

ALLESLEY PARISH COUNCIL

**Minutes of the PARISH COUNCIL MEETING held at 7:45pm
3rd September 2018 at Bree Hall, All Saints Church, Allesley**

Present: Councillor T Burton (part) Councillor A Hobson
Councillor Mrs J Colledge Councillor Mrs V Parry
Councillor I Farrar Councillor L Swann (Chairman)
Councillor Ms L Hegarty Councillor W Shakespeare

Ward Councillors: Councillor Glen Williams

Public: 0

Meeting Commenced at 7:45pm

175. PUBLIC FORUM

There were no members of the public present.

176. APOLOGIES FOR ABSENCE

There were no apologies for absence.

177. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

None declared.

178. MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Parish Council Meeting held on 23rd July 2018 were considered.

RESOLVED THAT the minutes of the meeting held on 23rd July 2018 be approved and were signed by the Chairman.

179. MATTERS ARISING**169. Connecting Coventry strategy – July's Meeting**

The Clerk updated that she had again contacted the offices of Colin Knight to discuss the published plan Connecting Coventry Transport Strategy document. Previous requests, emails and letters to Mr Knight had failed to secure a meeting, further attempts since July's update had also failed. The requests for a meeting had now spanned over 6 months. The Parish Council were becoming increasingly concerned with the lack of acknowledgement of the request.

Councillor Glenn Williams updated that he had been in email correspondence with Samantha Digger (PA to Andrew Walster, Director of Streetscene and Regulatory Services & PA to David Nuttall, Head of Sports, Culture, Destination and Business Relationships) who had requested more information and this had been seen as a positive response that a meeting would be secured. Further information had been supplied to Ms Digger but on return of Mr Knight's PA no further contact had been received.

The Clerk confirmed that she had liaised with Corley, Fillongley and Keresley Parish Councils and they had all agreed to attend the meeting once arranged.

ACTION: Clerk and Councillor Williams to raise again and secure a meeting date.

161. Land to the North of A45 Nr Brick Hill Lane – Planning App No: FUL/2018/1054

Question was raised at July's meeting through Councillor Farrar if the above application had been approved.

The Clerk updated that she had emailed CCC Planning department twice. Initially contacting Ann Lynch who had been the Case Officer for the planning application and then the Head of Planning. Both emails had been ignored.

The parish council had requested clarification why the planning application had not been considered by the Planning Committee despite objections from the parish council (and parishioners). Also, an explanation on the grounds that the planning application had been approved.

Councillor Williams confirmed that if 5 objections were received then the planning application was usually referred to the Planning Committee. He had also liaised with the Planning Team who confirmed that the Council did not publish planning objections on the portal.

ACTION: Councillor Glenn Williams to progress.

180. HIGHWAYS MATTERS**180.1 Amazon**

It was reported that issues with Amazon delivery lorries were occurring in the village. A large lorry had taken a wrong turn onto Butt Lane and had become stuck. A suggestion was made for more signage to be installed around the village to provide information to drivers.

ACTION:

- (i) Parish Council to monitor the situation.
- (ii) Councillor Hobson would discuss the matter with his contact at Amazon.

180.2 Road resurfacing and repainting

It was noted that roads within the parish had been resurfaced. The City Council's contractors had resurfaced the roads only a week after all the white line painting had taken place. Concern was expressed at the apparent waste of money in carrying out the line painting prior to the resurface work.

ACTION: Clerk to raise this with Highways.

180.3 Japanese Knotweed

Councillors requested an update on the situation with the Japanese Knotweed which had been reported in locations in the parish. This had been reported via email and during a site visit in July.

ACTION: Clerk to request an update.

181. PLANNING MATTERS

The following planning applications were considered:

Weekly list for the period 16 July to 20 July 2018

Nothing to note

Weekly list 23 July to 27 July 2018

- 181.1 Application Number: PA/2018/1726**
Application Site: Clay Lane Farm Clay Lane
Proposal: Prior Approval for Erection of Two Agricultural Buildings with details of siting and design

RESOLVED: Noted.

Weekly list for the period 30 July to 3 August 2018

Nothing to report

Weekly list for the period 6 August to 10 August 2018

- 181.2 Application Number: FUL/2018/2180**
Application Site: Pickford Barn Pickford Green Lane
Proposal: Demolition of existing dwelling and erection of a new dwelling (resubmission of FUL/2018/2180)

RESOLVED: Noted

Weekly list for the period 13 August to 17 August 2018

- 181.3 Application Number: S73/2018/2305**
Application Site: 246 Hawkes Mill Lane
Proposal: Removal of condition 3 (holiday occupancy): imposed on application reference FUL/2012/154 for change of use from agricultural barn to two holiday lets granted on 8th October 2012

RESOLVED: Noted

Weekly list for the period 20 August to 25 August 2018

- 181.4 Application Number PA/2018/2304**
Application Site: Barn adj Wall Hill Court Wall Hill Road
Proposal: Notification for Prior Approval for a Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure. Schedule 2, Part 3, Class R

RESOLVED: Several concerns noted in relation to access to the site, the site had no parking, the barns proximity to residential dwellings, narrow access.

Weekly list for the period 27 August to 31 August 2018

Nothing to note.

182. CORRESPONDENCE

Nothing to discuss.

183. Finance

183.1 to approve payments: -

Cheque Payments (Current Account)

Date	Reference	Payee	Details	Value
03.09.18		J Chatterton	Clerk Salary (Sept)	

184. Projector & Screen

Discussion took place in relation to the purchase of a projector and screen to use at parish council meetings this would eliminate the need for hardcopy papers and to allow Councillors to view planning applications on line.

RESOLVED THAT: Councillor Hobson would bring a projector and screen to October's meeting to access the suitability of this option.

185. Connecting Coventry strategy

Discussed under matters arising.

186. Old Allesley PC documents for archiving

Councillor Shakespeare update that he had met with Coventry Archives on Tuesday 7th of August to discuss archiving Allesley Parish Council records.

It was confirmed the items that they would be interested in receiving were as follows:

Allesley parish records 1975-2005

- 3 x minute books
- 2 x acceptance of office books
- 1 x file planning policy statement 2001
- 1 x file public sewer Hawks end application 1996-2001
- 1 x file planning policy 2000-2001
- 1 x file general correspondence and finance 1990-1993
- 3 x files general correspondence 1983-1986
- 2 x files account correspondence 1982-1983 and 1994-1997
- 1 x file Midland International application 1982-1999
- 1 x file Washbrook Lane land 2000-2004
- 1 x file Clay Lane 1992-2005
- 1 x file The Grange, Washbrook lane 2005
- 1 x file Hawksmill Lane sports lane 1990s
- 1 x file Quiet Lane, vehicle speeds 2002
- 500 pages approx. of loose correspondence 1980s-2000s
- 1 x file correspondence 1975-1979
- 1 x file election papers 1983

RESOLVED THAT the Parish Council approve that the Parish Council's historical documents be archived.

187. Defibrillator Training

Councillor Mrs Parry updated that the purchase of the defibrillator was still ongoing and would report further at October's meeting.

It was noted that the Parish Council had a Grants and Donations Policy and any requests for funding towards the cost of a defibrillator or training on its use should be applied for via the Policy. This would enable the parish council to consider the request fairly and in line with the set budget.

RESOLVED THAT further update at October's meeting.

188. Councillor's reports and items for future Agenda:

Nothing to report.

189. Next Meeting

The next meeting was confirmed for 22nd October 2018

Meeting closed at 8:45pm

SIGNED BY THE CHAIRMAN

22nd October 2018