



Clerk to the Council:

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6th January 2020

The next meeting of Allesley Parish Council is being held on **13th January 2020 at 7:45pm, at Function Room, First Floor, The Jaguar Cars Sports & Social Club, Fenton Rd, Allesley, Coventry CV5 9PS.**

J Chatterton

Jane Chatterton
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

- 1. PUBLIC FORUM** To adjourn to allow public participation
- 2. APOLOGIES FOR ABSENCE**
To receive apologies and approve reasons for absence
- 3. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 4. MINUTES OF THE PREVIOUS MEETINGS**
To approve minutes of the Parish Council Meeting held on 25th November 2019
- 5. MATTERS ARISING**
Recommendation: Receive updates on matters not listed as agenda items
- 6. HIGHWAYS MATTERS**
Recommendation: Receive and discuss highways matters
- 7. PLANNING MATTERS**
To Consider Planning Applications received since the last meeting

Weekly list for the period 15 December to 21 December 2019

Application Number: LDCP/2019/3041
Application Site: The Old Stables Washbrook Lane
Application Type: Certificate of Lawful Development [Proposed]
Proposal: Lawful Development Certificate for proposed detached outbuilding to the rear

Weekly list for the period 30 December 2019 to 4 January 2020

TBC

Weekly list for the period 5 Jan to 11 January 2020

TBC

8. CORRESPONDENCE

To receive/comment/note correspondence

8.1 Royal Garden Party Nominations

Recommendation: Discussion and approve representative

8.2 Letter to Secretary of State

Recommendation: Discussion

9. Finance

9.1 to approve payments: -

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
10.12.19	E29	Freeola	Website	£13.86
13.01.20	E30	J Chatterton	December's Salary DPA	
13.01.20	E31	J Chatterton	January's Salary DPA	
13.01.20	E33	J Chatterton	Office allowance November – January	£52.00
13.01.20	E32	J Chatterton	Reimbursement Office 365	£59.99

9.2 Bank Reconciliation up to 31st December 2019

Recommendation: Receive and approve the Bank Reconciliation up to 31st December 2019

9.3 Quarterly Report up to 31st December 2019

Recommendation: Receive and approve the Quarterly Report up to 31st December 2019

10. CCTV

Recommendation: Discussion

11. Budget and Precept Request 2020-21

Recommendation: Discuss draft Budget and Precept Request 2020-21

12. Meeting Venue

Recommendation: Discussion

13. Communication Issues with Coventry City Council

Recommendation: Discussion and agree a way forward

14. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

15. Date of the next meeting

To confirm the date of the next meeting as Monday 24th February 2020