

ALLESLEY PARISH COUNCIL

Our website is at www.allesleyparishcouncil.org.uk

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COUNCIL MEETING MONDAY, 30 NOVEMBER 2015 at 7:45 PM BREE HALL, ALL SAINTS CHURCH, ALLESLEY

1. PUBLIC FORUM

2. APOLOGIES FOR ABSENCE

3. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

(a) To provide an opportunity for Members to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

(b) To consider any written applications for dispensations in accordance with the provisions of S.33 of the Localism Act 2011 with regard to any item on the Agenda.

4. MINUTES To confirm the Minutes of the Meeting held on the 19th October 2015.

5. CO-OPTION

Members to consider any applications received

6. MATTERS ARISING FROM THE MINUTES

7. NEIGHBOURHOOD PLAN

a) Members to consider whether they wish to commence an application for a Neighbourhood Plan and for a meeting to be arranged with the City Council for support and advice

b) Members to note that the draft article for the Parish Magazine was submitted for publication

c) A Working Party to be set up to progress the submission of an application for the grant in order to enable a Neighbourhood Plan to be prepared

8. ESTABLISHMENT OF PLANNING COMMITTEE

Members to consider whether a Planning Committee should be established and if so its terms of reference and membership - Please see note below

Cllr Farrar to report

9. ESTABLISHMENT OF POLICE AND CRIME COMMITTEE

Members to consider whether a Planning Committee should be established and if so its terms of reference and membership - Please see note below

Cllr Farrar to report

10. PROPOSED AMENDMENT TO STANDING ORDERS

Proposal for start time of meetings to be changed from 7.45pm to 6.30pm or 7.00 pm.

Cllr Farrar to report

11. WALC CORRESPONDENCE/TRANSPARENCY FUND/ANNUAL REPORT

Application for equipment to comply with Transparency Code – The Clerk hopes to have sufficient information prepared for the meeting, if not it will need to be deferred to a subsequent meeting.

12. PRECEPT

Members to consider proposed expenditure for the next financial year.

There will need to be a further meeting in December to agree the precept based on consideration of above items on the agenda. For the December Meeting a proposed budget will be circulated when there is a better understanding of what is agreed at this evening's meeting and once the Parish Council has been notified of the proposed tax base by the City Council.

13. REVIEW OF PARISH COUNCIL'S STANDING ORDERS

Cllr Shakespeare to report

The Clerk has updated Financial Regulations and pending review of the revised model standing orders, an initial draft of the Financial Regulations is attached for consideration.

14. HIGHWAY MATTERS

Ward Cllr Galliers has assisted in providing information with regard to Pikers Lane and Green Lane as below:-

a) PIKERS LANE

Following a complaint regarding encroachment on the public highway, the City Council's Enforcement Officer has inspected the site and the works that have been carried out are considered to be engineering works that require planning permission.

b) GREEN LANE

Green Lane that connects Windmill Lane and Watery Lane is not adopted highway and the speed humps were not installed by the City Council, therefore the City Council can take no responsibility for their maintenance.

c) HOLLYFAST LANE BEING USED AS A COMMUTER ROUTE

Members to consider

15. PLANNING MATTERS

a) Planning applications

List dated week ending 23rd October

No applications

List dated week ending 30th October

Application Number: LB/2015/3628 **Applicaton Site:** Pickford Farm Brick Hill Lane

Applicaton Type: Listed Building Consent Post Code: CV5 9BU

Proposal: Listed building consent applicaton for alteratons to existng windows

List dated week ending 6th November

Application Number: HH/2015/3536 **Applicaton Site:** Orchard Bungalow Wall Hill Road

Applicaton Type: Householder Applicaton Post Code: CV7 8AH

Parish: Allesley

Proposal: Single storey side extension

Application Number: LDC/2015/3606 **Applicaton Site:** Green Acre Ted Pits Lane

Applicaton Type: Certificate of Lawful Development Post Code: CV5 9FL

Proposal: Applicaton for a lawful development certfcate for the erecton of a proposed single storey side extension

List dated 13th November

Application Number: FUL/2015/3792 **Applicaton Site:** Allesley Scout Hut Washbrook Lane

Applicaton Type: Full Applicaton Post Code: CV5 9FH

Proposal: Change of use of existng building (use class D2) to include day nursery (use class D1), and erecton of detached outbuilding (retrospectveapplicaton).

List dated 20th November

16. FINANCE

a) Payments

17. MEETING DATES FOR 2016 Meeting dates for 2016 to be arranged

These will be subject to the outcome of any discussions with regard to Committees and a Neighbourhood Plan.

Date of next meeting: To be arranged

18. CLERKS HOURS OF WORK AND PENSION IMPLICATIONS

This item will be subject to the outcome of any discussions with regard to Committees and a Neighbourhood Plan.

19. COMMUNICATIONS RECEIVED

Yours sincerely

Diane Weir
Clerk/RFO Allesley Parish Council

23rd November 2015

Committee Meetings – all such meetings need to be advertised and are open to the public and press to attend. Minutes of Committee Meetings must be kept. The Clerk has to attend.

The period of notice for a Committee Meeting is the same as the Parish Council Meeting and the decisions are binding upon the Committee and the Parish Council.

The only decisions of Committees that need to be approved by full Council are those relating to functions that have not been delegated.

If members wish to establish a Committee, it should consider functions to be delegated, how often the Committee should meet and the additional workload to be placed on the Clerk.

Members should also have regard to the quorum for any Committee. Standing Orders should set out the quorum for a Committee.

The Council would need to consider which members should be nominated to serve on any new Committee. The Council owns no property, public open space, village halls which would justify Committee meetings.

With regard to all members attending a Committee Meeting and having a vote, if all members attend a Committee, the Committee in effect becomes a Council Meeting and the Chairman of that Committee has to be the Chairman of the Council.