



Clerk to the Council:

Correspondence address: Belby, Common Lane, Corley CV7 8AQ

Phone 07877 559825

Email: Clerk.allesleypc@outlook.com Website: www.allesleyparishcouncil.org.uk

17th February 2020

Dear Councillor

You are hereby summoned to attend the meeting of Allesley Parish Council being held on **24th February 2020 at 7:45pm**, at **Function Room, The Jaguar Cars Sports & Social Club, Fenton Rd, Allesley, Coventry CV5 9PS**. If you are unable to attend, please forward your apologies to the Clerk.

J Chatterton

Jane Chatterton
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

- 1. PUBLIC FORUM** To adjourn to allow public participation
- 2. APOLOGIES FOR ABSENCE**
To receive apologies and approve reasons for absence
- 3. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 4. MINUTES OF THE PREVIOUS MEETINGS**
To approve minutes of the Parish Council Meeting held on 13th January 2020
- 5. MATTERS ARISING**
Recommendation: Receive updates on matters not listed as agenda items
- 6. HIGHWAYS MATTERS**
Recommendation: Receive and discuss highways matters
- 7. PLANNING MATTERS**
To Consider Planning Applications received since the last meeting

Weekly list for the period 26 January to 1 February 2020

- 7.1 Application Number: DC/2020/0152**
Application Site: Pickford Farm Brickhill Lane
Application Type: Discharge of Condition
Proposal: Discharge of Conditions 3 (Sample Details) and 4 (Window and Door Details) imposed on planning permission LB/2019/0646 for Listed Building Consent for the Erection of garages granted on 07/05/2019.

Weekly list for the period 2 February to 8 February 2020

- 7.2 Application Number: DC/2020/0164**
Application Site: Pickford Farm Brickhill Lane
Application Type: Discharge of Condition
Proposal: Discharge of Conditions 3 (Sample Details) and Condition 4 (Window and Door Details) imposed on planning permission HH/2019/0624 for the erection of garages granted on 07/05/2019
- 7.3 Application Number: DC/2020/0193**
Application Site: Hawkesmill and Coventry Nurseries Browns Lane
Application Type: Discharge of Condition
Proposal: Discharge of Conditions 12 (Pedestrian and Cycle Link) and 21(Highway Layout- scheme of speed reducing measures) imposed on planning permission FUL/2018/0774 for the redevelopment of the site for residential purposes, (including the demolition of all existing buildings) and creation of associated access, parking, landscaping and associated infrastructure granted on 13/12/2018.
- 7.4 Application Number: HH/2020/0202**
Application Site: 171 Hawkes Mill Lane
Application Type: Householder Application
Proposal: Erection of single storey rear extension and loft conversion with a front and rear dormers.

Weekly list for the period 9 February to 15 February 2020

TBC

8. CORRESPONDENCE

To receive/comment/note correspondence

9. Finance

9.1 to approve payments: -

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
24.02.20	E33	J Chatterton	February's Salary DPA	
24.02.20	E34	J Chatterton	Office allowance February	£36.00

9.2 Expenditure over £100 document

Recommendation: Receive and approve

10. Internal Auditor

Recommendation: Discuss and approve Internal Auditor

11. CCTV

Recommendation: Discussion

12. Governance

Recommendation: Approve updated Policies

- 12.1 Financial Control document
- 12.2 Risk Assessment
- 12.3 Asset Register 2019 20
- 12.4 Health & Safety Policy 2020

13. Councillor Code of Conduct

Recommendation: Discussion

14. Meeting with CCC Parish Councils

Recommendation: Receive an update

15. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

16. Date of the next meeting

To confirm the date of the next meeting as Monday 6th April 2020