

ALLESLEY PARISH COUNCIL**Minutes of the PARISH COUNCIL MEETING held at 7:45pm****16th June 2025 the meeting was held at Corley Village Hall, Church Lane, Corley**

Present: Councillor T Burton (Chairman) Councillor Hobson
Councillor M Davies Councillor V Parry
Councillor I Farrar Councillor S Grove
Councillor L Swann

Ward Councillors: 0

Public: 2

In Attendance: Jane Chatterton, Clerk & RFO

Councillor Burton was in the Chair

The Chairman opened the meeting.

790. Public Forum**Speed of Traffic – Wall Hill Road**

Residents from the new development, formerly Wall Hill Hall on Wall Hill Road, attended the meeting to raise concerns about the dangers of pulling out of the development due to the speed of the traffic.

ACTION:

- (i) Raise the issue with the MP.
- (ii) Request speed monitoring equipment be sited on the approaches to the development to obtain data.

791. Apologies for Absence

Apologies for absence were received from Parish Councillor Gilleran.

Councillors are reminded that apologies for absence should be sent to the Clerk in writing prior to the meeting.

792. Members' Code of Conduct – Declarations of Interest

There were no declarations of interest.

793. Responses from CCC to CEO of WALC in Relation to Outstanding Issues for APC

- Issues with CCC Planning Portal
- Breach of CCC Injunction
- Lack of any communication with Rob Back

It was noted Members of the Parish Council (Councillors Burton, Davies and Gilleran) would be attending a meeting on 23rd June with Taiwo Owatemi MP for Coventry West, Rob Back, Ja'Neen Day, CEO WALC, Julie Nugent, Chief Executive CCC.

ACTION: Clerk to forward the meeting agenda to the MP's office for circulation to attendees.

794. Updates from Ward Councillors

None present, no updates received.

795. Minutes of the Previous Meeting

The Minutes of the Parish Council Meeting, Annual Parish Meeting and Annual Parish Council Meeting held on 12th May 2025 were received and discussed.

RESOLVED THAT

- (i) the minutes of the Annual Parish Council Meeting held on 12th May 2025 be approved.
- (ii) the minutes of the Parish Council Meeting held on 12th May 2025 be approved.
- (iii) the minutes of the Annual Parish Meeting held on 12th May 2025 be approved.

796. Matters Arising

There were no matters arising, not listed on the agenda.

797. Planning Matters

To Consider Planning Applications received since the last meeting and discuss any enforcement matters.

797.1 Application Reference Number:	PL/2025/0001175/FUL
Application Type:	FUL minor application
Proposal:	Erection of double garage to existing approved house site
Location:	260a Hawkes Mill Lane, Coventry, CV5 9FJ

RESOLVED THAT the Parish Council OBJECTS to the application based on over development of the site.

Hedge Removal and Fence, Wall Hill Farmhouse.

Cllr Burton had asked the resident where thing stood, the resident advised that he had heard nothing from the Council, the only visit being from Cllr Davies.

798. Flooding

It was noted that the water that is flooding the field at the Dockers farm has been tested and is drinking water, although STW say it is not down to them. The assumption is that there must be a broken pipe in the area somewhere. As it is on private property the parish council can not get involved unless the highway becomes effected.

Due to the dry weather no flooding issues were reported.

799. Social Media Update

Nothing to report.

800. Police and Crime update

It was noted that the parish roads were being used in the late evenings for "racing".

ACTION: Clerk to report the issue to the police and request patrols.

801. Fly Tipping

It was noted that all incidents of fly tipping had been reported to CCC for removal.

802. CCTV

ACTION:

- (i) Agenda item for July's meeting.
- (ii) Clerk to obtain a cost for 10 cameras to record fly tipping.

803. Correspondence

It was noted that a letter had been received from Allesley Primary School PTA. The PTA would like to give something to the community, to recognise the support it has given them over the last 60 years of the school.

They are looking for ideas and wondered if the Parish Council could offer any ideas and give advice on what's feasible. For example, they had an idea to plant some bulbs for the community to enjoy.

ACTION: Ideas to be sent to Councillor Hobson who would forward to the school.

804. Parish Area and Boundary

ACTION: Cllrs Grove and Burton to finalise the map.

805. Government Boundary Review – North Warwickshire

ACTION: Liaise with NWBC.

806. Highways Matters

806.1 Japanese Knotweed

Councillor Davies had previously reported the Japanese Knotweed growing on the highway within Allesley Parish in 2023, which it is believed was treated by the CCC at the time.

Regrettably, it had reappeared in the same location, namely - Wall Hill Road - corner of Wall Hill Road and Pikers Lane, Allesley W3W *sudden.skirt.driver*. The plant is approximately 2m tall, growing in the ditch/verge at this location.

Councillor Davies had written to CCC requesting it be treated again and they have responded to say it has now been done.

ACTION: monitor.

806.2 Finger posts

Councillor Davies had written to the Urban Rangers Team chasing an update on painting the parish finger signposts. These can be found on many of the parish "godcakes" and have never been repainted. They are looking quite shabby. Roland and Trevor (previous CCC Rangers Team) had agreed that these could be painted. It was hoped that this would be completed over the summer months. The Team had been requested to provide dates when this work could be completed so the volunteers could be arranged to help. It was noted that these are the black and white posts only, not the actual signs on the top.

806.3 Broken fence and kissing gate

The Parish Council were recently asked to attend to a broken fence and kissing gate where a vehicle had apparently driven through a footpath to access a field at the rear of the RSPCA on Coundon Wedge Drive and carried out a burglary. The farmer asked CCC to address this but apparently was told it was not a council issue.

Having visited the site, Councillor Davies reported that she could see the damage and believed that it is a council issue – with the short section of post and rail fence, footpath signpost and kissing gate all broken. The footpath sign on the footpath had also been knocked down on Sayer Drive, at the junction with Coundon Wedge Drive – What3Words faces.tape.goes. This is outside the parish.

Councillor Davies had reported to the relevant team at CCC requesting action. The footpath officer, Alex Le Marinel had been copied into this email and responded on the day of the parish council meeting to say it was not the council's responsibility to replace fencing or kissing gates, even though these were installed and are owned by the council, and although footpath signs were their responsibility, they wouldn't be replacing them.

ACTION: Councillor Davies to reply to Alex Le Marinel.

806.4 Wall Hill Road hedge replacement

It was reported that Grants to support the establishment of thousands of trees, orchards and hedgerows on streets, in parks, and in community and educational spaces across the UK, are now available through *The Tree Council* – including the introduction of a new £1m grant pot, funded by Defra.

With regards to the native hedge removed on Wall Hill Road adjoining Wall Hill Farmhouse, it had been suggested that all the unsightly rubble, stones and gravel needed to be removed on the highway verge and the soil carefully raked, in preparation for the replanting of a mixed native hedge. Advice was to consider the planting of 70% hawthorn, hazel & holly in the autumn/winter, to reflect the City Council's *Ancient Arden Design Guidelines*.

ACTION: request an update from Robert Penlington and Tree Team at CCC regarding enforcement.

806.5 Closing off of Watery Lane

Suggestions made at May's PC meeting had been agreed by the Officer at CCC.

ACTION: Clerk to chase a meeting date with David Keaney.

806.6 Broken and missing road signs

Cllr Parry has been compiling a register of all road signs.

ACTION: discussion at July's meeting.

806.7 Improvements to Hollyfast Lane (currently access only road)

ACTION: carry over to July's meeting.

806.8 75th British National Ploughing Championships & Country Festival

Event to take place on 11th and 12th October 2025

ACTION: Clerk to chase an update from the organisers.

806.9 TPOs in the parish

Concerns had been raised that trees on land managed by one land agent were at serious risk of felling as a way of mitigating any liability on their part. It was suggested that we need additional labour to assist the tree officer in preparing TPOs. Cllr Davies had a possible person in mind.

ACTION: Cllr Davies to approach her contact to get their thoughts

806.10 Verge Mowing

It was noted that Rob Heritage had made an excellent job of the verge mowing for the first cut. There was some debate as to whether all of the verges had been cut, however the first cut schedule is only for the major roads within the parish.

807. Councillor Email Addresses

It was reported that Councillors Burton, Gilleran and the Clerk had been set up with a .gov email address. All members to be issued with a .gov email address to use for Parish Council business.

ACTION: Agenda item for July's meeting.

808. Finance

808.1 To approve payments

Expenditure - 2025-26

DATE	REF	PAYEE	DETAILS	AMOUNT	VAT
30.04.25	E8	Unity	Bank Charges	£6.00	£0.00
08.05.25	E9	J Chatterton	Clerk Salary May	DPA	£0.00
08.05.25	E10	HMRC	Tax & NI Clerk	DPA	£0.00
08.05.25	E11	J Chatterton	Office Allowance, phone, meeting supplies	£49.48	£0.00
08.05.25	E12	J Chatterton	BK221374-1 Training 3rd & 10th Sept	£72.00	£12.00
12.05.25	E13	L Best	Internal Audit fee 2024 25	£130.00	£0.00
31.05.25	E14	Unity	Service Charge	£6.00	£0.00
07.06.25	E15	J Chatterton	Clerk Salary June	DPA	£0.00
07.06.25	E16	HMRC	Tax & NI Clerk	DPA	£0.00
07.06.25	E17	Dan Jackson	CCTV hosting	£50.00	£0.00
07.06.25	E18	Peter Llewellyn	CCTV hosting	£50.00	£0.00
07.06.25	E19	D Docker	CCTV hosting	£50.00	£0.00
07.06.25	E20	Corley Village Hall	Dec 25 and Jan to Dec 26	£324.00	£0.00
07.06.25	E21	J Chatterton	Office allowance, phone & mileage	£43.20	£0.00
07.06.25	E22	Heritage Contracting Ltd	Mowing INV0314	£660.00	£110.00

Income - 2025-26

DATE	REF	PAYEE	DETAILS	AMOUNT
30.04.25	R	CCC	Grant	£2,290.00
	R	CCC	Precept	£16,892.00

RESOLVED THAT the payments be approved and the income noted.

808.2 Update Bank Mandate

Councillors Burton and Swann signed the updated Bank Mandate.

ACTION: Clerk to forward the signed document to the bank.

809. Coventry City Council Complaint

Discussion took place on the proposed detailed agenda for the meeting. Photographic evidence would also be made available for the meeting.

ACTION: Clerk to forward the updated agenda to the MP's Office

810. Meeting dates

Discussion had taken place about the feasibility of moving parish council meetings from Mondays to Wednesdays. This would allow better attendance and therefore it is hoped support from the Ward Councillors, who currently had diary clashes. The meetings would also increase from 9 to 11 meetings per year. To make the date easier to remember the meeting will be the 2nd Wednesday of the month, with the exception of August where there will be no meeting.

Meeting Dates for 2025

Wednesday	10 th September 2025
Wednesday	8 th October 2025
Wednesday	12 th November 2025
Wednesday	10 th December 2025

Meeting Dates for 2026

Wednesday	14 th January 2026
Wednesday	11 th February 2026
Wednesday	11 th March 2026
Wednesday	8 th April 2026
Wednesday	13 th May 2026
Wednesday	10 th June 2026
Wednesday	8 th July 2026
AUGUST NO MEETING	
Wednesday	9 th September 2026
Wednesday	14 th October 2026
Wednesday	11 th November 2026
Wednesday	9 th December 2026

RESOLVED THAT it was agreed to move the meetings to Wednesday evenings and increase to 11 meetings per year.

811. Councillor's Reports and Items for Future Agendas

Nothing further to add.

812. Date of the Next Meeting

It was confirmed that the date of the next meeting was confirmed as 21st July 2025.

Meeting closed at 10:00pm.