

ALLESLEY PARISH COUNCIL

**Minutes of the PARISH COUNCIL MEETING held at 7:45pm
13th January 2020 at Jaguar Sports & Social Club, Fenton Road, Allesley**

Present: Councillor T Burton (Vice Chairman) Councillor A Hobson
Councillor Mrs J College Councillor Mrs V Parry
Councillor I Farrar Councillor L Swann (Chairman)

Ward Councillors: 0

Public: 0

In Attendance: Jane Chatterton, Clerk & RFO

Meeting Commenced at 7:45pm

340. PUBLIC FORUM**Support for Planning - FUL/2019/2898**

A member of the public spoke in support of his planning application which was to replace a dilapidated building within the curtilage of his business premises. The proposed building would be lower at its highest point than the neighbouring building. The building would be used for storing equipment in relation to the maintenance business.

The applicant planned to take the application to appeal if refused by the Planning Committee and requested a letter of support be sent from the Parish Council. The application has the support of the neighbouring properties.

341. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Bill Shakespeare and the three CCC Ward Councillors.

342. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

Councillor Burton declared an interest in agenda item under planning.

343. MINUTES OF THE PREVIOUS MEETING

The minutes of the Parish Council Meeting held on the 25th November 2019 were discussed.

RESOLVED THAT the minutes of the meeting held on 25th November 2019 were approved.

344. MATTERS ARISING**312. Meeting with Cabinet Member to discuss road closures for sporting events**

Several emails had been sent to the Cabinet Member offering dates for a meeting, but no reply had been received.

ACTION: Clerk to email again then ask Cllr Williams for assistance.

317. Flooding Issues

The Clerk updated that she had reported blocked ditches on Wall Hill Road and Pickford Green Lane requesting they be cleared. Several were full of water which in places was flooding onto the road. No response from CCC had been received.

ACTION: Clerk to chase a response.

345. HIGHWAYS MATTERS

No new matters to report.

ACTION:

- (1) Invite Colin Knight and Colin Whitehouse to a future meeting.
- (2) Clerk to check with Councillor Williams when the next Amazon meeting is, as the Parish Council would like to attend.

346. PLANNING MATTERS

To Consider Planning Applications received since the last meeting

Weekly list for the period 15 December to 21 December 2019**346.1 Application Number: LDCP/2019/3041**

Application Site: The Old Stables Washbrook Lane
Application Type: Certificate of Lawful Development [Proposed]
Proposal: Lawful Development Certificate for proposed detached outbuilding to the rear

RESOLVED THAT: No comment.

Weekly list for the period 30 December 2019 to 4 January 2020

Nothing to report.

Weekly list for the period 5 Jan to 11 January 2020**346.2 Application Number: FUL/2019/3058**

Application Site: Harvest Hill Farm, Oak Lane
Proposal: Conversion of barn from mixed use to residential (Use Class C3) with associated alterations

RESOLVED THAT: No comment.

Councillor Burton left the meeting and took no part in the discussion.

Planning Application: FUL/2019/2898

As discussed previously.

RESOLVED THAT: The Parish Council write in support of the application.

347. CORRESPONDENCE**347.1 Royal Garden Party Nominations**

NALC had been requested by the Lord Chamberlain's office to inform Member Councils that Her Majesty would be hosting a Royal Garden Party at Buckingham Palace on Tuesday 19th May 2020.

Warwickshire & West Midlands Association (WALC) had been allocated 4 places (2 nominated plus guests) and would be grateful to receive Member Council's nominations (one councillor plus a companion) to attend.

Nominations must be received by the WALC office by midday on Monday 27 January 2020

RESOLVED THAT: Councillor Mrs V Parry be Allesley Parish Council's nominee.

347.2 Letter to Secretary of State

Correspondence had been received from the lead of a group consisting of Parish Councils, resident associations and activists requesting the Parish Council write a letter to the Secretary of State for Housing in relation to conducting a review on the absurd housing numbers for Coventry.

RESOLVED THAT: The Parish Council write a letter in support and agreeing that the predicted figures are incorrect.

347.3 Velo

Correspondence had been received from an individual who requested support from all Parish Councils on the route of the Velo race taking place in June, to join them in an objection to the road closures.

RESOLVED THAT a letter be sent in support.

348. Finance

348.1 to approve payments: -

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
10.12.19	E29	Freeola	Website	£13.86
13.01.20	E30	J Chatterton	December's Salary DPA	
13.01.20	E31	J Chatterton	January's Salary DPA	
13.01.20	E33	J Chatterton	Office allowance November – January	£52.00
13.01.20	E32	J Chatterton	Reimbursement Office 365	£59.99

RESOLVED THAT the above payments be approved.

348.2 Bank Reconciliation up to 31st December 2019

The Bank Reconciliation up to 31st December 2019 was received and discussed.

Balance per bank statements as at 31 st December 2019:	£	£
	£19,508.25	
		£19,508.25
Less: unpaid invoice as at 31 st December 2019	£285.77	
	£285.77	
		(£285.77)
Add: any un-banked cash at 31 st December 2019	£0.00	

Net balances as at 31st December 2019

£19,222.48

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK

Opening Balance 1 st April 2019	£16,044.27
Add Receipts up to 31 st December 2019	£7,600.00
Less: Payments up to 31 st December 2019	<u>(£4,421.79)</u>
Closing balance per cash book as at 31 st December 2019	<u>£19,222.48</u>

RESOLVED THAT the Bank Reconciliation up to 31st December 2019 be approved.

348.3 Quarterly Report up to 31st December 2019

The Quarterly Report up to 31st December 2019 was received and discussed.

RESOLVED THAT the Quarterly Report up to 31st December 2019 be approved.

349. CCTV

Progress had been slow since the last meeting. Still in discussion with Classic Alarms for the best system. The cameras that can capture number plates at night do not capture number plates during the day. This, therefore, would necessitate two cameras and increase the cost for each installation.

ACTION: Agenda item for February's meeting.

350. Budget and Precept Request 2020-21

The draft Budget and Precept Request 2020-21 was discussed in detail.

The Precept request for 2020-21 was agreed as follows:

Precept	£12,128.00
Tax base	337.6
Band D	£35.92

Proposed: Councillor Swann

Seconded: Councillor Mrs V Parry

Unanimous

RESOLVED THAT the Precept for 2020-21 be approved as £12,128.00.

351. Meeting Venue

Following an increase in the cost of room hire for the Parish Council meeting venue alternative arrangements had been pursued. Other issues with the current venue included, lack of parking (especially if the Hall was let to another user), poorly lit and uneven path to gain access. It was noted that there was no meeting venue within the Parish. A proposal was to hold the meetings in a separate Function Room at the Jaguar Sports & Social Club, on Browns Lane. The Club is just outside the Parish. Provides adequate parking and provided facilities for members and parishioners. The room was available free of charge.

RESOLVED THAT the meeting venue be changed permanently to the Function Room at the Jag Club, Fenton Road, Allesley.

ACTION: Councillor Swann to book the dates.

352. Communication Issues with Coventry City Council

Despite requests to attend parish council meetings Officers from CCC had failed to attend. It was noted that they had attended several meetings with Keresley Parish Council but only once with APC but that what some time ago.

ACTION: Meeting to be arranged with the three Coventry Parish Councils for a joined approach to deal with issues with CCC. Meeting to include Chairman, Vice Chairman and Clerks.

353. Councillor's reports and items for future Agenda:

Sherbourne Court

Resident reported the state of the verge from vehicle parking causing the grass erosion.

354. Date of the next meeting

The next of the next meeting was confirmed as Monday 24th February 2020.

The meeting closed at 9:20pm

SIGNED BY THE CHAIRMAN

24th February 2020