

ALLESLEY PARISH COUNCIL

Minutes of the **PARISH COUNCIL MEETING** held at 7:45pm

13th January 2025 the meeting was held at Corley Village Hall, Church Lane, Corley

Present: Councillor T Burton (Chairman) Councillor Grove
Councillor M Davies Councillor Liam Gilleran
Councillor I Farrar Councillor Les Swann
Councillor V Parry

Ward Councillors: 0

Public: 2

In Attendance: Jane Chatterton, Clerk & RFO

Councillor Burton was in the Chair.

The Chairman opened the meeting.

702. PUBLIC FORUM

There were no issues raised by the public present.

703. APOLOGIES FOR ABSENCE

Apologies for absence were received from Ward Councillors Birdi and Jandu.

ACTION: Clerk to email Councillor Christopher and request support and intervention between meetings as our Ward Councillor.

704. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

There were no declarations of interest.

705. RESPONSES FROM CCC to CEO OF WALC IN RELATION TO OUTSTANDING ISSUES FOR APC

- **Issues with CCC Planning Portal**
- **Breach of CCC Injunction**
- **Lack of any communication with Rob Back**

The responses from CCC had been circulated prior to the meeting allowing Councillor to make comments prior to the meeting, these were discussed in detail.

RESOLVED THAT the Clerk and Chairman work with WALC/NALC on producing a formal response to the CCC reply as this did not address the questions raised.

706. UPDATES FROM WARD COUNCILLORS

None present.

707. MINUTES OF THE PREVIOUS MEETINGS

The Minutes of the Parish Council Meeting held on 25th November 2024 were received and discussed.

RESOLVED THAT the minutes of the previous meeting held on 25th November 2024 be approved.

708. MATTERS ARISING

There were no matters arising that were not listed on the agenda.

709. PLANNING MATTERS – Cllrs Hobson and Grove to lead

Nothing to discuss.

ACTION: Councillor Gilleran to assist the Clerk with updating the APC Planning document.

Two consultations had been sent out regarding the Eastern Green development, one regarding housing and one regarding industrial units. The closing date had passed. A discussion was held on general design.

ACTION: Clerk to write to Planning Department requesting a principal of houses being designed to be suitable for Solar Panel installation, and that installation of these should form conditions of any permissions granted.

710. FLOODING

The following issues were reported.

Wall Hill Road - there is a fallen tree in the ditch on Wall Hill Road, this is causing the ditch to overflow and flood the road.

Clay Lane – ditch breaching – the ditch is unable to cope with high volumes of water from rainfall, field run off. The culvert across the entrance to the Farm is blocked and water is overflowing onto the road.

ACTION:

- (i) Clerk to report above to CCC.
- (ii) Clerk to send TPOs to Councillors Davies and Farrar.

711. SOCIAL MEDIA UPDATE – Cllr Parry to lead

Nothing to report.

712. POLICE AND CRIME UPDATE – Cllr Farrar to lead

Nothing to report.

713. FLY TIPPING – Cllr Parry to lead

All incidents have been reported to CCC for removal.

It was noted that Hollyfast Lane still continues to be a hot spot for fly tipping in the Parish.

713.1 Oil Spillage on Pikers Lane

Closed out. No progress to rectify the problem by CCC or the EA.

714. CCTV

The Chairman updated that he had liaised with a property owner on Wall Hill Road where the APC wished to add an additional camera. It was noted that the owner's were happy to be a host but there were issues with the reliability of their internet.

ACTION: Councillor Gilleran to provide advice on how to request fibre to the property.

715. CORRESPONDENCE

A resident from a newbuild property in Eastern Green had raised a complaint with CCC asking why they were having to pay precept. This was noted and left for Liz Read, Elections Manager to respond.

716. Parish area and boundary

ACTION: Cllrs Grove and Burton to design the proposed new map.

Resident had submitted some information on the Brownhill Green conservation area which CCC had introduced without knowledge of the Parish Council. Members were astonished at the amount of work that the planning department had managed to find time to put into this while unable to deal with day to day issues and our TPO requests.

It was proposed that the new parish boundary should extend to incorporate all of the conservation area.

ACTION: Letter to be sent to parishioners informing them of the proposed boundary change.

717. Government Boundary Review – North Warwickshire

The Chairman updated that he had been in correspondence with Councillor Izzy Secombe at WCC, following publicity concerning her wish to remove the second tier councils within Warwickshire which would involve a boundary review of its own. It was suggested to her that Allesley PC would like to use this opportunity to join the Warwickshire Council area. Councillor Secombe had responded acknowledging receipt of the expression of interest. The response was positive and promised to come back once WCC were in discussions with the Boundary Commissioner. It was also noted that Councillor Secombe had forwarded the request to Senior Officers at WCC.

718. HIGHWAYS MATTERS – Cllr Davies to lead

Nature Partnership Conference – Councillor Davies updated that she had attend a recent conference of behalf of APC. The day was informative, and information would be of benefit to the parish.

ACTION: Councillor Davies to circulate the information to councillors.

Pickford Green Lane mud on the road – it was reported that there was excessive mud being left on the road by vehicles access the site.

ACTION: Councillor Gilleran to report to CCC.

Bridle Brook Lane – the fallen tree following a storm in December has been removed from the highway but still sits on the verge, on both sides of the road. The large diameter trunk on the edge of the carriageway is a hazard, and the brash is getting spread around the locality. The landowner had been informally asked to remove it, but nothing has happened.

ACTION: Clerk to report to CCC.

Litter pick – it was noted that the Parish Litter Pick would take place on 16th February 2025

ACTION: Invite Cllr Christopher.

718.1 Closing off of Watery Lane

It was noted that no further progress on the closing off of Watery Lane had been achieved. Disappointingly following years of work CCC had gone back on their agreement to close the road, the decision being made when a new officer was appointed.

The Petition organised by the Parish Council containing hundreds of signatures in support (which showed the strength in the desire to make safety improvements) was denied being considered by CCC as not valid as a Change.Org petition. CCC had requested the Parish Council generate a further petition via the CCC website. It was noted that this petition would only need 6 signatures in support to enable one of the Ward Councillors to present it to Cabinet for consideration. It was felt that although a necessary step, having to do this with CCC in control of the petition seriously lacked in transparency. Ja’Neen Day, CEO WALC had raised this concern with Julie Newman, Monitoring Officer, who initially told her that there was no such policy, but then submitted a written response that this is CCC’s policy.

ACTION:

- (i) Clerk to generate an online petition.
- (ii) APC to advertise the petition.
- (iii) Councillors and residents who had requested the closure be informed.
- (iv) Ward Councillors to present the petition to Cabinet.

718.2 Broken and missing road signs

A quotation had been received to fix the broken Parish sign which was discussed.

ACTION: Chairman to pass the sign to Councillor Groves who would take to a known specialist.

718.3 Improvements to Hollyfast Lane (currently no through road)

It was noted that Hollyfast Lane was currently a “no through road”. The road was narrow with limited passing points. Many motorists were ignoring the road traffic regulations and using the road as a cut through between the Tamworth Road and Wall Hill Road.

This would increase once the new homes (circa 800+) were completed on the Five Field Road Development, the increased traffic on the Tamworth Road would make the cut through more desirable and forcing increased traffic on to narrow parish roads to access the A45 quicker.

The Parish Council had requested that CCC add physical barriers to prevent traffic from passing through the road similar to other roads in Coventry, including Butt Lane. The response from CCC had been that they would not consider another road closure until Watery Lane had been completed. However, the closure of Watery Lane is at an impasse.

This information had been passed to the WALC legal team who had replied with a course of action.

719. FINANCE

719.1 To approve payments

Expenditure

2024-25

DATE	REF	PAYEE	DETAILS	AMOUNT
20.11.24	E44	Unity	Monthly Service Charge	£6.00
03.12.24	E45	J Chatterton	Clerk Salary December	DPA
03.12.24	E46	HMRC	Tax & NI	DPA
03.12.24	E47	J Chatterton	Expenses December	£64.95
03.12.24	E48	DM Payroll Services	Half yearly charge	£60.00
03.12.24	E49	David Docker	CCTV Hosting fee	£50.00
03.12.24	E50	Peter Llewellyn	CCTV Hosting fee	£50.00
03.12.24	E51	Dan Jackson	CCTV Hosting fee	£50.00
09.12.24	E52	Freeola	Website	£14.76*

11.12.24	E53	Unity	Monthly Service Charge	£6.00
06.01.25	E54	J Chatterton	Microsoft renewal	£59.99*
06.01.25	E55	J Chatterton	Clerk Salary January	DPA
06.01.25	E56	HMRC	Tax & NI inc Employer NI	DPA
06.01.24	E57	Heritage Contracting	Verge mowing full cut	£1,020.00*
06.01.24	E58	J Chatterton	Expenses January	£36.00

*inc VAT

INCOME 2024-25

DATE	REF	PAYEE	DETAILS	AMOUNT
02.12.24	R	Barclays	Interest on savings account	£5.32

RESOLVED THAT the payments be approved and the income noted.

719.2 Bank Reconciliation 31st December 2024

The Bank Reconciliation 31st December 2024 was received and discussed.

Balance per bank statements as at 31 st December 2024:	£	£
Account 1 Unity	£17,059.01	
Account 2 Barclays	£774.30	
Account 3 Barclays	£18,505.32	
	£	
		£36,338.63
Less: any unsigned cheques at 31 st December 2024		
		(£0.00)
Add: any un-banked cash at 31 st December 2024	£0.00	
Net balances as at 31 st December 2024		£36,338.63

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK

Opening Balance 1 st April 2024	£27,707.85
Add Receipts up to 31 st December 2024	£19,558.63
Less: Payments up to 31 st December 2024	(£10,927.85)
Closing balance per cash book as at 31 st December 2024	£36,338.63

RESOLVED THAT the Bank Reconciliation 31st December 2024 be approved.

719.3 Quarterly Report 31st December 2024

The Quarterly Report 31st December 2024 was received and discussed.

RESOLVED THAT the Quarterly Report 31st December 2024 be approved.

720. Budget and Precept Request 2025-26

The Clerk updated that the grant and Tax Base figures had been received from CCC.

It was confirmed as follows:

- A tax base of 451.3; and
- A grant of £2,209

2025 26

Budget	£19,101.00
Grant	£2,209.00
Precept	£16,892.00
Band D	£37.43

RESOLVED THAT:

- (i) The Clerk to send the precept request to CCC.

721. Coventry City Council Complaint

It was noted that the CEO of WALC, Ja'Neen Day had met with Officers at CCC to discuss the issues. The response had been discussed earlier in the meeting and a way forward decided.

722. Councillor's reports and items for future Agenda:Ploughing Match –

ACTION: agenda item for February's meeting. Questions to be forwarded to Mr Brandreth ahead of the meeting including a request to see their Traffic Management Plan

MP Coffee Afternoon -

Cllr Grove presented a letter which he had received, addressed to all Bablake Ward residents, inviting them to a coffee afternoon at Eastern Green Village Hall on Sunday 19th January at 2pm to discuss their issues. Members were invited to attend if available.

723. Date of the next meeting

The date of the next meeting was confirmed as 24th February 2025

Meeting closed at 9:20pm.