Lane  
 Content noted.

**ACTION:** Clerk to respond and ask for an update.

60.2 Chief Constable for West Midlands Police request for a neighbourhood Police Officer to become involved in the preparation of your Neighbourhood Plan.

**ACTION:** Clerk to liaise with Councillor Farrar re dates.

60.3 Allesley Neighbourhood Plan - Email from Tyler Parkes 15/8.

**ACTION:** Clerk to liaise with Councillor Farrar re dates.

60.4 Notification of Publication of Willenhall Neighbourhood Plan  
 Noted.

60.5 WALC - work undertaken by other parish councils 15/8  
Noted.

60.6 notification of future training seminar re new data protection legislation  
Noted.

60.7 revised legal topic note - protection of common land and village greens  
Noted.

60.8 good councillors guide to neighbourhood planning  
**ACTION:** Clerk to purchase a copy.

60.9 Receive and note email correspondence - Planning application FUL / 2017 / 1812, 114  
Hawkes Mill Lane

### 61/17 Finance

61.1 to approve payments: -

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
04.09.17	cheque	WALC	Annual subscription for current year	£272.82
04.09.17	cheque	D Weir	Clerk Salary August	
	cheque	D Weir	Clerk Salary September	
04.09.17	cheque	J Chatterton	Clerk Salary September	
04.09.17	cheque	D Weir	Use of home as office allowance (27 weeks @ £3 per week)	£81.00

### 61.2 Transparency Fund Application

An application for monies from the Transparency Fund had been prepared for website update to comply with the Transparency Code.

#### RESOLVED THAT

- (i) the application to the Transparency Fund be approved.
- (ii) Clerk to forward application to WALC.

### 61.3 Accounts – Year End 31<sup>st</sup> March 2017

The Annual Return documentation had been received back from Grant Thornton. There was only one point of note.

**RESOLVED:** That the External Audit Report – Unqualified Audit Notice of conclusion of Audit 2016-17 be received.

### 62. PARISH COUNCIL BENCH

It was noted that the two Parish Council benches required some restoration work.

**ACTION:** Clerk to contact Sitting Firm for a quotation to repair the two benches. Agenda item for October's meeting.

**63. MEETING DATES**

The meeting scheduled for 27<sup>th</sup> November would be rescheduled to take place on Monday 6<sup>th</sup> December.

**ACTION:** Clerk to confirm date and book meeting room.

**64. Councillor's reports and items for future Agenda:**

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**65. Next Meeting**

The next meeting of the Parish Council would take place on Monday 16<sup>th</sup> October 2017.

Meeting closed at 9:25pm

SIGNED BY THE CHAIRMAN

16<sup>th</sup> October 2017