

## Explanation of variances – pro forma

Name of smaller authority: ALLESLEY PARISH COUNCIL

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	16,029	17,867				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	6,429	12,128	5,699	88.65%	YES	Increase in Precept for a CCTV project	£5,699.00
3 Total Other Receipts	1,171	895	-276	23.57%	YES	Reduction in grant from Principal Authority	£276.00
4 Staff Costs	4,501	5,012	511	11.35%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	1,261	3,307	2,046	162.25%	YES	Purchase of new laptop for zoom meetings	£455.61
						Donation to CPRE	£1,500.00
						Webcam for zoom meetings	£67.69
						Increase in postage costs	£50.00
						Increase in mileage	£78.30
						Meeting venue	£115.34
						Chairmans Allowance	£46.77
						Increase in Subscription costs	£445.97
						Increase in Payroll costs	£131.00
						Training	£36.00
						Increase in website	£71.83
						Insurance	£308.49
							£3,307.00
7 Balances Carried Forward	17,867	22,571			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	17,867	22,571				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	2,325	2,653	328	14.11%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable