

**ALLESLEY PARISH COUNCIL****Minutes of the PARISH COUNCIL MEETING held at 7:30pm****23<sup>rd</sup> January 2023 the meeting was held at Corley Village Hall, Church Lane, Corley**

**Present:** Councillor T Burton (Chairman) Councillor M Davies  
Councillor V Parry Councillor I Farrar  
Councillor M Davies Councillor S Grove  
Councillor L Swann

**Ward Councillors:** Councillor Jandu

**Public:** 2

**In Attendance:** Jane Chatterton, Clerk & RFO

Meeting Commenced at 7:40pm

*Councillor Burton was in the Chair.*

The Chairman opened the meeting.

**356. PUBLIC FORUM**

Issue with a neighbouring gate and fence – concern expressed that the fence was too high and was obstructing the sight line when exiting their property. The matter had been passed to Coventry City Council.

Puppy farm – further to reports of a breach of a Court Order dogs were being kept at a property on Wall Hill Road and also on land opposite which fell under NWBC. Reports had been received that dogs were being bred on the premises and also being brought in to be housed and sold on. This practice was not legal and breached “Lucy’s Law – the selling of dogs from a third party place.”

**ACTON:**

- (i) Clerk to contact the CCC Legal Team and report the breach of the Injunction. (photo evidence available).
- (ii) Clerk to contact NWBC and report the issue.

**357. UPDATES FROM WARD COUNCILLORS****Councillor Jandu**

Coventry Bin man – Sadly it was reported that there had been fatality last Thursday when a bin man lost his life whilst on duty. CCC suspended the bin collections for 2 days. Service will resume tomorrow. Thoughts are with the family.

Development on Browns Lane – planning application for 350 houses on Browns Lane. Councillor Jandu presented a strong petition with 868 signatures against the proposed development and urged the City Council to adopt the brown field sites first. The planning application would be heard by the Planning Committee.

**358. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**359. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**359. MINUTES OF THE PREVIOUS MEETINGS**

The minutes of the Parish Council Meeting held on 21<sup>st</sup> November 2022 were received and discussed.

**RESOLVED THAT** the minutes of the Parish Council meeting held on 21<sup>st</sup> November 2022 were approved.

**360. MATTERS ARISING**

There were no matters arising which were not listed on the agenda.

**361. ELECTIONS MAY 2023**

The Clerk updated that she had attended a WALC training course in preparation for the May elections. The elections would take place on Thursday 4<sup>th</sup> May. The timetable and further information would be sent to Councillors. Some timings were impacted by the Kings Coronation and the extra Bank Holiday.

It should also be noted that photographic ID was required for voting, this was a new requirement.

**ACTION:** Clerk to forward Election information to Councillors.

**361.1 COUNCILLOR VACANCY**

The Parish Council was currently carrying one vacancy following the departure of Lorna Hegarty. Due to the close proximity of the May elections and the requirement to follow a legal process the vacancy would not be filled prior to the elections.

**362. HIGHWAYS MATTERS – Cllr Davies to lead**

Tree planting - Councillor Davies updated that she had spoken to Neil Thomas (Head of Flooding) who had reported that CCC were going to plant trees in the corner of the field. This had the agreement of the land owner as long as the trees did not take over any of the crop growing area.

Councillor Davies would contact the Land Agent, and inform them about the tree planting. Grant funding would be sought to provide the trees.

The oak trees that were cut down on Oak Lane several years ago needed to be replaced. It was hoped that Godfrey Payton (Land Agent) would meet the cost of the new trees.

Councillor Davies had also liaised with Robert Pendleton (CCC) who was working on completing the legal requirements. It was hoped that the trees would be planted in the Autumn.

**ACTION:** Contact Beechwood and ask if they could supply some trees.

Litter pick – it was noted that the litter pick would take place on 19<sup>th</sup> February 2023. Further details available soon and the event would be advertised.

Development at Fivefield Road – The development is outside the parish but it would have an adverse effect on the roads within the parish. Concerns have been sent to Emma Spandley, CCC Planning Team.

Litter bins – Still no further update with regards to the installation of the litter bins in the parish.

**ACTION:** Raise the issue with Andy Walaston – Director of Waste Management.

Crack in Bridle Brook Lane – Councillor Davies reported that she has been monitoring the cracks and they do not appear to be getting any worse.

### **362.1 Closing off of Watery Lane**

Councillor Grove updated that he had received an email from David Edwards. This project had been ongoing for a long time and finally after various site meetings CCC were looking at removable bollards being installed. Once this had been finally agreed the legal process would be completed. A turning head would be installed if required. There was also a hydrant in that location which could be used if required. There would be key access in the case of an emergency.

**ACTION:** Councillor Grove to report back to David Edward, CCC that APC were happy to proceed with their recommendation.

### **362.2 Questions for Colin Knight – Director Transport and Highways**

**ACTION:** Clerk to send round the questions for input.

### **363. PCs and CCC Meeting February 2023**

#### **363.1 Questions for Rob Back – Head of Planning**

**ACTION:** Updated questions to be sent to Rob Back.

### **364. PLANNING MATTERS – Cllr Hobson to lead**

To Consider Planning Applications received since the last meeting

#### **364.1 Application: FUL/2020/1708 (resubmission)**

Site: The Piggeries, Wall Hill Road

Proposal: Demolition of existing vehicle sales and repairs workshops and associated buildings and erection of three dwellings (Resubmission of FUL/2020/1708 - the current application alters the access into the site)

**RESOLVED THAT:** Councillor Grove to review the application.

#### **364.2 Application: DC/2022/3212**

Application Site: Oaken End Farm Oak Lane

Application Type: Discharge of Condition

Proposal: Submission of details to discharge condition Nos. 12 (Construction Management Plan) and 15 (Construction Method Statement) imposed on planning permission reference OUT/2018/3041 for outline application for stable block, menage, workshop (live and work unit) granted on 14/01/2020

**RESOLVED THAT:** No comment.

### **365. FLOODING**

It was reported that the pipe repair in front of Summerfield and the culvert had been completed.

Sewage being discharged – It was reported that the Environment Agency had become involved and would deal with the issue. Any sign of waste would be reported to Neil Thomas at CCC.

**366. SOCIAL MEDIA UPDATE – Cllr Parry to lead****ACTION:**

- (i) Litter pick event to be advertised on the PC Facebook page.
- (ii) Photos of the verge mowing to go on Facebook

**367. POLICE AND CRIME UPDATE**

Nothing to update.

**368. FLY TIPPING**

Councillor Parry updated that all incidents of fly tipping had been reported to CCC for action.

**369. CCTV – Cllrs Hobson, Burton**

Councillor Burton updated that the CCTV equipment at Sunnyside Farm had been installed.

**369.1 CCTV Equipment Hosting**

A draft CCTV Hosting document had been shared. Councillor to review.

**ACTION:** February's Agenda. Discussion of document and cost reimbursement.

**370. CORRESPONDENCE**

Nothing to discuss.

**371. FINANCE****371.1 To approve payments****Expenditure****2022-23**

| DATE     | REF | CHEQUE | PAYEE        | DETAILS                | AMOUNT     |
|----------|-----|--------|--------------|------------------------|------------|
| 25.11.22 | E38 | 100338 | J Chatterton | Stationery             | £92.59*    |
| 21.11.22 | E39 | 100339 | DM Payroll   | Payroll                | £60.00     |
| 01.12.22 | E40 | DD     | HMRC         | Tax & NI               | £213.18    |
| 06.12.22 | E41 | 100340 | J Chatterton | Clerk Salary Dec       | DPA        |
| 06.12.22 | E42 | 100341 | J Chatterton | Clerk Expenses Dec     | £40.50     |
| 06.12.22 | E43 | 100342 | J Chatterton | Office 365 Renewal     | £59.99*    |
| 09.12.22 | E44 | DD     | Freeola      | Website                | £13.86     |
| 31.12.22 | E45 | DD     | Unity        | Bank Charges           | £18.00     |
| 06.01.23 | E46 | 100343 | Heritages    | CCTV Poll              | £480.00*   |
| 06.01.23 | E47 | 100344 | J Chatterton | Clerk Salary Dec       | DPA        |
| 06.01.23 | E48 | 100345 | Heritages    | Mowing full Parish mow | £1,020.00* |
| 06.01.23 | E49 | 100346 | J Chatterton | Expenses               | £81.41     |

\*inc VAT

**RESOLVED THAT** the payments be approved.

**371.2 Bank Reconciliation 31<sup>st</sup> December 2022**

The Bank Reconciliation 31<sup>st</sup> December 2022 was received and discussed.

|   |                   |                          |
|---|-------------------|--------------------------|
| Balance per bank statements as at 31 <sup>st</sup> December 2022: | £                 | £                        |
| Account 1   | £23,479.54        |                          |
| Account 2   | £1,565.65         |                          |
|   | <u>£25,045.19</u> | <b>£25,045.19</b>        |
| Less: any unsigned cheques at 31 <sup>st</sup> December 2022      |                   | (£0.00)                  |
| Add: any un-banked cash at 31 <sup>st</sup> December 2022         | £0.00             |                          |
| Net balances as at 31 <sup>st</sup> December 2022                 |                   | <u><b>£25,045.19</b></u> |

*The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:*

**CASH BOOK**

|  |                          |
|--|--------------------------|
| Opening Balance 1 <sup>st</sup> April 2022                         | £17,242.81               |
| Add Receipts up to 31 <sup>st</sup> December 2022                  | £16,382.00               |
| Less: Payments up to 31 <sup>st</sup> December 2022                | <u>(£8,579.62)</u>       |
| Closing balance per cash book as at 31 <sup>st</sup> December 2022 | <u><b>£25,045.19</b></u> |

**RESOLVED THAT** the Bank Reconciliation 31<sup>st</sup> December 2022 be approved.

**373.3 Quarterly Report 31<sup>st</sup> December 2022**

The Quarterly Report 31<sup>st</sup> December 2022 was received and discussed.

**RESOLVED THAT** the Quarterly Report 31<sup>st</sup> December 2022 be approved.

**374. Date of the next meeting**

The date of the next meeting was confirmed as Monday 27<sup>th</sup> February 2023

The meeting closed at 9:45pm