

Bank reconciliation 31st March 2018

Name of smaller authority: ALLESLEY PARISH COUNCIL

County area (local councils and parish meetings only): COVENTRY, WEST MIDLANDS

Financial year ending 31 March 2018

Prepared by JANE CHATTERTON, CLERK & RFO

Date: 9th April 2018

Balance per bank statements as at 31 March 2018:	£	£
	£12,695.99	
	<hr/>	£12,695.99
Petty cash float (if applicable)	£0.00	£0.00
Less: any un-presented cheques at 31 March 2018		
	£0.00	
	<hr/>	
	£0.00	£0.00
Add: any un-banked cash at 31 March 2018	£0.00	
	<hr/>	
Net balances as at 31 March 2018		£12,695.99

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK

Opening Balance 1 st April 2017 (Prior year Box 8)	£7,746.14**	
Opening Balance 1 st April 2017 (should be + £78.00)		£7,824.14
Add Receipts in the year		£9,992.51
Less: Payments in the year		(£5,120.66)
Closing balance per cash book [receipts and payments book] as at 31 March 2018		<hr/> £12,695.99 <hr/>

**** Figure wrong un-presented cheque 100118 £78.00 not reported**

EXPLANATION

Previous Clerk in 2016-17 reported cheque 100118 as being presented and included £78.00 as expenditure in previous year's accounts. Cheque was not presented until May 2017 and therefore in 2017-18 accounts year.

Box 8 figure was incorrectly stated as being £7,746.14 but this included £78.00. Box 8 should be £7,824.14.

Opening balance	£7,824.14
Income	£9,992.51
Less Expenses	£5,120.66
Balance C/Fwd (accounts)	£12,695.99
Bank Bal	£12,695.99
Bank Reconciliation	
	£0.00