

## ALLESLEY PARISH COUNCIL

Minutes of the **PARISH COUNCIL MEETING** held at 7:45pm

14<sup>th</sup> January 2026 the meeting was held at Corley Village Hall, Church Lane, Corley

**Present:** Councillor T Burton (Chairman)  
Councillor M Davies  
Councillor L Swann  
Councillor V Parry  
Councillor L Gilleran  
Councillor I Farrar

**Ward Councillors:** 0

**Public:** 2

**In Attendance:** Jane Chatterton, Clerk & RFO

*Councillor Burton was in the Chair*

The Chairman opened the meeting.

### **928. Public Forum**

The Chairman and Clerk from Keresley Parish Council attended the meeting to listen to joint issues.

### **929. Apologies for Absence**

Apologies for absence were received from Councillors Hobson and Grove and CCC Councillor Jandhu.

Councillors Birdi and Christopher were not present.

Councillors are reminded that apologies for absence should be sent to the Clerk in writing prior to the meeting.

### **930. Members' Code of Conduct – Declarations of Interest**

There were no declarations of interest.

### **931. Updates from Ward Councillors**

Councillor Birdi – absent.

Councillor Jandu – absent.

Councillor Christopher – absent.

### **932. Correspondence**

It was noted that the Chairman had received an email from Coventry Citizens Party Leader advising that they were not interested in working with Allesley Parish Council in relation to the Parish Boundary Review.

It was reported that Members of the Coventry Citizens Party were knocking on doors within the Parish to request signatures for their petition. Parishioners had also raised concerns to the Parish Council that the CCP representatives were providing inaccurate information, some of which was deemed as harassment and defamatory.

**RESOLVED THAT**

- (i) no further correspondence would be entered into with Coventry Citizens Party.
- (ii) Parish Council to seek legal advice to protect members from harassment, bullying and to address the defamatory comments.

**933. Minutes of the Previous Meetings**

The Minutes of the Parish Council Meeting held on 10<sup>th</sup> December 2025 were received and discussed.

**RESOLVED THAT** the minutes of the Parish Council Meeting held on 10<sup>th</sup> December 2025 be approved subject to the amendments identified.

**934. Matters Arising**

There were no matters arising not listed on the agenda.

**Action List**

**ACTION:** Circulate an Action List with member responsible.

**935. Coventry City Council Complaint****ACTION:**

- (i) Engage MP and request a follow up meeting.
- (ii) Contact Keresley Parish Council with shared issues.

**936. Planning Matters**

To Consider Planning Applications received since the last meeting and discuss any enforcement matters

<b>936.1 Application:</b>	<b>PL/2025/0002101/FUL</b>
Site:	Land Off Wall Hill Road, CV7 8AF
Proposals:	Erection of agricultural livestock and storage barn, associated day restroom hut and access track

**RESOLVED THAT:** The Parish Council OBJECTED to the application.

**936.2 Planning Issues at Harvest Hill Farm**

**ACTION:** Councillor Burton to send photos to the Clerk to be reported to Enforcement.

**937. Flooding**

It was reported that Saxondale and Summerfields had now been sold. The survey conducted had found that both properties were on cess pits and not septic tanks. The new owners wanted to connect to the mains and had been quoted a high fee due to the requirement to close the road whilst the work was carried out.

It was noted that there were environmental benefits for Severn Trent to provide a connection.

**938. Police and Crime update**

Nothing to report.

**939. Fly Tipping**

All incidents of fly tipping had been reported.

**940. CCTV**

**ACTION:** Councillor Grove to collect the signs and arrange installation.

**941.1 Wildlife cameras (Cllr Hobson)**

Agenda item for February's meeting.

**942. Creating a video of the Parish**

Councillor Davies suggested that Mrs Lois Simpson could provide the photographs for the APC Power Point Presentation as she posts local scenes on the Allesley FB page and they were very professional.

**ACTION:** Councillor Davies to liaise with Lois Simpson.

**943. Parish Area and Boundary**

The Chairman had prepared the draft, which had been circulated to members. The document was discussed and Councillors were requested to read through and provide suggestions for improvements.

**ACTION:** Councillors to read the information circulated and respond urgently.

**944. Government Boundary Review – North Warwickshire**

It was reported that there were plans for a complete election process of Ward Councillors in Coventry in May 2026. The implications for Parish Council elections in 2027 were unknown.

**ACTION:** Clerk to contact Liz Read, Elections Manager.

**945. Verges, hedgerows and trees****945.1 Tree work within the Parish**

Concerns had been raised with inadequate road safety or road closure signage when Beechwood were carrying out tree works within the Parish.

**ACTION:** Councillor Farrar to speak to the Officer in Charge at Beechwood, including notifying the Parish Council of works including when working on Sir Thomas White's / Bree/ Godfrey Payton managed land.

**945.2 Tree surveying**

Mr Copland had agreed to work with Councillor Farrar regarding tree monitoring, and they had met twice to discuss. Mr Copland is an Ancient Tree Inventory Recorder and had already recorded many trees in Allesley.

Councillor Davies would provide Mr Copland with the locations of "trees of interest", such as veteran trees. Councillor Farrar would work with Mr Copland to find trees at risk (of disease, falling or felling) for APC to intervene.

Mr Copland would be able to give APC advice on Ancient, Veteran and Notable Trees.

**945.3 Hedge Cutting**

It was reported that Warwickshire Wildlife Trust had agreed to have the reserve hedge cut (Oak Lane/Brick Hill Lane) by Rob Heritage and had agreed to meet the cost.

The Site Manager of the Park Homes had agreed for Rob Heritage to cut hedge alongside Oak Lane and would meet the cost.

**946. Highways Matters****946.1 Vehicle Obstruction – Oak Lane**

Councillor Davies had contacted Stuart Broome, East Cambs Council again regarding the minibus being parked on the junction of Oak Lane/Brick Hill Lane following more complaints from residents about dangerous parking.

Action was requested again from the vehicle owner's employers and Mr Broome agreed to contact them. CCC advised that the obstruction was a police matter. This had been reported to the Bablake Police Team. They have advised that Sgt Wilson would arrange to visit the vehicle. An incident number had been obtained.

**946.2 Litter pick**

It was noted that a Parish Litter Pick would take place on Sunday 15<sup>th</sup> February. The equipment was being provided by CCC Rangers Team.

**ACTION:**

- (i) Advertise the event and call for volunteers.
- (ii) Ask Rangers about painting the finger posts.
- (iii) Parish signs to be cleaned later in the year during better weather.

**946.3 Highways meeting****ACTION:**

- (i) Clerk and Councillors Davies and Burton to work on the list of issues.
- (ii) Clerk to arrange the meeting.

**946.4 Potholes/carriageway condition**

**ACTION:** Councillor Davies to prepare a list of potholes in the Parish to forward to Dan O'Neil.

**946.5 Gritting**

Councillor Davies had completed a survey of the grit bins within the Parish (including those in the Eastern Green part of the Parish). A list had been compiled including their location, status of repair and content.

Residents were able to review the online gritting route on the CCC website – under Road Gritting.

**ACTION:**

- (i) Contact CCC to request replacement of broken and missing grit bins.
- (ii) Request more be supplied and located in areas of need.
- (iii) Request CCC fill the empty bins.

**946.6 Footpath**

It was reported that the footpath joining Brick Hill Lane and the new bridge over A45 had not been reinstated across the field. No response had been received from the owner S J Bostock.

**ACTION:** Clerk to write again, advising a contractor would be instructed by APC if not reinstated soon (weather-dependant). Costs for contractor would be reclaimed by APC from S J Bostock.

**946.7 Broken and missing road signs**

**ACTION:** meeting to be arranged with Cllrs Burton and Parry.

**946.8 Closing off of Watery Lane**

A meeting would be taking place on 28<sup>th</sup> January. Councillor Burton, Clerk and representatives from CCC would be in attendance.

**946.9 Improvements to Hollyfast Lane (currently access only road)**

**ACTION:** To be discussed at the Watery Lane meeting.

**946.10 Speed of traffic on Wall Hill Road**

No response from Cllr Christopher again.

**947. Finance**

**947.1 To approve payments**

**Expenditure - 2025-26**

DATE	REF	PAYEE	DETAILS	AMOUNT	VAT
30.11.25	E49	Unity	Bank Charges	£6.00	£0.00
05.12.25	E50	J Chatterton	Clerk Salary December	DPA	£0.00
05.12.25	E51	HMRC	Tax & NI Clerk	DPA	£0.00
05.12.25	E52	J Chatterton	Sign Board for meetings	£58.99	£9.83
05.12.25	E53	J Chatterton	Microsoft 365 Annual Renewal	£84.99	£14.16
05.12.25	E54	J Chatterton	PC Office costs, PC phone	£36.00	£0.00
05.12.25	E55	Dan Jackson	CCTV hosting	£50.00	£0.00
05.12.25	E56	Peter Llewellyn	CCTV hosting	£50.00	£0.00
05.12.25	E57	D Docker	CCTV hosting	£50.00	£0.00
09.01.26	E60	J Chatterton	Clerk Salary January	DPA	£0.00
09.01.26	E61	HMRC	Tax & NI Clerk	DPA	£0.00
09.01.26	E62	J Chatterton	Land Registry Search	£14.00	£0.00
09.01.26	E63	J Chatterton	PC Office expenses and phone	£36.00	£0.00

**RESOLVED THAT** the payments be approved.

**947.2 Bank Reconciliation 31<sup>st</sup> December 2025**

The Bank Reconciliation 31<sup>st</sup> December 2025 was received and discussed.

Balance per bank statements as at 31 <sup>st</sup> December 2025:	£	£
Account 1 Unity	£20,010.91	
Account 2 Barclays	£18,748.85	
Account 3 Barclays	£727.30	

£

**£39,487.06**

Less: any unsigned cheques at 31<sup>st</sup> December 2025

(£0.00)

Add: any un-banked cash at 31<sup>st</sup> December 2025

£0.00

Net balances as at 31<sup>st</sup> December 2025

**£39,487.06**

*The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:*

**CASH BOOK**

Opening Balance 1 <sup>st</sup> April 2025	£12,953.50
	£18,570.77
	£727.30
	<b>£32,251.57</b>
Add Receipts up to 31 <sup>st</sup> December 2025	£19,785.95
Less: Payments up to 31 <sup>st</sup> December 2025	(£12,550.46)
Closing balance per cash book as at 31 <sup>st</sup> December 2025	<u><b>£39,487.06</b></u>

**RESOLVED THAT** the Bank Reconciliation 31<sup>st</sup> December 2025 be approved.

**947.3 Quarterly Report 31<sup>st</sup> December 2025**

The Quarterly Report 31<sup>st</sup> December 2025 was received and discussed.

**RESOLVED THAT** the Quarterly Report 31<sup>st</sup> December 2025 be approved.

**948. 2026-27 Budget and Precept Request**

The Budget and Precept Request for 2026-27 was discussed in detail. The 2026 boundary change looks likely to have a serious impact on the Parish Council financially, and as such funds need to be budgeted for future elections across two wards. The actions of a local political party were also likely to increase costs. However, the increased number of residential properties in the parish has allowed the increase to taxpayers to be minimal.

Budget	£22,256.00
Grant	£2,183.00
Precept	£20,073.00
Band D	£40.25

**RESOLVED THAT**

- (i) the Budget and Precept Request be approved at £20,073.00.
- (ii) The Clerk to send the information to CCC.

**949. Banking arrangements**

It was noted that issues continued with one of the Parish Council's Banks.

**ACTION:** Clerk to research alternative saving accounts.

**950. Councillors' Reports and Items for Future Agendas**

- Wildlife cameras – Cllr Hobson

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**951. Date of the Next Meeting**

The date of the next meeting was confirmed as Wednesday 11<sup>th</sup> February 2026.

Meeting closed at 9:45pm.

Signed by the Chairman  
Councillor Thomas Burton

11<sup>th</sup> February 2026