

**ALLESLEY PARISH COUNCIL**

Minutes of the **PARISH COUNCIL MEETING** held at 7:30pm  
27<sup>th</sup> February 2023 the meeting was held at Corley Village Hall, Church Lane, Corley

**Present:** Councillor T Burton (Chairman) Councillor A Hobson  
Councillor V Parry Councillor I Farrar  
Councillor M Davies Councillor S Grove  
Councillor L Swann

**Ward Councillors:** 0

**Public:** 1

**In Attendance:** Jane Chatterton, Clerk & RFO

Meeting Commenced at 7:45pm

*Councillor Burton was in the Chair.*

The Chairman opened the meeting.

**375. PUBLIC FORUM**

There were no members of public who wished to speak.

**376. UPDATES FROM WARD COUNCILLORS**

There were no Ward Councillors present.

**377. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**378. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**

Councillor Swann and Councillor Farrar declared an interest in item 9.2 Application Reference Number PL/2023/0000218/FUL. Site: The Dairy, Washbrook Lane. Proposal: Erection of building for Agricultural and Equestrian use.

**379. MINUTES OF THE PREVIOUS MEETINGS**

The minutes of the Parish Council Meeting held on 23<sup>rd</sup> January 2023 were received and discussed.

**RESOLVED THAT** the minutes of the Parish Council meeting held on 23<sup>rd</sup> January 2023 were approved.

**380. MATTERS ARISING**

There were no matters arising which were not listed on the agenda.

**381. HIGHWAYS MATTERS**

Councillor Davies updated on the following:

Tree Planting – it was reported that Councillor Davies had liaised with the landowner, Mr Brandreth. He had contacted the Land Agent; a response was awaited.

**ACTION:** Councillor Davies to chase a reply.

Litters bins – Councillor Davies had been trying to make contact with Anthony Malloy at CCC without success. Via another source it had been confirmed that Mr Malloy had left CCC.

**ACTION:** PCs/CCC meeting request that when Officers at CCC leave the Parish Council is notified.

Missing kissing gates and footpath signs –

**ACTION:** Councillor Davies to email the Rangers Team with issues to start the dialogue.

CCC Tree Officer, Robert Pendleton – it was noted that Mr Pendleton had reduced his working pattern to 2 days a week.

Allesley Parish Litter Picking – the event had been very successful and well attended by volunteers. Sadly, someone had stolen a box of litter picking equipment from the under the bench whilst organisers were liaising with volunteers.

Car accident Oak Lane/Brick Hill Lane – it was reported that there had been a car crash on Oak Lane/Brick Hill Lane leaving a lot of glass on the road.

Bus shelter – the bus shelter previously requested had now been installed. Still waiting for the bin to be installed.

Pickford Grange Lane – a resident had reported a problem with the heavy good vehicles leaving mud on the highway when exiting the development site. Road sweepers were in use but this isn't making a difference and are a hazard for motorists. It was noted that wheel washers were now a requirement on building sites, even if it is an extension and it is bringing mud onto the road.

A resident had reported that they had received a letter in relation to the development on the main site, the letter shows two access roads off the development.

In addition, please add a comment under Pickford Grange Lane that the constant sweeping has destroyed the road surface making it very dangerous.

**ACTION:**

- (i) Councillor Burton to obtain a copy of the letter and plan.
- (ii) Councillor Hobson to check the situation and compare against the previous information supplied by CCC.
- (iii) Clerk to raise the issue with CCC.

Impact on Parish roads from surrounding developments – concern was expressed about the impact that developments in areas surrounding the parish, are and will have, on Parish roads. The roads are being used as a rat run.

**381.1 Closing off of Watery Lane**

Councillor Grove updated that he had been notified by David Edwards that the consultation with residents should begin shortly. Councillor Grove has chased a start date but hasn't received a reply from Mr Edwards.

**ACTION:** Clerk to write to David Edwards and ask for an official update.

**381.2 Signage**

Nothing new to report.

**382. PCs and CCC Meeting February 2023**

The Chairman updated that he and the Clerk had attended the latest Coventry Parish Council and CCC Officers meeting on 1<sup>st</sup> February.

**ACTION:** Clerk to circulate the minutes when received.

**383. PLANNING MATTERS – Cllr Hobson to lead**

To Consider Planning Applications received since the last meeting.

**383.1 Application Reference Number: PL/2023/0000261/DCA**

**Site:** Pickford Farm Brick Hill Lane

**Proposal:** Submission of details to discharge condition No. 3 (External Materials) imposed on planning permission reference LB/2022/1714 granted on 02/09/2022 for erection of timber framed structure for parking & fruit store, replacing part of the removal of existing agricultural buildings.

**RESOLVED THAT:** No comment.

*Councillors Swann and Farrar left the room and took no part in the discussion for the Planning Application PL/2023/0000218/FUL.*

**383.2 Application Reference Number: PL/2023/0000218/FUL**

**Site:** The Dairy Washbrook Lane

**Proposal:** Erection of building for Agricultural and Equestrian use

**RESOLVED THAT:** The Parish Council OBJECT to the application. It was agreed that the building would have an effect on the openness of the Greenbelt. If CCC were minded to approve then a request for a condition to be added that the building can only be used for the purpose highlighted in the application.

*Councillors Swann and Farrar rejoined the meeting.*

**383.3 Application Reference Number: DC/2022/3302**

**Site:** Blythe House Pickford Green Lane, Coventry, CV5 9AP

**Proposal:** Submission of details to discharge condition Nos. 3 (materials), 5 (site investigation), 12 (SUDS), 13 (SUDS maintenance), 14 (SUDS intrusive ground investigation), 15 (hard and soft landscaping), 17 (Details of Garden Stores) & 19 (Boundary Treatments); imposed on planning permission reference FUL/2021/2982 granted on 13/04/2022 for development of two new dwellings

**RESOLVED THAT:** No comment.

<b>383.4</b>	<b>Application Reference Number:</b>	<b>PL/2022/0000223/FULM</b>
	<b>Site:</b>	Jer 4x4, The Piggeries Wall Hill Road, Coventry, CV7 8AD
	<b>Proposal:</b>	Demolition of existing vehicle sales and repairs workshops and associated buildings and erection of three dwellings (Resubmission of FUL/2020/1708- the current application alters the access into the site)

**RESOLVED THAT:** No comment.

#### **384. CCC Planning Portal**

The new CCC Planning Portal was discussed. Rob Back had given an update at the PC/CCC meeting. He had informed those present that the new Planning Portal was an upgraded system which had been developed to solve the issues previously experienced.

All Councillors agreed that they were unhappy with the new Planning Site and found it difficult to negotiate and not easy to use. The new way of obtaining the Weekly Planning List was not useful and created work for the Clerk and Councillors. It was hoped that the system was a “work in progress” and things would improve.

**ACTION:** Feedback to be provided to Rob Back.

#### **385. FLOODING**

Councillor Swann updated that CCC were installing a bridge over the River Sherbourne as it crossed the land on a public footpath near Hawkesmill Lane, and were tidying up the area for walkers. A kissing gate was also being installed.

#### **386. SOCIAL MEDIA UPDATE**

Nothing to report.

#### **ACTION:**

- (i) Events and updates to be advertised more.
- (ii) Councillors to have the login details to be able to add their own updates to the Facebook Page to meet the increased work.

#### **387. POLICE AND CRIME UPDATE**

Councillor Farrar reported that there had been to RTAs in the Parish recently. There had been shed break-ins and car crimes in the area, it was noted that arrests had been made.

#### **388. FLY TIPPING – Cllr Parry to lead**

All incidents of fly tipping have been reported to CCC for removal.

#### **389. CCTV – Cllrs Hobson, Burton**

**ACTION:** More Councillors to have access to the APC System.

**ACTION:** Signage needed updating and installing.

**389.1 CCTV Equipment Hosting****389.1.1 review of draft CCTV Hosting document****ACTION:**

- (i) Add "The Parish Council is the Data Controller and under GDPR I am not permitted access to the data nor am I permitted to copy the information/data gathered".
- (ii) Add host to provide the internet connection and power supply.

**389.1.2 discussion of cost reimbursement**

It was agreed to pay the host the sum of £50.00 twice yearly in arrears payable in June and December each year. Only payable on signed agreements.

**390. CORRESPONDENCE**

Nothing further to report.

**391. FINANCE****391.1 To approve payments****Expenditure****2022-23**

DATE	REF	CHEQUE	PAYEE	DETAILS	AMOUNT
20.01.23	E50	BACS	HMRC	Tax & NI	£30.13
01.02.23	E51	BACS	J Chatterton	Clerk Salary February	DPA
01.02.23	E52	BACS	J Chatterton	Expenses February	£36.00
18.02.23	E53	BACS	J Chatterton	Stationery Paperstone	£72.14*

\*inc VAT

**RESOLVED THAT** the payments be approved.

**392. GOVERNANCE**

1. APC Risk Assessment Policy Feb 2023 (no updates)
2. Internal Financial Controls Feb 2023 (updated to include the second APC account)
3. Health & Safety Policy Feb 2023 (no update)
4. Asset Register 2022-23

**ACTION:**

- (i) Serial numbers and location of each piece of CCTV equipment to be added. Councillors Burton and Grove to provide Clerk with the details.
- (ii) Clerk to add CCTV equipment to the Parish Council insurance.

**RESOLVED THAT** the above policies be approved.

**393. Date of the next meeting**

The date of the next meeting was confirmed as Monday 27<sup>th</sup> March 2023.

The meeting closed at 9:35pm

SIGNED BY THE CHAIRMAN  
Councillor Thomas Burton

27<sup>th</sup> March 2023