

ALLESLEY PARISH COUNCIL

Minutes of the **PARISH COUNCIL MEETING** held at 7:50pm

13th June 2022 the meeting was held at Corley Village Hall, Church Lane, Corley

Present: Councillor T Burton (Chairman) Councillor L Swann
Councillor V Parry Councillor A Hobson (Vice Chairman)
Councillor M Davies Councillor S Grove
Councillor I Farrar

Ward Councillors: Councillor Jandu, Councillor Keogh and Councillor Birdi

Public: 0

In Attendance: Jane Chatterton, Clerk & RFO

Meeting Commenced at 7:50pm

Councillor Burton was in the Chair.

The Chairman opened the meeting.

297. PUBLIC FORUM

There were no members of the public present.

298. UPDATES FROM WARD COUNCILLORS

Councillor Keough

Councillor Keough gave his apologies for not attending May's meeting. He had sent an email but had issues with its delivery.

Bin Strike – this is continuing and CCC were still out-sourcing the waste collection to a contractor. Many residents are not having their rubbish collected.

Poor bus service – residents had reported that the bus service wasn't good at the moment, and many were experiencing long waits.

ACTION: Councillor Keough would raise the issue at the next Council Meeting.

Councillor Birdi

Severn Trent works - closure of Oak Lane, Wall Hill Road and Watery Lane to allow Severn Trent to carry out work.

It was noted that the closure on Harvest Hill Lane was to enable a property to be connected to the mains sewer.

Potholes – CCC were using new mechanical machinery to undertake work to fill the potholes. Issues were being experienced, but it was hoped these would improve.

Speeding in the parish – many residents were reporting speeding within the ward (outside the parish). CCC are investigating what can be done.

Litter on the A45 (mainly in laybys)

ACTION: Councillor Birdi would be putting in a request to CCC to address.

Councillor Jandu

The New Lord Mayor was Councillor Kevin Maton, and the New Deputy Lord Mayor was Councillor Birdi. Congratulations to both.

Fly tipping – CCC are increasing their efforts to address the fly tipping and are issuing fixed penalties.

299. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Hegarty.

300. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

There were no declarations of interest.

301. COUNCILLOR CO-OPTION

It was reported that at May's Parish Council meeting members discussed the applications received to fill the parish councillor vacancy.

Mr Simon Grove was co-opted onto the Parish Council.

RESOLVED THAT:

- (i) Mr Simon Grove be co-opted on to the Parish Council.
- (ii) Councillor Grove signed the Acceptance of Office.
- (iii) Councillor Grove to complete the DPI and return to the Clerk.

302. MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council Meeting held on 23rd May 2022 were received and discussed.

RESOLVED THAT the minutes of the Parish Council meeting held on 23rd May 2022 were approved.

303. MATTERS ARISINGRob Back**ACTION:**

- (i) Contact Rob Back again.
- (ii) Raise the problem of Rob Back not responding to communications and invitations to parish council meetings at the next CCC liaison meeting.
- (iii) Other members of the Team could be approached including Ms Emma Spangley and Mrs Anne Lynch.

304. HIGHWAYS MATTERS – Cllr Davies to lead**304.1 Fillongley Road Bridge**

Councillor Davies updated that she had contacted Jamie Horsley, (Managed Growth and Communities Directorate at Solihull MBC) for an update on the replacement bridge.

Mr Horsley had confirmed that they were going to get the bridge deck fitted prior to the Commonwealth Games. The team had worked hard to achieve this milestone. The delays were as a result of a number of issues in relation to the procurement of the bridge bearings which delayed key activities. The whole project team had worked very hard to mitigate the impact of this delay,

redesigning elements and changing the works methodology to bring some of the later activities forward.

The bridge deck elements were now to be lifted in under the A45 and there would be a full weekend closure on 24th June – 26th June and 1st July – 3rd July. The A45 would reopen to two lane running on 10th July to coincide with the games embargo period. Work above the deck to the Fillongley Road would then continue with the road currently programmed to reopen 8th November.

304.2 Japanese Knotweed

The Japanese Knotweed on Bridlebrook Lane had been sprayed off again by CCC.

ACTION: Continue to monitor.

304.3 Culvert Oak Lane

CCC had conducted work which had been to pipe through, rather than under the culvert. After several visits this had finally been fixed last week and work was now complete.

ACTION:

- (i) Clerk to contact the Flooding Officer - Megan Rose for an update.
- (ii) Ryan Ansty had inspected with a camera – request the findings.

304.1 Closing off of Watery Lane

Councillor Grove updated that he had contacted David Robinson (CCC) (19th May) who had reported that he had liaised with Rachel Goodyear, and she would be progressing the closure.

ACTION:

- (i) Councillor Grove would contact David Robinson/Rachel Goodyear by email and request an update.
- (ii) Ward Councillors to also request an update.

304.2 Update on verge mowing

Councillor Davies reported that the verges had been cut recently but the weather had increased the growth again. Councillor Davies had completed a survey of the Parish and a further cut was to be carried out for safety very soon, this was to include sight lines and where pedestrians were likely to walk. This would give them an escape route off the highway.

Councillor Davies had met with the contractor and looked at the areas of any concern. It was confirmed that the next full cut was likely to be in August. The final hard cut would take place at the end of the Autumn.

It was noted that the contract was for two safety cuts (from June) and a hard cut in the Autumn.

Hawkesmill Lane would be cut in August. Washbrook Lane has had both sides cut because the traffic using the road is at faster speeds and this was cut for safety reasons.

It was confirmed that all the junctions had been cut correctly and all the sight lines were safe.

The Chairman questioned the height of the cut, this would be checked that it was in line with the SLA.

CCC had cut the verges on Ted Pitts Lane to allow a clear line of site when pulling out onto Hawkesmill Lane.

It was noted that by leaving the verges and not cutting them in May this allows the plants and wildflowers to seed in June.

ACTION: request the Contractor to cut Bridlebrook Lane urgently and other works as demanded by growth.

304.3 Road Closures within Parish - lack of notification

Concern was raised that Severn Trent had failed to notify the Parish Council of the road closures within the Parish. It was noted that had this been done the “clash” would have been realised and that information feedback to them.

ACTION:

- (i) write to Severn Trent and include a map of the Parish.
- (ii) Request that any further closures are notified.

304.4 Fillongley Road Bridge Closure

Reported earlier in the meeting.

305. PLANNING MATTERS

Nothing to discuss.

ACTION: Raise issues with planning at the CCC meeting.

306. FLOODING

Nothing to report.

307. SOCIAL MEDIA UPDATE

Nothing to report.

308. POLICE AND CRIME UPDATE

Coundon Wedge Road – it was reported that 20 supers off the top of the beehives had been stolen.

ACTION:

- (i) Invite Officers to September’s meeting and/or send a written report for the meeting.
- (ii) Invite the Rural Crime Officer.

309. FLY TIPPING

ACTION:

- (i) Councillor Grove to be added Fly Tipping task group.
- (ii) Parish Map to be sent to Councillor Grove.

310. CCTV – Cllrs Hobson, Hegarty and Burton

Councillor Burton updated that another site had been identified – few technical issues to sort out, further update at July’s meeting.

310.1 CCTV Policy

Councillor Hegarty had prepared a draft CCTV policy which was reviewed. The Policy covered the technical and legal issues.

Update at item 4 – “entrance to Parish”.

RESOLVED THAT:

- (i) The CCTV Policy be approved.
- (ii) Councillors Hegarty and Hobson join the CCTV Task Group.

311. Communications Policy

Updates identified:

- Meetings – change to meet 9 times per year
- Standing Orders – 3 mins - update policy.
- Emails to state - Urgent or Urgent response within 5 days
- Village Notice board to Parish Noticeboard

312. CORRESPONDENCE

It was noted that the next CCC meeting was 29th June. Any questions or issues to be sent to the Clerk or Chairman to be raised at the meeting.

313. Councillor email addresses

These had all been completed. Cllr Grove to set up an address and notify members.

ACTION: Clerk to circulate email addresses.

313. FINANCE

313.1 To approve payments

Expenditure

2022-23

DATE	REF	CHEQUE	PAYEE	DETAILS	AMOUNT
22.05.22	E6	100312	J Chatterton	Clerk Salary May	DPA
22.05.22	E7	100313	J Chatterton	Stationery reimbursement	£88.75
22.05.22	E8	100315	Louise Best	Internal Auditor	£100.00
22.05.22	E9	100314	J Chatterton	Expenses May	£32.33
22.05.22	E10	100316	J Chatterton	Zoom & SLC	£90.00
22.05.22	E11	100317	WALC	Training 22219 22220	£60.00
06.06.22	E12	100318	APC	New bank account	£500.00
06.06.22	E13	100319	J Chatterton	Lampposts	£787.78
06.06.22	E14	100320	J Chatterton	Clerk Salary June	DPA
06.06.22	E15	100321	J Chatterton	Expenses June	£29.03

RESOLVED THAT the payments be approved.

313.2 Riparian Responsibility Flyer

Councillor Davies had written to CCC Flooding Team to request the use of their Riparian Responsibility Flyer. This had been granted.

A costing for 200 full colour leaflets had been quoted as £46.00. 50 A4 letters - £5.00.

ACTION: Clerk and Councillor Davies to meet to write the accompanying letter. Councillor Farrar also to contribute.

313.3 Purchase of APC projector

Councillor Hobson offered loan of a projector for occasional use.

ACTION: Ask Village Hall if they have one available to use.

314. Annual Governance and Accountability Return 2021-22

The Clerk updated that the documentation had been sent to the External Auditor.

315. Councillor's reports and items for future Agenda:

- Letter to parishioners
- CCTV

316. Date of the next meeting

The date of the next meeting was confirmed as 11th July 2022 at 7:30pm.

The meeting closed at 10:00pm

SIGNED BY THE CHAIRMAN
Councillor Thomas Burton

10th October 2022