



**Clerk to the Council:**

**Correspondence address: Belby, Common Lane, Corley CV7 8AQ**

**Phone 07877 559825**

**Email: Clerk.allesleypc@outlook.com Website: www.allesleyparishcouncil.org.uk**

18<sup>th</sup> February 2019

The next meeting of Allesley Parish Council is being held on **25<sup>th</sup> February 2019 at 7:00pm**, in the Bree Hall, All Saints Church, Allesley.

*J Chatterton*

Jane Chatterton  
Clerk & RFO to the Parish Council

*Members of the public and press are welcome to attend*

## **A G E N D A**

- 1. PUBLIC FORUM** To adjourn to allow public participation
- 2. APOLOGIES FOR ABSENCE**  
To receive apologies and approve reasons for absence
- 3. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 4. MINUTES OF THE PREVIOUS MEETINGS**  
To approve minutes of the Parish Council Meeting held on 14<sup>th</sup> January 2019.
- 5. MATTERS ARISING**  
**Recommendation:** Receive updates on matters not listed as agenda items
- 6. HIGHWAYS MATTERS**  
**Recommendation:** Receive and discuss highways matters
  - 6.1 Signage Wall Hill Road**
- 7. PLANNING MATTERS**  
To Consider Planning Applications received since the last meeting

### **Weekly list for the period 28 January to 1 February 2019**

Nothing to report

### **Weekly list for the period of 4 February to 8 February 2019**

**7.1 Application Number: FUL/2019/0222**

Application Site: Brook Farm Pickford Green Lane

Proposal: Erection of 3 detached dwellings with garages and a new access road

**Weekly list for the period 11 February to 15 February 2019**

**7.2 Application Number: HH/2019/0141**

Application Site: 5- Harvest Hill Cottages Oak Lane

Proposal: Retrospective erection of decking and boundary screening to rear

**Weekly list for the period 18 February to 22 February 2019**

TBC

**8. CORRESPONDENCE**

**Recommendation:** Discuss correspondence received

**8.1 Parish Map**

**Recommendation:** discussion

**8.2 Making Tax Digital**

**Recommendation:** note

**9. Finance**

9.1 to approve payments: -

<b>Cheque Payments (Current Account)</b>				
<b>Date</b>	<b>Reference</b>	<b>Payee</b>	<b>Details</b>	<b>Value</b>
25.02.19		J Chatterton	Clerk Salary (Feb)	
25.02.19		J Chatterton	Expenses Nov Dec (Outstanding)	£40.00
25.02.19		J Chatterton	Expenses March – inc stamps	£32.08
25.02.19		ICO	Membership	£35.00

**10. Internal Auditor**

**Recommendation:** Discuss and approve Internal Auditor

**11. Meeting with Coventry City Council (21<sup>st</sup> February)**

**Recommendation:** Receive update

**12. Neighbourhood Watch**

**Recommendation:** Receive an update

**13. Neighbourhood Plan**

**Recommendation:** Update

**14. Election Process**

**Recommendation:** Discuss and note key dates

**15. Councillor's reports and items for future Agenda:**

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**16. Next Meeting**

To confirm the next meeting for 8<sup>th</sup> April 2019