

ALLESLEY PARISH COUNCIL

**Minutes of the PARISH COUNCIL MEETING held at 7:30pm
10th June 2024 the meeting was held at Corley Village Hall, Church Lane, Corley**

Present: Councillor T Burton (Chairman) Councillor A Hobson
Councillor M Davies Councillor Grove
Councillor I Farrar Councillor Les Swann
Councillor V Parry Councillor Liam Gilleran

Ward Councillors: 0

Public: 2

In Attendance: Jane Chatterton, Clerk & RFO

Councillor Burton was in the Chair.

The Chairman opened the meeting.

597. PUBLIC FORUM

Attendance by Ja'Neen Day – CEO WALC and Rosie Weaver BEM, Chair, Board of Directors

Ja'Neen led a presentation on the work, advice and support offered by WALC which was open to parish councils through their membership. These included:

- Procedural advice and support
- Legal advice
- HR advice
- Finance advice
- VAT advice and support
- Planning advice
- Training for Officers and Councillors on all aspects of Council business
- Monthly Clerk operational meetings
- Bi-monthly Chair meetings
- Legal topic notes
- Policies and Procedures

It was reported that WALC was now a Company Limited by Guarantee with 10 directors on the Board with a varied skill set including Councillors, non-Councillors and a Clerk. There were 2 vacancies currently which would be advertised shortly. WALC were affiliated with NALC and were expert on everything Parish Council related.

They had retainer agreements with sector specialists offering advice on different topics.

Various issues that APC were facing currently were discussed briefly and it was felt that WALC could assist with these especially in relation to NALC's ability to lobby Government.

ACTION: Clerk and Chairman to send Ja'Neen an outline of issues to progress and provide assistance with.

Membership of NALC can only be achieved via WALC membership. APC currently used various NALC model documents eg Financial Regulations, Standing Orders, these are only available to member councils.

WALC worked closely with the Society for Local Council Clerks (SLCC) to improve the sector. The Clerk is a member of the SLCC.

WALC were also available to help resolve disputes with Principal Authorities. They have a ticket system for seeking advice but were also available at the end of the phone in an emergency.

95% of the Parish Councils in West Midlands and Warwickshire were members.

The Chairman thanked Ja'Neen and Rosie for their time and the updated information.

598. APOLOGIES FOR ABSENCE

Apologies for absence were received from the three Ward Councillors.

599. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

There were no declarations of interest.

600. COUNCILLOR CO-OPTION

An application had been received from a Parishioner who met the criteria. This had been circulated to members ahead of the meeting.

RESOLVED THAT

- (i) Liam Gilleran be co-opted on to the Parish Council.
- (ii) Liam Gilleran signed the Acceptance of Office.
- (iii) Clerk to send Liam the DPI form for completion.

601. UPDATES FROM WARD COUNCILLORS

There were no Ward Councillors present.

602. MINUTES OF THE PREVIOUS MEETINGS

602.1 Parish Council meeting

The minutes of the Parish Council meeting held on 13th May 2024 were received and discussed.

RESOLVED THAT the minutes of the meeting held on 13th May 2024 be approved.

602.2 Annual Parish Council meeting

The minutes of the Annual Parish Council meeting held on 13th May 2024 were received and discussed.

RESOLVED THAT the minutes of the Annual Parish Council Meeting held on 13th May be approved.

602.3 Annual Parish meeting

The minutes of the Annual Parish Meeting held on 13th May 2024 were received and discussed.

RESOLVED THAT the minutes of the Annual Parish Meeting held on 13th May 2024 be approved.

603. MATTERS ARISING

There were no matters arising which were not listed on the agenda.

604. PLANNING MATTERS

Discussion was held on Tidbury Castle regarding lighting with reference to complaints we had received previously. An objection requiring low level lighting to be a condition was to be submitted.

ACTION: Clerk to start a planning log of Applications received from CCC and the outcome.

605. FLOODING

Nothing to report

606. SOCIAL MEDIA UPDATE

Nothing to report.

607. POLICE AND CRIME UPDATE

Nothing to report.

608. FLY TIPPING**608.1 Bonfires – trade waste- Washbrook Lane**

It was reported that there had been incidents of a resident on Washbrook Lane burning items believed to be trade waste.

ACTION: Report the burning of trade waste.

There had been a spike of fly tipping in the parish. All had been reported to CCC.

Oil spill on Pikers Lane

It was noted that no further action had been taken to remove oil spill and that the vegetation had grown disguising the black soil.

Ellie Brown from Coventry Telegraph had not run the story on this yet but still planned to do so.

609. CCTV – Cllrs Hobson and Burton to lead

Nothing to report.

610. CORRESPONDENCE**Local Government Boundary Commission for England****Coventry Final Recommendations**

It was reported that the Clerk and Chairman had met with Taiwo Owatemi, MP about the Coventry Final Recommendations report. It was noted that the Final Report had changed significantly from the draft to the Final version in respect of the recommendations affecting Allesley Parish.

ACTION: further updates following the General Election.

611. Parish area and boundary

Nothing further to report.

612. Government Boundary Review – North Warwickshire

Nothing further to report.

613. Membership of WALC

ACTION: Clerk to pay the subscription.

613. HIGHWAYS MATTERS – Cllr Davies to lead

613.1 Closing off of Watery Lane

CCC had informed the Parish Council that they were invited to a Cabinet meeting on 17th June where closing Watery Lane would be discussed. The officer’s report was now recommending that the closure should not take place following 6 objections.

ACTION:

- (i) Clerk to re-circulate the Agenda and supporting documents.
- (ii) Councillors Burton, Grove and Davies to attend the meeting.

613.2 HGV signs

Nothing further to report.

613.3 Speeding issues Wall Hill Road

It was noted that new white lines had been painted on a section of Wall Hill Road and bollards installed.

613.4 Traffic Issues Hollyfast Lane

This would be put on hold pending the outcome of the Watery Lane closure.

614. FINANCE

614.1 To approve payments

Expenditure

2024-25

DATE	REF	PAYEE	DETAILS	AMOUNT
01.05.24	E7	J Chatterton	Clerk Salary May	DPA
01.05.24	E8	HMRC	Tax & NI May	DPA
01.05.24	E9	Louise Best	Internal Audit	£120.00
01.06.24	E10	J Chatterton	Clerk Salary June	DPA
01.06.24	E11	HMRC	Tax & NI June	DPA
01.06.24	E12	J Chatterton	Expenses May & June	£107.89

**Inc VAT*

DATE	REF	PAYEE	DETAILS	AMOUNT
09.05.24	R	HMRC	VAT reclaim 2023-24	£591.55

RESOLVED THAT the payments be approved, and the income noted.

615. Coventry City Council Complaint

ACTION: Clerk and Chairman to prepare the complaint.

616. Councillor's reports and items for future Agenda:

Attendance by Rob Back, Head of Planning – s106 presentation

617. Date of the next meeting

The date of the next meeting was confirmed as the 15th July 2024.

Meeting closed at 10:00pm.

DRAFT