

ALLESLEY PARISH COUNCIL**Minutes of the PARISH COUNCIL MEETING held at 7:45pm****25th November 2024 the meeting was held at Corley Village Hall, Church Lane, Corley**

Present: Councillor T Burton (Chairman) Councillor Grove
Councillor M Davies Councillor Liam Gilleran
Councillor I Farrar Councillor Les Swann
Councillor V Parry

Ward Councillors: 0

Public: 0

In Attendance: Jane Chatterton, Clerk & RFO

Councillor Burton was in the Chair.

The Chairman opened the meeting.

680. PUBLIC FORUM

There were no members of public present.

681. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Hobson, Ward Councillor Jandu.

682. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

There were no declarations of interest.

683. UPDATES FROM WARD COUNCILLORS

None present.

ACTION: Clerk to write to Ward Councillors asking for update reports.

684. MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council meeting held on 7th October 2024 were received and discussed.

RESOLVED THAT the minutes of the meeting held on 7th October 2024 be approved.

685. MATTERS ARISING

There were no matters arising which were not listed on the agenda.

686. PLANNING MATTERS

Nothing to discuss.

ACTION: Clerk to contact the agent selling the houses at Dadleys wood. Incorrect information shown on the advertisement.

686.1 Issues with CCC Planning Portal**ACTION:**

- (i) Clerk to report again that APC were still not receiving Statutory Consultee Notices.
- (ii) Clerk to report to WALC that the problem continues.

686.2 Breach of CCC Injunction

Nothing further to report.

686.3 Lack of any communication with Rob Back

Further to attendance at May's Parish Council meeting there had been no response from Rob Back. Mr Back had volunteered to attend July's meeting to provide information on s106 funds, he didn't attend nor send apologies. Since May no further emails have received a response.

Mr Back had requested at a PC and CCC meeting to be informed of issues with the CCC planning portal. The Clerk had done as requested but no acknowledgement.

687. FLOODING

Nothing to report.

688. SOCIAL MEDIA UPDATE – Cllr Parry to lead

Nothing to report.

689. POLICE AND CRIME UPDATE – Cllr Farrar to lead

Nothing to report.

690. FLY TIPPING – Cllr Parry to lead

All incidents of fly tipping had been reported and removed by CCC.

690.1 Oil Spillage on Pikers Lane

Nothing further to report.

691. CCTV – Cllrs Hobson and Burton to lead

Potential site on Wall Hill Road near the White Lion.

ACTION:

- (i) Chairman to progress.
- (ii) Clerk to make the December hosting payments.

692. CORRESPONDENCE

Nothing further to report.

693. Parish area and boundary

Councillor Grove had produced a map of the Parish the proposed updates were shown (roads to be removed and roads to be added).

The Parish Council had liaised with Ms Owatemi MP in relation to requesting assistance with the boundary review. Ms Owatemi MP had written to CCC, and a letter had been received from Liz Read, Head of Electoral Services detailing the process to follow.

Points to note:

- There are 2 ways a Community Governance Review can be conducted.
- One is by the Local Authority (in this case CCC).
- Or a valid Community Governance Review Petition. Community Governance Review Petition needs submitting by local government electors or a valid Community Governance application by a designated neighbourhood forum.
- There is no decision of the council to conduct a CGR of the City at present and is not something being considered as the Local Government Boundary Commission for England has completed its review.

- For APC to pursue the request then they would need to arrange a petition signed by at least 250 local government electors.
- The petition should define the area for review (map or otherwise)
- Refer to identifiable fixed boundaries.
- Petition must specify one or more proposed recommendations for review.
- Petition must be submitted on a specified template.

ACTION: Clerk and Chairman to design the leaflet and distribute to properties within the parish.

694. Government Boundary Review – North Warwickshire

ACTION:

- (i) Clerk and Chairman to progress.
- (ii) Organise a meeting with NWBC Councillors.

695. HIGHWAYS MATTERS – Cllr Davies to lead

Ted Pitts Lane – Street light on a pole. This had been damaged a third time in 12 months. This had been reported to CCC/Balfour Beatty via online reporting, but no response had been received and the light is still not repaired/repositioned.

ACTION: Councillor Davies to call Balfour Beatty for action.

Blocked culvert - Resident had advised that the blockage on the culvert was now cleared. This was reported to the Flooding Team. However, it appears there is still a large puddle on the lane after heavy rain. An inspection of the culvert to be carried out.

ACTION: Councillor Davies to inspect the culvert.

Hollyfast Lane – Resident had requested an update on progress. It was noted that no action had yet been taken on Hollyfast Lane proposals, as discussed at the last meeting. The restrictions on Hollyfast Lane need to be actioned asap.

ACTION: agenda item for January's meeting.

Warwickshire Nature Partnership Conference – Councillor Davies was attending the Conference on behalf of APC. Mrs Anna Dudley was also attending the conference. She had previously agreed to help the Parish identify any verge plants. Councillor Farrar had also been sent the link to register, if available.

Parish road signs - Photos of damaged road signs were sent to the sign company Leander Architectural on 8th November with no response yet.

ACTION: Councillor Davies to chase.

Land north of the A45 - updated photographs have been obtained of the land north of A45, showing 14 goats and an alpaca as well as ponies, are being kept on site. There are large quantities of building materials now stored as well as two diggers. It appears works are to begin.

ACTION:

- (i) Information to be sent to Ian Lewis (CCC).
- (ii) Letter to be sent by the Clerk to CCC Enforcement Team with photographic evidence.

O’Flanagan’s Development, Wall Hill Road - photographs were discussed showing the new O’Flanagan’s development on Wall Hill Road lit up at night.

ACTION: The excessive lighting needs to be discussed with CCC.

Hard landscaping on the verge of Cornerways Site –

ACTION: Letter to be sent to CCC Highways/Environment Teams.

Plant life advice for verges - Rob Little has asked for details of Plant life advice for verges.

ACTION: Councillor Davies to supply.

695.2 Highways lead

ACTION: Councillor Davies to send a list of highways responsibilities to Councillor Gilleran and the Clerk, to be agreed.

695.3 Closing off of Watery Lane

ACTION: waiting on a response from Ja’Neen Day, CEO of WALC who was perusing a response on several outstanding issues and lack of responses from CCC.

695.4 Broken and missing Road Signs

ACTION: survey to be carried out and get a list of all signs, current and missing.

695.5 Ploughing Match

Further discussion when the plans are formulated.

696. FINANCE

696.1 To approve payments

Expenditure

2024-25

DATE	REF	PAYEE	DETAILS	AMOUNT
30.09.24	E35	Unity	Service Charge	£18.00
02.10.24	E36	J Chatterton	Clerk Salary October	DPA
02.10.24	E37	HMRC	Tax & NI Clerk	DPA
02.10.24	E38	J Chatterton	Expenses October	£36.00
31.10.24	E39	Unity	Service Charge	£5.40
06.11.24	E40	J Chatterton	Freeola Renewal	£18.07*
06.11.24	E41	J Chatterton	Clerk Salary Inc back pay	DPA
06.11.24	E42	HMRC	Tax & NI	DPA
06.11.24	E43	J Chatterton	Expenses November	£87.69*

**Inc VAT*

RESOLVED THAT the payments be approved.

696.2 Update Banking Mandates

ACTION:

- (i) Update signatory form completed. Clerk to post the mandate.
- (ii) Councillor's name change to be completed.

697. Budget and Precept Request 2025-26

The budget and precept request for 2025-26 was discussed.

RESOLVED THAT:

- (i) The budget for 2025-26 was agreed as £19,101.00.
- (ii) Further information to be provided at January's meeting once the grant and Tax Base figures had been received from Finance Manager, CCC.

698. Coventry City Council Complaint

ACTION: Clerk and Chairman to progress with the assistance of WALC.

699. CCC Communication Issues

ACTION: waiting an update from Ja'Neen Day, CEO of WALC.

700. Councillor's reports and items for future Agenda:

- National Ploughing Finals
- Code of Conduct Training
- Precept figures

701. Date of the next meeting

The date of the next meeting was confirmed as 13th January 2025.

Meeting closed at 9:20pm.

SIGNED BY THE CHAIRMAN
COUNCILLOR BURTON

13th January 2025