



Clerk to the Council:

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1st April 2019

The next meeting of Allesley Parish Council is being held on **8th April 2019 at 7:45pm**, in the Bree Hall, All Saints Church, Allesley.

J Chatterton

Jane Chatterton PSLCC
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

7:45pm

- 1. PUBLIC FORUM** To adjourn to allow public participation
- 2. APOLOGIES FOR ABSENCE**
To receive apologies and approve reasons for absence
- 3. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 4. MINUTES OF THE PREVIOUS MEETINGS**
To approve minutes of the Parish Council Meeting held on 25th February 2019
- 5. MATTERS ARISING**
Recommendation: Receive updates on matters not listed as agenda items
- 6. HIGHWAYS MATTERS**
Recommendation: Receive and discuss highways matters
- 7. PLANNING MATTERS**
To Consider Planning Applications received since the last meeting

Weekly list for the period 11 March to 15 March 2019

- 7.1 Application Number: LDCP/2019/0301
Application Site: The Gables Birmingham Road
Proposal: Lawful Development Certificate for Proposed Outbuildings

Weekly list for the period 18 March to 22 March

7.2 Application Number: FUL/2019/0622
 Application Site: Harvest Hill Farm (Barns) Oak Lane
 Proposal: Conversion of two storage buildings with alterations into one residential dwelling

Weekly list for the period 25 March to 29 March

Nothing to report

Weekly list for the period 1 April to 5 April

TBC

8. CORRESPONDENCE**8.1 Copy of a letter to Martin Reeves, from Finham Parish Council**

Recommendation: Discussion

8.2 Copy of letter to Colin Knight from Meriden PC

Recommendation: Discussion

9. Finance

9.1 to approve payments: -

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
03.04.19		J Chatterton	Salary March 2019	
03.04.19		WALC	Training LH	£15.00
03.04.19		Freeola	website	£13.10
03.04.19		J Chatterton	Stationery	£38.64
03.04.19		J Chatterton	Salary April 2019	
03.04.19	DD	HMRC	Tax for Clerk	£209.20
03.04.19		WALC	Membership	£278.00

9.2 Quarterly Report

Recommendation: Receive and note quarterly report up to 31st March 2019

9.3 Bank Reconciliation up to 31st March 2019

Recommendation: Approve Bank Reconciliation

10. Audit Process

Recommendation: Update

11. Election Process

Recommendation: Update

12. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.