



Clerk to the Council:

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15th June 2020

Dear Councillor

You are hereby summoned to attend the meeting of Allesley Parish Council being held on **22nd June 2020 at 8:00pm**, the meeting will be held via Zoom. If you are unable to attend, please forward your apologies to the Clerk.

Parishioners who wish to attend should contact the Clerk on Clerk.allesleyipc@outlook.com for the login details.

Jane Chatterton PSLCC
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

1. **PUBLIC FORUM** To adjourn to allow public participation
2. **APOLOGIES FOR ABSENCE**
To receive apologies and approve reasons for absence
3. **MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
4. **MINUTES OF THE PREVIOUS MEETINGS**
To approve minutes of the Parish Council Meeting held on 25th February 2020
5. **MATTERS ARISING**
Recommendation: Receive updates on matters not listed as agenda items
6. **HIGHWAYS MATTERS**
Recommendation: Receive and discuss highways matters
7. **PLANNING MATTERS**
To Consider Planning Applications received since the last meeting

Weekly list for the period 24 May to 30 May 2020

- 7.1 **Application Number:** HH/2020/1091
Application Site: Magnolia View Wall Hill Road
Proposal: Alterations to the existing roof space including front and rear gable and front dormer window

Weekly list for the period 31 May to 6 June 2020

7.2 Application Number: LDCE/2020/1060

Application Site: Woodland Cottage Oak Lane
Application Type: Certificate of Lawful Development [Existing]
Proposal: Application for Lawful Development Certificate for Existing Change of use from dwelling and bed & breakfast (sui generis) to dwellinghouse (C3)

7.3 Application Number: FUL/2020/10597

Site address: Land at Pickford Green, Allesley
Proposal: Development of 115 dwellings including 25% affordable housing provision, and associated works and infrastructure including vehicle and pedestrian access and diversion of public right of way

Weekly list for the period 7 June to 13 June 2020

TBC

8. CORRESPONDENCE

To receive/comment/note correspondence

8.1 Land adjacent to Scout Hut, Washbrook Lane

Recommendation: Clarification

9. Finance

9.1 to approve payments: -

Cheque Payments (Current Account)

2019-20

20.03.20	E36	100219	J Chatterton	March Salary	£285.57
20.03.20	E37	100217	J Chatterton	Stationery	£87.31
20.03.20	E38	DD	Freeola	Website	£13.86
20.03.20	E39	DD	ICO	Membership	£35.00

2020-21

09.04.20	E1	100220	WALC	Membership	£326.00
09.04.20	E2	100221	J Chatterton	April Salary	£285.77
09.04.20	E3	DD	HMRC	Tax for Clerk	£214.40
21.04.20	E4	100222	WALC	Training JC	£18.00
03.05.20	E5	100225	J Chatterton	SLCC reimbursement	£50.00
03.05.20	E6	100224	J Chatterton	May Salary	£285.77
03.05.20	E7	100223	Zurich	Parish Insurance	£257.60
03.05.20	E8	100226	J Chatterton	Expenses April May	£36.00
01.06.20	E9	100227	J Chatterton	June Salary	£285.77
01.06.20	E10	100228	J Chatterton	Stamps	£36.02
01.06.20	E11	100229	J Chatterton	Zoom	£35.97

9.2 Bank Reconciliation up to 31st March 2020

Recommendation: Receive and approve

9.3 Quarterly Report up to 31st March 2020

Recommendation: Receive and approve

9.4 Parish Land Mowing

Recommendation: discuss the option of engaging contractor to mow Parish land

10. Annual Governance & Accountability Return 2019-20

Recommendation: Completion of document

11. Councillor Code of Conduct

Recommendation: Discussion and approval of new policy document

12. Website compliance

Recommendation: Discuss options

13. Police and Crime update

Recommendation: Discussion

14. CCTV

Recommendation: Receive an update

15. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

16. Date of the next meeting

To confirm the date of the next meeting as Monday 20th July 2020