

ALLESLEY PARISH COUNCIL

Minutes of the **PARISH COUNCIL MEETING** held at 7:45pm

12th November 2025 the meeting was held at Corley Village Hall, Church Lane, Corley

Present: Councillor T Burton (Chairman) Councillor Hobson
Councillor M Davies Councillor S Grove
Councillor L Swann

Ward Councillors: 0

Public: 4 (part)

In Attendance: Jane Chatterton, Clerk & RFO

Councillor Burton was in the Chair

The Chairman opened the meeting.

880. Public Forum

880.1 Film of Allesley Parish

Tom and Charlie from an agricultural photography company were invited to meet with Members to discuss the possibility of producing a film of Allesley Parish. A variety of short clips were shared showing projects previously created locally.

Film brief to include:

- Show the rural layout of lanes including ancient Arden, hedgerows, tree lines, greenbelt
- A documented record of areas of interest in the parish
- To include filming through the seasons

ACTION: Councillor Davies to provide information on sites of relevance and further details to Tom and Charlie.

880.2 Parishioner Petition

The Party Leader and Officer of Coventry Citizens Party attended the meeting to discuss a petition they had initiated requesting CCC consider a Local Governance Review, mainly to change the Allesley Parish boundary. It was noted that APC are also organising a petition in relation to a boundary review.

It was reported that 250 signatures from the current Allesley Parish electorate were required to enable the petition to be considered by CCC.

The Party Leader (parishioner) and his Officer (non parishioner) had knocked on doors within the parish and information from their visits was fed back to Members. Some of the information was not accurate and members attempted to clarify the facts. Accusations of inaction by the Parish Council were made. Some issues were outside of the APC's remit and not contained within the Statutory Powers of the Parish Council.

This was heavily disputed, and Members and Clerk were then subjected to verbal abuse and aggression with threats being made.

ACTION:

- (i) Incident to be reported to CCC Governance Team.
- (ii) Incident to be reported to the CCC Elections Manager.
- (iii) Incident to be reported to the Police for advice.
- (iv) Letter to be sent to Coventry Citizens Party Leader in relation to their unacceptable behaviour at the meeting.

880.3 Parishioner attendance at meetings

ACTION:

- (i) An A-Board for the car park be purchased.
- (ii) Update the agenda to show meeting room "at rear of Village Hall".
- (iii) Future APC meetings to be video recorded for the protection of Members.

881. Apologies for Absence

Apologies for absence were received from Parish Councillors; Gilleran, Farrar and Parry. CCC - Councillor Jandu.

Councillor Birdi, and Christopher were not present.

Councillors are reminded that apologies for absence should be sent to the Clerk in writing prior to the meeting.

882. Members' Code of Conduct – Declarations of Interest

There were no declarations of interest.

883. Updates from Ward Councillors

Councillor Birdi – absent.

Councillor Jandu – absent.

Councillor Christopher – absent.

ACTION: Clerk to email Cllr Christopher, requesting an update on the proposed speed reduction measures on Wall Hill Road.

884. Correspondence

Barking dogs – Wall Hill Road

The Clerk updated that further correspondence had been received from Allesley and Corley residents expressing their concern in relation to the constant dog barking from the property on Wall Hill Road.

ACTION: Clerk to request noise monitoring equipment be installed (as promised by Rob Back at the PC meeting in May 2024).

Waverley House, Tamworth Road

Correspondence had been received in relation to the above property and enforcement issues. It was stated that this had also been raised at Keresley Parish Council's meeting.

Overgrowth impeaching a property on The Windmill Hill

Thanks had been received in helping sort the hedges and overgrowth impeaching a back garden on Windmill Hill. However, it was noted that the brambles were still causing an issue.

885. Minutes of the Previous Meetings

The Minutes of the Parish Council Meeting held on 8th October 2025 were received and discussed.

RESOLVED THAT the minutes of the Parish Council Meeting held on 8th October 2025 be approved.

886. Matters Arising

There were no matters arising not listed on the agenda.

886.1 Broken and missing road signs

30mph speed sign –

Road sign knocked over on boundary of Washbrook Lane opposite farm gate.

ACTION: Carry over to January's meeting.

887. Coventry City Council Complaint

- Issues with CCC Planning Portal
- Breach of CCC Injunction
- Lack of any communication with Rob Back
- Communication Charter

The Clerk updated that Julie Nugent, CCC Chief Executive, had been invited to November and December's Parish Council meeting but was unavailable to attend. The dates of the meetings for 2026 had been supplied to her PA as requested. A date for Ms Nugent to attend was awaited.

ACTION:

- (i) Finalise the document.
- (ii) Clerk to arrange a follow up meeting with Taiwo Owatemi, MP.
- (iii) Clerk to contact Ja'Neen Day, CEO WALC to request an update on the Communication Charter.

888. Planning Matters

To Consider Planning Applications received since the last meeting and discuss any enforcement matters

888.1 Application No: PL/2025/0001991/PIP

Site: 236 Hawkes Mill Lane, Coventry, CV5 9FJ

Proposal: State 1 Permission in Principle for erection of single dwelling

RESOLVED THAT:

- (i) The Parish Council OBJECTS to the Application.
- (ii) Clerk to register the Objection on the CCC Portal. Applicant already has the adapted bungalow for his needs.

888.2 Puppy breeding

It was noted that a property on Oak Lane, was being used for dog breeding and causing a noise nuisance from constant dog barking.

ACTION: Report to Enforcement for noise nuisance.

888.3 West Midlands Spatial Development Strategy

www.wmca.org.uk/what-we-do/housing-property-regeneration/west-midlands-spatial-development-strategy/

ACTION: invite an Officer to attend a PC meeting in December.

889. Flooding

Nothing to report.

890. Social Media Update

Nothing to report.

891. Police and Crime update

891.1 Fly tipping incident

It was noted that on 12th October 2025 (during the Ploughing Championships) a silver transit van was seen driving through the narrow part of Watery Lane. Suspiciously the number plates were partially taped up.

Following the drive through fly tipping was discovered. The CCTV system had been reviewed.

The information including the number plate (RJ17 HJP) and a description of the male occupants had been provided to CCC and the Police for action.

892. Fly Tipping

All incidents of fly tipping have been reported.

893. Governance

The following policies were received and discussed.

- Minutes Policy
- SAR Policy
- FOI Policy

RESOLVED THAT:

- (i) The minutes policy to be updated requiring the Clerk to provide the Chairman with draft minutes no later than the Friday of the week following the meeting. Updated policy to be approved at the December meeting.
- (ii) The SAR and FOI Policies above be approved.
- (iii) Policies to be uploaded to the website.

894. CCTV

ACTION: Signage to be installed.

894.1 Wildlife cameras

ACTION: Councillor Hobson to investigate wildlife camera options for discussion at December's meeting.

895. Creating a video of the Parish

Discussed earlier in the meeting.

896. Parish Area and Boundary

ACTION:

- (i) Agenda item for December's meeting (draft to be prepared).
- (ii) Councillor Davies to obtain printing costs.

897. Government Boundary Review – North Warwickshire

The Chairman updated that he was in email correspondence with WCC Leader Councillor Finch. Further updates once known.

898. Verges, hedgerows and trees

898.1 Complaint – Overgrown hedge requiring maintenance cut

Cllr Davies had received another complaint from a resident on Ted Pitts Lane, regarding the hedge alongside No.260 Hawkesmill Lane.

ACTION: Clerk to write to CCC requesting their intervention.

898.2 Hedges – Oak Lane and Harvest Hill Farm

ACTION: Clerk to write to the owners of the hedgerow along Oak Lane by the Park Homes site, (including Sandpitts Cottage) and hedgerow adjacent to Harvest Hill Farm. Request the hedges are cut back as current overhang is dangerous for pedestrians.

899. Highways Matters

899.1 Parking on Oak Lane

As reported previously the taxi driver continued to park on Oak Lane, opposite the post box. The driver lives on the Park Homes Site. The vehicle is registered out of area. The vehicle causes safety issues for other motorists leaving the site. Requests to not park there have been refused. It was noted that the vehicle owner does have the use of 2 parking spaces and has been asked to park on his own "drive".

The previous vehicle, a car, has now been sold and replaced with a minibus. Being a larger vehicle this was now also blocking the footpath.

ACTION: Contact the Licensing Authority to check he has the correct permission.

899.2 Footpath – alongside the new Pickford Bridge

It was reported that the footpath was now open. APC had been advised to request the landowner reinstates the footpath in the correct location. The contractor had stated that he cannot reinstate the path without instruction from the landowner. The winter wheat is now growing too tall for walkers to access the right of way.

ACTION: Councillor Davies to progress.

Strategy for Ash die back

ACTION: As CCC doesn't have a strategy a data survey is required.

Nuisance fires – Hawkes Mill Lane

It was noted that a response from Tony Lucas was awaited. It was noted that Cllrs Hobson & Gilleran are Lead for Enforcement.

Defunct bus stop A45

It was reported that in addition to the litter bin keeper, a new large, galvanised bin had been installed.

ACTION: Include in Highway's meeting list.

899.3 Closing off of Watery Lane

ACTION: Clerk to contact Dan O'Neill to re-arrange the meeting which had been cancelled due to heavy rain.

899.4 Improvements to Hollyfast Lane (currently access only road)

No progress.

899.5 Speed of traffic on Wall Hill Road

No progress.

900. Finance

900.1 To approve payments

Expenditure - 2025-26

DATE	REF	PAYEE	DETAILS	AMOUNT	VAT
30.09.25	E40	Unity	Bank Charges	£6.00	0.00
03.10.25	E41	J Chatterton	Clerk Salary October	DPA	£0.00
03.10.25	E42	HMRC	Tax & NI Clerk	DPA	£0.00
08.10.25	E43	J Chatterton	Paperstone Ink and meeting supplies	£52.71	£6.59
08.10.25	E44	J Chatterton	Clerk Office Allowance, phone	£36.00	£0.00
30.10.25	E45	Unity	Service Charge	£6.00	£0.00
06.11.25	E46	J Chatterton	Clerk Salary November	DPA	£0.00
06.11.25	E47	HMRC	Tax & NI Clerk	DPA	£0.00
06.11.25	E48	J Chatterton	Clerk Office Allowance, phone	£36.00	£0.00

RESOLVED THAT the payments be approved.

900.2 Bank Reconciliation 30th September 2025

The Bank Reconciliation 30th September 2025 was received and discussed.

Balance per bank statements as at 30 th September 2025:	£	£
Account 1 Unity	£23,462.00	
Account 2 Barclays	£18,694.30	
Account 3 Barclays	£727.30	

£

£42,883.60

Less: any unsigned cheques at 30th September 2025

(£0.00)

Add: any un-banked cash at 30th September 2025

£0.00

Net balances as at 30th September 2025

£42,883.60

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK

Opening Balance 1 st April 2025	£12,953.50
	£18,570.77
	£727.30
	£32,251.57
Add Receipts up to 30 th September 2025	£19,731.40
Less: Payments up to 30 th September 2025	(£9,099.37)
Closing balance per cash book as at 30 th September 2025	£42,883.60

RESOLVED THAT the Bank Reconciliation 30th September 2025 was approved.

900.3 Quarterly Report 30th September 2025

The Quarterly Report 30th September 2025 was received and discussed.

RESOLVED THAT the Quarterly Report 30th September 2025 be approved.

901. Councillors' Reports and Items for Future Agendas

ACTION: Clerk to arrange a meeting with Highways outside the PC meeting (Clerk & Cllr Davies).

December Agenda items:

- Boundary Review documentation
- Highways meeting with Neil Cowper
- Sewage discharge (Pickford Green Lane)

902. Date of the Next Meeting

The date of the next meeting was confirmed as Wednesday 10th December 2025.

Meeting closed at 9:50pm.

SIGNED BY THE CHAIRMAN
Councillor Thomas Burton

10th December 2025